

**WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS**

112 Municipal Lane
Prosperity, PA 15329
November 9, 2022

MEETING MINUTES

Walter Stout, Chairman, called the meeting to order at 6:30 PM.

In attendance were Supervisors Walter Stout, Charles Hickman and Troy Smith, Secretary Diane Headlee, residents Debbie Stephenson, Larry and Stacy Steinhoff and township employee Jason Rosa.

I. Requests to Address the Board/Public Comment

There were no requests to address the Board.

II. Correspondence and Reports

1. Received Correspondence:

- The township is receiving weekly “Longwall Face Position” reports from Consol, now that Enlow Mine is actively mining coal in the township. Those reports are available in the office for review.

2. Planning Board: The Board did not meet on November 3rd due to the lack of any items needing attention or action; however, it should be mentioned that there are currently four new homes under construction in the township.

3. There was no action needed by the Zoning Hearing Board in October. As such there was no meeting.

4. Park Board: A very successful “Trunk or Treat” party was held on Saturday, October 29 at the park. Over 50 trick or treaters enjoyed visiting each of the eighteen decorated trunks. Our Park Board members did an outstanding job planning and organizing this event, and we wholeheartedly thank each of them for a great time, not only for the kids but for the adults who attended as well. The Park Board plans to meet in January 2023 to discuss possible future events.

5. Roadmaster's Report

- The road crew completed the joint waterline project with SPWA and Amwell Township on Dividing Ridge Road and Craynes Run Road. Along with Hayden Construction, they also changed out the large, 48-inch culvert on Fisher Hollow Road. The crew winterized the park restrooms and did lawn maintenance at the park and around the office. They continue to clean ditches and remove trees and limbs from the township roads as needed.
- Consol will be contracting with Youngblood Paving to do flex-base paving on Morris Road where the roadway was recently damaged. The work will be done in the next few weeks.

Minutes

6. Solicitor's Remarks: The solicitor was not in attendance.
7. Zoning/Building Officer's Report – K2 Engineering provided a monthly report for October indicating issued building and zoning permits, inspections, and other code enforcement items (see minute book file).

III. Discussion & Action Items

A. Routine

1. The Chairman asked the Board for a motion to approve the agenda without an addendum. The motion was made by Charles Hickman and seconded by Troy Smith. All aye - motion carried.
2. The Chairman asked the Board for a motion to approve the October 11, 2022 regular meeting minutes and the November 2, 2022 Budget Meeting minutes as presented, with no additions or corrections. The motion was made to approve both sets of minutes by Charles Hickman and seconded by Walter Stout. All aye - motion carried.

B. Specific

1. Business Operations

a. Approval of Treasurer's Report for period ending October 31, 2022

	<u>General</u>	<u>Liquid Fuels</u>	<u>Machinery</u>	<u>ARPA</u>
Beginning Balance	\$ 322,543.39	\$ 145,703.48	\$ 23,352.34	\$ 57,602.38
Revenues	8,150.93	79.63	259.88	117.41
Expenditures	<u>-36,927.67</u>	<u>-2,273.33</u>	<u>-1,299.97</u>	<u>-0.00</u>
Ending Balance	\$ 293,766.65	\$ 143,509.78	\$ 22,312.25	\$ 57,719.79

	<u>Fire Fund</u>		<u>Impact Fee</u>
Beginning Balance	\$ 11,927.67	Beginning Balance	\$ 2,215,342.79
Revenues	135.20	Revenues - Interest	2,457.43
Expenditures	<u>-50.00</u>	Other-Pioneer Grant	25,000.00
Ending Balance	\$ 12,012.87	Expenditures	-34,062.41
		Investment (CD)	<u>-1,200,000.00</u>
		Available Balance	\$ 1,008,737.81

The Chairman asked the Board to consider a motion to approve the Treasurer's report for the period ending October 31, 2022 and direct that it be filed for audit. The motion was made by Troy Smith and seconded by Charles Hickman. All aye - motion carried.

Mr. Stout noted that \$103,000 will be disbursed from the Liquid Fuels account to Russell Standard for the flex-base paving on Craynes Run Road, and

\$11,000 will be disbursed from the Fire Fund in December, to Waynesburg-Franklin VFD and Amwell Township VFD. The amount to each VFD is 79% to Waynesburg-Franklin VFD and 21% to Amwell Township VFD, per the approved agreement.

b. Bills & Transfers for Approval for All Funds for October, 2022

The Chairman asked the Board to consider a motion to approve the payment of the October, 2022 bills, payroll and intra-fund transfers, as listed on the attached, from the following accounts:

General Fund	\$ 44,017.02
Machinery Fund	1,299.97
Fire Fund	50.00
Liquid Fuels Fund	3,636.00
Impact Fund	<u>34,062.41</u>
Total Bills, Payroll & Transfers	\$ 83,065.40

The motion was made by Charles Hickman and seconded by Walter Stout. All aye - motion carried.

c. Approval of Used Truck Purchase

The Chairman asked the Board to consider a motion, pursuant to the discussions held during the development of the 2022-23 Impact Fee Spending Plan, to approve the purchase from the Impact Fee account of a used, 2011 Chevrolet 3500 pick-up truck, along with a Smith salt/cinder spreader and Western snow plow from Franklin Township for \$20,000. It is further recommended we place the 2011 Ford pick-up truck w/utility bed (W-24) on 'Municipal' and sell it to the highest bidder as soon as a utility bed can be installed on the Chevrolet pick-up. The motion was made by Charles Hickman and seconded by Troy Smith. All aye - motion carried.

d. Acceptance of UPMC Group Health Plan – 2023

The Chairman asked the Board to consider a motion to approve and continue with the UPMC Gold PPO 2100 employee medical insurance plan for 2023 at the estimated monthly premium of \$3,367.10, which reflects an 11% increase over the 2022 plan cost, bringing the annual total cost to \$40,405. As a part of the plan, the township will continue to contribute to an Employee Health Savings Account pursuant to township Resolution 5-2021. The motion was made by Troy Smith and seconded by Walter Stout. Smith and Stout voted "yes". Charles Hickman abstained as he participates in the health insurance plan. Motion carried.

e. Acceptance of United Concordia Dental Insurance Renewal Rates – 2023

The Chairman asked the Board to consider a motion to renew for 2023, the employee dental insurance plan with United Concordia for the estimated monthly premium of \$315.07, which reflects no increase in premium over the current 2022 rates. The motion was made by Troy Smith and seconded by Walter Stout. Smith and Stout voted "yes".

Minutes

Charles Hickman abstained as he participates in the dental insurance plan. Motion carried.

f. Acceptance of UPMC Vision Insurance Renewal Rates – 2023

The Chairman asked the Board to consider a motion to renew for 2023, the 2022 employee vision insurance plan with UPMC for the monthly premium of \$37.38 which reflects no increase in premium over the 2022 rates. The motion was made by Troy Smith and seconded by Walter Stout. Smith and Stout voted “yes”. Charles Hickman abstained as he participates in the vision insurance plan. Motion carried.

IV. New Business: There was no new business brought before the board.

V. Information & Announcements

- The water line project being done jointly with Amwell Township and the water authority was completed on November 4, 2022.
- The 2023 Proposed (Tentative) Budgets for the various township accounts are available for viewing by any interested person Monday through Thursday from 7:30 am to 12:30 pm, until the December 13, 2022 Supervisor’s meeting, at which time the 2023 final budgets will be considered for approval. There is no planned tax increase for this year, however, the budget does contain We plan to increase the amount transferred from the Act 13 Impact Fund to the General Fund from \$35,000 to \$50,000 to aid with the increased costs being faced by the township
- Upcoming Meetings
 - Supervisor’s Regular Meeting, Tuesday, December 13, 2022 at 6:30 p.m.
 - Planning Board, Thursday, December 1, 2022 at 7:30 p.m.
 - Zoning Hearing Board, meets as needed.
 - Park Board, meets as needed.

VI. Public Comment/Questions

Debbie Stephenson asked the cost of the flex-base paving and how much of Craynes Run and Dividing Ridge Roads were paved. Mr. Stout responded that the project cost was \$203,850. Mr. Hickman said the total distance amount of paving was approximately 13,000 feet. She also asked about the winter work hours for the road crew. Charles Hickman said the winter hours are 7:00 a.m. to 3:00 p.m.

VII. Adjournment

There being no further business, the meeting adjourned at 6:58 p.m. on a motion by Charles Hickman, seconded by Troy Smith, with all voting ‘aye’.

s/Walter S. Stout Chairman

s/ P. Diane Headlee Secretary/Treasurer