

**Jefferson Borough**

P.O. Box 87  
Jefferson, PA 15344

**Meeting Minutes  
July 11, 2023**

**CALL TO ORDER:** At 5:30 PM, President Dawn Wood called the meeting of the Jefferson Borough Council to order in the Morgan Township Municipal office located at 1019 Third Street Extension, Mather, Greene County, Pennsylvania. The meeting opened with the Pledge of Allegiance.

**ROLL CALL:** President Dawn Wood, Vice-President Pam Phillips and Mayor Dale Harshman were present. Council member Lance Sahady was present. Jeffrey Coneybeer and Joshua Forman were absent from the meeting. Also attending the meeting was SWPA board member and LTMJSA board member Tim Phillips, Code Enforcement Officer Mark Gordon (by phone); Solicitor Dennis Makel and Secretary-Treasurer Relda Litten.

**APPROVAL OF MINUTES:** A motion was made by Ms. Phillips and seconded by Mr. Sahady to approve the minutes of the June 6, 2023 meeting and the motion carried with all in favor.

**PUBLIC COMMENT:** None

**BILLS AND PAYROLL:** A motion to approve all salaries and bills for the month of July was made by Mr. Sahady and seconded by Ms. Phillips and the motion carried.

**REPORTS:** President: None

Mayor: None

Legal: None

Code Enforcement Officer: Mr. Gordon phoned into the meeting and a discussion was held on a written complaint council received from Jay Hanley regarding a mobile home and shed owned by Lance Sahady. Council decided to allow Mr. Sahady until the September meeting to repair the shed and present council with pictures and not call in K2 Engineering to inspect the mobile home

COG: None

SPWA Rep: Mr. Phillips stated the water company is talking about painting or replacing the Deemston water tank.

LTMJSA: None

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**ORDINANCES, RESOLUTIONS AND LOT SPLITS:** Mr. Makel presented a draft Solicitation Ordinance for council to review for the next month's meeting.

**UNFINISHED BUSINESS:** A status conference will be held in August with the judge to talk about the Legion issue.

Mr. Makel will contact Dollar General and the borough state rep about putting in a curb at the entrance to their store.

It was decided to have a list of sidewalks needing fixed and discuss at the August meeting along with a discussion on the drain by Mr. Harshman's.

**NEW BUSINESS:** None

**EXECUTIVE SESSION:** None

**ADJOURNMENT:** With nothing further to discuss, the meeting adjourned at 6:00 p.m. at the call of the President with a motion by Ms. Phillips and a second from Mr. Sahady and the motion carried with all in favor.

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By: Relda K. Litten, Sec/Treas