

November 16, 2017 — Prison Board Meeting Notes
Greene County, Pennsylvania

Prison Board Officers:

- Commissioners Archie Trader
- Sheriff Brian Tennant, Chairman,
- Commissioner Dave Coder, Secretary

Board Members:

- Honorable Farley Toothman, Greene County President Judge
- Marjorie Fox, Greene County District Attorney
- Blair Zimmerman, Greene County Commissioner
- Dave Balint, Greene County Controller

Public Contact Person: Cookie Popielarcheck, Assistant Chief Clerk

Prison Warden: John Kingston

Greene County Commissioners
County Office Building, 3rd Floor
93 East High Street, Waynesburg, PA 15370
Phone: 724-852-5210 / Fax: 724-852-5327
Office Hours: 8:30 a.m.—4:30 p.m., Monday—Friday

Meeting Opened:

The Greene County Prison Board meeting was brought to order by Commissioner Trader at 11:45 am in the first floor meeting room of the County office building. Others in attendance were: Commissioner Coder, Commissioner Trader, Chief Clerk Jeff Marshall, Charlotte Popielarcheck, Warden Kingston, Michael Kraus, Brian Tennant, Marge Fox, Dave Balint and Members of the Press.

Motions:

1. Sheriff Tennant made the motion and Commissioner Coder the second to approve the minutes from October 19, 2017 meeting. Vote unanimous.

Security:

1. Institutional misconduct reports for October are ten (10) major infractions and ten (10) minor infractions. Reportable Extraordinary Occurrence Reports (EOR) for October Zero (0).

Treatment:

1. On 11-13-17, Mr. Derek Foreman from Career Link interviewed and registered three (3) female inmates that are due to be released in the next several weeks. Mr. Foreman is attempting to find some level of employment within the community that will allow the inmates to support themselves. He is returning tomorrow and plan on starting this process with selected male inmates also.

Training:

1. Deputy Kraus and Sgt. Cline conducted Taser re-certification for selected members of the Sheriff's Department on 11-15-17 in the Fort Jackson Building.

Maintenance:

1. The heat exchangers for G-Unit have failed to function, during the last two days lost heat from one unit and upon inspection the other unit will have to be replaced also. Huckestein has been on site the last three days with the determination that both heating units should be replaced with a replacement cost on one heat exchanger being \$6,000.00 with labor included. Huckestein is also providing a quote for the cost of the complete system replacement in lieu of just replacing the heat exchangers at \$18,500

which includes labor with our providing built in "Economizer" for air cooling purposes and which I am told is a code requirement not present in the old units.

2. Sheriff Tennant made a motion and Marge Fox seconded to declare an emergency and move forward on the furnace.

Financial Report:

1. Fayette County currently owes \$4,850.00 for the month of November in regards to rental fees and still owes \$16,350.00 for the month of October.

2. Deposits totaling \$2,660.00 have been made with the Treasurer's office for October work release and weekend inmates.

Population Report:

Full Time Males ... 52

Full Time Females ... 20

TOTAL ... 72 (This includes (4) Fayette County, (1) Westmoreland County, and (7) Washington County inmates)

Weekend Males ... 1

Weekend Females ... 0

TOTAL ... 1

Weekend Release Males ... 3

Weekend Release Females ... 0

TOTAL ... 3

General Discussion:

1. The proposed phone service contract from Encartele has been reviewed and adjusted by Solicitor Cowen.

2. Sheriff Tennant made the motion and Commissioner Coder the second to approve pending Solicitor approval. Vote unanimous.

3. Looking at the replacement of the small washer and dryer in the facility laundry. These units are residential type machines that were purchased locally and not designed for the load capacity that we require. Would like to replace these with heavy duty laundry mat type units that can withstand a typical 12 hour daily operation.

4. Sheriff Tennant made the motion and Commissioner Coder the second to have the Warden look for replacement washer and dryer. Vote unanimous.

Public Comments:

The next Prison Board meeting will be held December 14, 2017 at the Greene County Prison at noon.

Meeting Adjournment:

Sheriff Tennant made the motion and Controller Balint the second to adjourn the meeting. Vote unanimous.