



Greene County Conservation District

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GREENE COUNTY CONSERVATION DISTRICT REGULAR MEETING MINUTES September 20, 2022

Dave Shipman led the Pledge of Allegiance.

CALL TO ORDER AND INTRODUCTION OF GUESTS

Mr. James A. Cowell, Jr. called the meeting to order at 10:03 a.m. at Greene County Fair Grounds Building 10, 107 Fairgrounds Road, Waynesburg, PA. Ms. Snider introduced Kyle Lamb from Greene County Planning.

Those in attendance were as follows:

GREENE COUNTY CONSERVATION DISTRICT DIRECTORS

James A. Cowell, Jr.-Chairman; Commissioner Belding-Vice Chairman; William Wentzel-Secretary; Dave Shipman and Glodenna Halstead. Associate Directors: George Scull; Dan Bazzoli; Keith Golden; Dominick Barbetta; Jim Willis; Doug Willis and Kevin White.

STAFF

Lisa Snider-District Director; Lindsay Kozlowski-District Office Manager; Jared Zinn – Watershed Specialist; Zack Basinger – Environmental Permitting Manager

GUESTS AND COOPERATING AGENCIES

Ryan Furrer- PA DEP; Russ Gibbs – DCNR; Kyle Lamb – GC Planning; Phil Evans - NRCS

PUBLIC COMMENTS

There were no public comments.

APPROVAL OF MINUTES

A motion was made by Bill Wentzel to approve the August 16, 2022 minutes. Dave Shipman seconded; motion passed

TREASURER'S REPORT

A motion was made by Dave Shipman to approve the treasurer's report. Bill Wentzel seconded; motion passed

REQUEST OF ADDITIONAL AGENDA ITEMS

No Requests

CORRESPONDENCE AND UPCOMING EVENTS

A resignation letter from Melissa Adamson was included in the meeting packets. The board received a thank you letter from the fair queen for their support to the scholarship fund.

PACD Southwest Regional Directors meeting is being held September 28 at Westmoreland Conservation District. Ms. Snider is not able to attend because it is during the DGLVR Workshop.

STAFF REPORTS

Written reports were included in the meeting packets.

Lindsay Kozlowski- Ms. Kozlowski stated she was working on an apparel sale and would get the information out to the directors when it was available. She also stated she was working on sponsor letters for the Envirothon and if anyone had suggestions for sponsors to notify her.

Zack Basinger- Mr. Basinger informed the board that there have been multiple WNV positive mosquitoes since the last meeting and that he has been treating and trapping in those areas. Numbers have gone down since the treatments were done.

Jared Zinn- Mr. Zinn added that he arranged to review a nutrient plan in Westmoreland and Indiana Counties. He also asked the board if anyone is interested in a voluntary nutrient management plan to let him know so he can write one as part of the certification process. Mr. Cowell expressed interest.

Lisa Snider- Ms. Snider stated that the items in her report are also part of the agenda.

OLD BUSINESS

- a. **PUC 2021 Reporting Year Funding \$67,123.03** – Ms. Snider heard from FNB, rates went up to 2%, and they recommended that the District meet with Alyssa Fester from the Pittsburgh Office. Ms. Snider requested to have a budget committee meeting in October and meet with the different banks to go over what they have to offer.
- b. **Dirt, Gravel, Low Volume Road Updates** – Committee meeting, October 3rd at 1PM at District Office to go over the new policy changes and updates from the Maintenance workshop being held next week.
- c. **ACAP Update** – proposed delegation agreement and proposed required output measures were emailed to Ms. Snider. If the district does not sign the delegation agreement the state will still have to spend the money within Greene County. Greene County would receive \$511,000 each year and \$18,000 for administration. The other option is to go into an agreement with a neighboring county to help run the program. Comments have to be sent back by October 21. Ms. Snider requested that everyone get comments to her prior to the October board meeting.

NEW BUSINESS

Request for Assistance

- a. Oak Tree Acres – 3 ac., Greene Township
- b. Maley Farm – 120 ac., Franklin Township

A motion was made by Glodenna Halstead to approve the request for assistance. Bill Wentzel seconded; motion passed

2022 GRACE Contract Approvals

A committee meeting was held last week to review all of the applications. 34 applicants still need to finish contracts. 31 of the total applicants last year completed their contracts. Ms. Snider went over the spreadsheets that were provided in the meeting packets. Russ Gibbs requested that the request for Ryan Egidi be changed to \$1750 for an additional two acres to be included. In addition, that Metzler will cap out at \$5000 instead of \$6300.

A motion was made by Mike Belding to approve the list of applications with the changes noted. Dave Shipman seconded; Glodenna Halstead abstained; motion passed.

2022 GRACE Planning Assistance Grants

Ms. Snider proposed that GRACE include planning assistance for an approved plan from a service provider to help get a jump on the ACAP program requirements of planning. The District would help offset the costs not covered under the PACD grant for the different types of plans.

Bill Wentzel made the motion that \$10,000 of GRACE funding is set aside to help with planning approved on a case-by-case basis by the board. Mike Belding seconded; motion passed.

Awards Banquet

It was recommended that the Annual Awards Banquet be held at Valley View Farm in December. Mr. Gibbs has suggestions for the forestry award and Ms. Snider will email the committee for the other awards to be chosen.

2022-2023 Staff Funding Resolution

Ms. Snider reviews this every year with Jeff Marshall and wanted to make the board aware it was time to review it again and she doesn't feel any changes need to be made.

A motion was made by Glodenna Halstead to meet with Jeff Marshall to continue the agreement. Dave Shipman seconded; motion passed.

2023 Budget Committee Meeting

A committee meeting will be held on October 13 at the District Office. Time will be determined through email. A budget from July 2021 to date was included in the meeting packet.

CDFAP Admin Assistance Program Financial Statement 2021-2022

Ms. Snider submitted the financial statement and it was included in the meeting packet.

UGWF PUC Block Grant Report of Expenses 2021-2022

This money was included under conservation district costs for the GRACE Program.

CONSERVATION DISTRICT OUTREACH

REPORTS FROM COOPERATING AGENCIES

Phil Evans-NRCS-fiscal year begins October 1. He has been working a lot on the Cree Farm project.
Russ Gibbs-DCNR- there is currently a vacancy for an urban forester but it has been posted.
Ryan Furrer-DEP- DEP has changed the name to Bureau of Watershed Restoration and Nonpoint source management formerly known as the Chesapeake Bay office.
Kyle Lamb-GCPC- electronic recycling event is September 21st from 2-6pm at fairgrounds
Commissioner Belding – airport restaurant will be opening after the first of the year and currently accepting applications and will be leased from the county.

EXECUTIVE SESSION

Executive session not needed.

NEXT REGULAR MEETING

The next regular meeting will be October 18, 2022.

ADJOURNMENT

A motion was made by Dave Shipman to adjourn the meeting at 11:10 a.m. Bill Wentzel seconded; motion passed.

Respectfully submitted,

Lisa Snider
District Director

<u>MEETING MINUTES CERTIFICATION</u>
We, the undersigned, agree that the minutes taken above were approved in their entirety by the Greene County Conservation District on _____, 2022.
Chairman, Greene County Conservation District
Secretary, Greene County Conservation District