

**WASHINGTON TOWNSHIP  
BOARD OF SUPERVISORS**

112 Municipal Lane  
Prosperity, PA 15329  
September 12, 2023

**MEETING AGENDA**

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Requests to Address the Board/Public Comment
- V. Correspondence and Reports
  1. Received Correspondence:
    - Letter received from employee Jason Rosa's physician releasing him to return to work on Monday, August 28, 2023, with no restrictions.
  2. The Planning Board did not meet on September 7<sup>th</sup> as there were no items for consideration.
  3. Zoning Hearing Board: No meeting necessary.
  4. Park Board: No meeting scheduled.
  5. Roadmaster's Report
  6. Solicitor's Remarks
  7. CEO/Zoning Report
- VI. Discussion & Action Items
  - A. Routine
    1. Approval of Agenda with/without Addendum
    2. Approval of Minutes – August 8, 2023 Regular Meeting
  - B. Specific
    1. Personnel
    2. Business Operations

Agenda

a. Purchase of a Certificate of Deposit – Impact Fee Account

Recommended Action

Consider a motion to invest an additional \$1,000,000 of the unreserved fund balance held in the Impact Fee Fund account in a 1-year Certificate of Deposit (CD) at First National Bank of Pennsylvania, at an annual rate of 5.0%, with an approximate earned interest of \$24,746.24 at maturity.

b. Approval of Treasurer’s Report for period ending August 31, 2023

	<u>General</u>	<u>Liquid Fuels</u>	<u>Machinery</u>	<u>ARPA</u>
Beginning Balance	\$ 364,381.32	\$ 157,065.35	\$ 37,832.49	\$ 58,764.20
Revenues	22,342.48	86.71	207.34	119.78
Expenditures	<u>-78,470.19</u>	<u>-0.00</u>	<u>-1,934.50</u>	<u>-0.00</u>
Ending Balance	\$ 308,253.61	\$ 157,152.06	\$ 36,105.33	\$ 58,883.98

  

	<u>Fire Fund</u>		<u>Impact Fee</u>
Beginning Balance	\$ 11,938.81	Beginning Balance	\$ 1,359,112.78
Revenues	103.82	Revenues - Interest	1,841.48
Expenditures	<u>-50.00</u>	Other	0.00
Ending Balance	\$ 11,992.63	Expenditures	-7,716.87
		Purchase of Cert. of Deposit	<u>-1,000,000.00</u>
		Available Cash Balance	\$ 353,237.39
		Investments Held	<u>\$ 2,200,000.00</u>
		Total Account Balance	\$ 2,553,237.39

Recommended Action

Consider a motion to approve the Treasurer’s report for the period ending August 31, 2023 and direct that it be filed for audit.

c. Bills & Transfers for Approval for All Funds for August, 2023

Recommended Action

Consider a motion to approve the payment of the August, 2023 bills, payroll and intra-fund transfers, as listed on the attached, from the following accounts:

Agenda

General Fund	\$54,396.67
Machinery Fund	1,934.50
Fire Fund	50.00
Liquid Fuels Fund	125,831.16
Impact Fund	<u>3,273.87</u>
Total Bills, Payroll & Transfers	\$ 185,486.20

3. Operations, Buildings, Grounds & Highways

4. Township Supervisors

a. Ordinances/Resolutions

1. Mitcheltree Brothers Escrow Fund Status

Prior to the start of timbering operations on the Victoria Funk property, Mitcheltree Brothers Logging & Lumber, Inc., pursuant to Resolution #4 of 2021, placed \$3,000 in an escrow account to be used to pay for any expenses for damages caused by a logging company performing timbering operations in the township. The logging operation has been completed and upon inspection, no damages were noted to any township roadways. As required by the Resolution, the Board of Supervisors will vote, at a public meeting, on the amount to be returned to the operator from the special account.

Recommended Action

Pursuant to Resolution #4 of 2021, consider a motion to return to Mitcheltree Brothers Logging & Lumber, Inc., the full \$3,000 previously placed in escrow by them, as there was no damage done to township property during recent timbering operations.

b. Agreements, Contracts

1. Heavy Hauling Agreement Renewal – Consol PA Coal

Recommended Action

Consider a motion to approve a one-year renewal of Heavy Hauling Agreements with Consol Pennsylvania Coal Co. LLC, for Pettit Road (T-409), with an effective date of August 1, 2023 to July 31, 2024 for a fee of \$300.00, pursuant to the approved Schedule of Fees.

2. Excavator Rental for Garner Run Water Line Construction

In accordance with the agreement with SPWA to construct the water line on Waterdam Road, the township is required to

## Agenda

backfill the excavated ditch. Quotes were solicited for a large excavator, as the one owned by the township is too small to adequately perform the necessary work. Three quotes were received for monthly rental as follows:

United Rentals	\$4,850.00/month
Black Diamond Equipment Rental.	\$5,150.00/month
Cleveland Brothers (CAT)	\$5,240.00/month

### Recommended Action

Consider a motion to approve the rental of an excavator from United Rentals at a quoted base monthly charge of \$4,850, to be used by township personnel to backfill the ditch as the Waterdam Road water line is installed pursuant to the agreement with the Southwestern PA Water Authority.

## VII. New Business

## VIII. Information & Announcements

- Flex-base paving on Byard and Top Roads is anticipated to be done on September 21 & 22, depending on weather conditions.
- Waterline construction on Waterdam Road is expected to begin during the week of either September 18 or September 25, depending on SPWA work scheduling.
- Fall Township Clean-up Day will be from 8:00 am until 4:00 pm, Saturday, October 21st, 2023.
- Pending an announcement by the Park Board, it is anticipated that Trunk or Treat for Township children will be from 2:00 until 4:00, Saturday, October 28 at the Park, (maintenance garage in case of inclement weather).
- Upcoming Meetings
  - Supervisor's Regular Meeting, Tuesday, October 10, at 6:30 p.m.
  - Planning Board, Thursday, October 5, at 7:30 p.m.
  - Zoning Hearing Board, meets as needed.
  - Park Board, meets as needed.

## IX. Public Comment/Questions

## X. Adjournment