

CYS Advisory Board Meeting Minuets

January 30, 2023

Meeting called to order at 8:57am by Vice Chairperson Roberta Boyd

Welcome new Board members

Mark: Good morning, everybody we have 71 children in placement, 11 in certified foster homes, 37 in kinship care placements, 22 placed with contracted providers, 1 child for short period of time at the Warm Nights House. We have continued to keep that number between 65-80 at tops. Our main goal keeping kids in the home with services without leaving them in a dangerous situation and we would get calls from OCYF if we wouldn't or less than admirable parents making phone calls so we have to be careful. Since August we have been working on a program specialist position is related to our agency to have someone unified in training and create a system so that staff have one person stating this is the training you need to do and how you need to handle it, and if you have this scenario then I will direct you and lead you to this training an online accessibility. If you never come into a situation where you can get better than you are in a stagnant position. Secondly, we have continued to work with CWRC (Child welfare Resource Center) and the Office Readiness for Change and about 10 of our staff including fiscal, managerial, and secretarial all as a nut shell to come up with a long-term plan where everyone is happy and where everybody is working through their own processes and understanding the processes of fiscal. What the fiscal managers do we can only dabble in and vice versa.

Beth: The focus right now of ORC is Onboarding portion of agency we recognize the turnover we have and hopefully with a better onboarding process then hopefully they will feel more comfortable and better trained and will stay and we can get more seasoned and senior caseworkers then constantly having new ones also alleviating supervisors due to turn over.

Mark: We hope it will help with constant turn over or slow it down and make staff more comfortable. Trying to keep kids in the home to help with visits and work load. OCYF audit was reviewed with supervisors with present concerns. We had one over sight from last year. Some risk assessments did not include everyone that needed to be. We had one issue where approved a house one day before the insurance took effect. We need to start making sure note are being completed and we have speak write to help with

dictation because you don't always remember everything by the time you get back to the office. We need to do better on supervisor reviews intake should meet every 10 days to make plans of action. We also had some issues with not getting alleged perpetrator signatures etc. Staff that have left also had some of these situations on their cases.

Betsy: I am not sure if its legal but can we hold last paychecks in order to make sure all paperwork is completed.

Beth: After 2 weeks is up the former employees can't get into the system; supervisors prioritize exactly what has to be done before their last day.

Mark: We would have to talk to Cara about holding the checks.

Beth: Another thing we got sighted on was not having enough attempts in a 24-hour period on CPS's. Per the union if a CPS does not come in by 4:00pm its not on-calls responsibility.

Mark: The Union will have a meeting this week to discuss this issue.

Beth: Historically we would resend the caseworker out if a caseworker couldn't see them by 4:00pm on-call would be sent out check. On-call is paid time and a half VS regular going out on regular pay.

Mark: Knowing someone else would help you wouldn't you help as well. For a CPS they have to be seen within 24 hours.

Beth: A call may come in at 12:00 but may take 20 or so minuets once sent over by Child Line for the report to get pulled.

Betsy: No child was left in a unsafe situation and they gave lots of assistance and recognition that our agency is no different than the next but paper trails should be better.

Mark: The caseworkers could even get their information in a notebook so that the auditors can see that they have documentation. Using Speakwrite does help get one thing off your plate.

Betsy: Speakwrite is new and the caseworkers are teaming up to go on visits so they could do it while the other caseworker is in a visit. Safety is also an issue in this day and age so teaming up is a good idea in case something happens.

Mark: We are having ongoing interviews and will be posting a Program Specialist position soon. Recently myself, Betsey McClure, Early Intervention and the Agency accepted a donation through Equitrans for \$25,000 for Birthdays for foster kids.

Betsy: Amy Gonzalez is on the board of Beverly's Birthdays and \$25,000 out of \$50,000 every foster child will get a birthday gift. We need a list of birthdays 1 month prior. Every birthday box is worth about \$50.00.

Mark: We will work with Laura Chambers to help get the gifts. Mike Holloway and myself are still picking up donations from Brownsville Walmart to help out families.

Betsy: During Inservice days Nurses and Service Aides from the schools could come look through the donations so the schools have extra cloths and things for kids if accidents happen etc..

Aaron from CASA: Child Abuse Prevention Month 2023. CASA and the Agency can come together to combat child abuse. We would like to decorate the Court House lawn again with pinwheels but would like to do it early to make sure we get blue. Sign up's also grab attention. First Federal is giving their front window for display. The cost of materials is about \$700.00 CASA will split cost with the Agency. WA&B request time to advertise for the dodgeball tournament for Child Abuse Prevention Month.

Roberta: Do you have volunteers to help? It sounds like you're recruiting.

Aaron: We are always recruiting but we have 16 active volunteers assigned to 15 of the Agency dependent children. We have had adoption and reunifications in the past months so that has been a positive. Child Abuse Prevention month is a nationally recognized event. This is our version of it here.

Roberta: any questions for him? Board members who are here I need a motion to approve this.

Sierra Johnson: I motion to approve this

Jannette I second the motion

Roberta: All in favor say "I"

All: "I"

Roberta: The motion carries. Treasures report who are the new officers?

Makayla: President- Sam Silbaugh, Vice President- Roberta Boyd, Secretary- Siara Johnson, and Treasurer- Janette Kline

Brandy: We need to proper name on checks whoever's name is on Advisory Board checks needs to be available to sign. We also need to remove Gary and add one other member.

Roberta: We will have to talk to Sam and see what he says

Betsy: Ok, we would need to get the checks signed for Community Bank.

Roberta: Who does the audit for the Advisory Board bank account.

Brandy: The controller's office and the county do a form of an audit around the first of the year.

Betsy: We should ask them to come do a mini report on the account.

Roberta: We have a list of committees that I would like you to look over. Some positions need help.

Mark: We have 9 out of 15 voting members.

Roberts: I'm looking at the by-laws in regards to membership clearances Etc.

Betsy: If you volunteer at an event for Children and Youth you must have a clearance. You can get volunteer clearances for free.

Makayla: I know we had spoken about possible new dates, times, and places for the Advisory Board meetings did anyone have any ideas.

Betsy: I think we should stay at the fairgrounds due to parking and convenience and the last Monday of the month works best for me due to other meetings.

Makayla: Ok, so last Monday of every other month at 9:00am at the fairgrounds. I will send out dates once set up with fairground and send out reminders 1 week before meetings.

Roberta: I neglected to say with treasures report we will be filed for audit.

Rachel: I had a fellow foster family ask me if there is a way to get their stipends direct deposit vs mail.

Brandy: No

Roberta: Just a compliment to Mark and Betsey the St. Mathias ladies group did provide an assortment of Christmas Pj's for 68 Foster kids that could not have been done without the guidance of Mark and the president her kids grew up near Mark so she was very impressed with the agency and how it was handled. They appreciated how they acknowledged them and helped them with this process.

Mark: We are mere servants that we want to make sure these kids have something above and beyond and those ladies worked tirelessly and numerous hours to make to bring a little joy they are the ones who deserve the credit those in the trenches don't seem to get as much.

Betsy: As of recent I don't get as many calls as I use to from my angle what I hear is that CYF from the county does no good they're this there that but that's why I think Mark and Beth have really been putting an effort into working with groups and recognizing. The bottom line is they are following rules and regulations they don't make them up it is what it is and it's hard for people. Any call I get I call them back I discuss it with them and try to help them in understanding the way the discussion is made you know I never through them under the bus because I try to get both sides of the story. I don't get a lot of those calls but I do get them time to time and I thank them for calling me because sometime there is an oversight and this training they are trying to put into place will only help with that you never see CYF come to you home when it's a good thing.

Mark: in order to change the time of the meeting per the by-laws wouldn't we have to vote on that.

Brandy: yes

Mark: Could we vote on that via e-mail.

Betsy: yes that way those who can't be here are included

Betsy: I motion to vote for the changes via email

Janette: I second that motion

Roberta: All in favor say "I"

All: "I"

Roberta: All opposed say no

No response

Roberta: The motion carries

Betsy: I motion we adjourn

Mark: I Second

Meeting Adjourned at 9:48 am

E-mail Tread Acceptance

An e-mail was sent 01/30/2023 at 206:pm by Makayla: Good Afternoon Everyone,

Per the meeting this morning a vote was motioned to e-mail vote on a new date for the Advisory Board Meetings the date being voted on is the last Monday of every other month at 9:00am at the Fairgrounds.

Betsey: 1/30/2023 at 4:00pm I support this new date and time for CYS Advisory Board Meetings.

Mark: 01/30/2023 at 4:04pm I agree here

Kristen: 01/30/2023 at 4:11pm I also agree

Siara: 01/30/2023 at 7:33pm I agree with the new date and time.

Roberta:01/30/2023 at 7:29pm I agree.

Janette: 01/30/2023 at 7:33pm I agree with the new day and time.

Sam: 01/31/2023 at 11:05am Day and time works for me too

Courtney: 01/31/2023 at 11:39am I agree with the day and time

Makayla: 01/31/2023 at 12:11pm Does the motion pass for the new date, time and place of the meetings?

Sam: 01/31/2023 at 12:47pm Yes

Makayla: 01/31/2023 at 1:36pm May 29th is Memorial Day would May 22 be acceptable

Sam: 01/31/2023 at 1:40pm Absolutely!!!



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To: Mark Starostanko, CYS Administrator
Beth Booker, CYS Deputy Administrator
Greene County CYS Advisory Board
From: Aaron Houser, CASA of Greene County
Date: January 23, 2023
Re: April's Child Abuse Prevention Month Display

CASA of Greene County sincerely appreciates our ongoing partnership with Greene County Children and Youth Services. Last year's National Child Abuse Prevention Month display at the Greene County Courthouse was a huge success, and we are looking forward to another successful project this year, with both CASA and CYS splitting the costs equally. First Federal Savings and Loan Association of Greene County has again offered its front window to mirror our display across High Street. The details and pricing estimates of this year's decorations are listed below.

CASA is also respectfully requesting the use of radio advertisement time during the month of April. This was a successful part of the awareness month messaging last year and highlighted not only the work done by our county's child-welfare personnel but also served as an announcement of CASA's Greene County Dodgeball Tournament.

<u>Item:</u>	<u>Distributor:</u>	<u>Cost:</u>
Blue Pinwheels (1000)	Amazon	\$577.36
Large Daisy Pinwheels (8)	Walmart	\$78.69
Building Supplies	Wayne Lumber	\$50.00
	Estimated Total:	\$706.05