

**WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS**

112 Municipal Lane
Prosperity, PA 15329
August 8, 2023

MEETING MINUTES

Walter Stout, Chairman, called the meeting to order at 6:30 PM.

In attendance were Supervisors Walter Stout, Troy Smith, and Charles Hickman, Secretary Diane Headlee, and township resident Tom Ayres.

I. There were no requests to address the Board for public comments.

II. Correspondence and Reports

1. Received Correspondence:

- Received notification that the Department of Environmental Protection (PA DEP) has begun reviewing the Application received from Consol PA Coal Co, LLC, to Add 14.9 Surface Acres for the Installation of 4 Degas Boreholes, 2 of which are in Washington Township, (H3-1 and H3-2) for the Enlow Fork Mine.

2. The Planning Board will meet on August 10th, to consider Lot Split matters.

3. Zoning Hearing Board: No meeting necessary.

4. Park Board: No meeting scheduled.

5. Roadmaster's Report: The road crew worked on replacing all of the culvert crossings on Byard Road in preparation of the flex-base paving. Due to the windy weather, crews spent hours clearing trees and limbs from the township roads as needed. They also continue lawn maintenance at the park and around the office and shop. They also performed maintenance on the township-owned equipment. The tar and chipping of selected roadways was completed on Friday, August 11, 2023 by Youngblood Paving Inc.

6. Solicitor's Remarks: Solicitor was not in attendance

7. CEO/Zoning Report: Harshman's report was distributed and reviewed by the Supervisors.

III. Discussion & Action Items

A. Routine

1. The Chairman asked the Board for a motion to approve the agenda with an Addendum. The motion was made by Charles Hickman and seconded by Troy Smith. All aye - motion carried

2. The Chairman asked the Board for a motion to approve the July 11, 2023 regular meeting minutes as presented. The motion was made by Charles Hickman to approve the minutes with no additions or corrections, and seconded by Walter Stout. All aye - motion carried

B. Specific

1. Personnel

a. P. Diane Headlee – Retraction of Retirement Notice

The Chairman asked the Board to consider a motion to approve the request from Township Secretary Diane Headlee that her earlier submitted letter of retirement which was approved on March 7, 2023 be retracted. She is also requesting that beginning on October 1, 2023, that the township reimburse her for only her health insurance costs rather than for she and her husband, as has been the case for the last several years. The motion was made by Troy Smith and seconded by Walter Stout. All aye – motion carried

b. Anticipated Return to Work Date Change to the Agreement with Jason Rosa – Insurance Repayment During Unpaid Leave

The Chairman asked the Board to consider a motion to change the anticipated return to work date contained in the Agreement with Township Employee Jason Rosa, from July 24, 2023 to August 28, 2023. All remaining conditions and stipulations contained in the Agreement which was approved on May 9th will continue to be in effect. The motion was made by Charles Hickman and seconded by Troy Smith. All aye – motion carried

2. Business Operations

a. Approval of Treasurer’s Report for period ending July 31, 2023 as presented:

	<u>General</u>	<u>Liquid Fuels</u>	<u>Machinery</u>	<u>ARPA</u>
Beginning Balance	\$ 337,160.60	\$ 159,500.46	\$ 37,405.95	\$ 58,644.66
Revenues	64,716.75	87.51	526.54	119.54
Expenditures	<u>-37,496.03</u>	<u>-2,500.62</u>	<u>-100.00</u>	<u>-0.00</u>
Ending Balance	\$ 364,381.32	\$ 157,065.35	\$ 37,832.49	\$ 58,764.20

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	<u>Fire Fund</u>		<u>Impact Fee</u>
Beginning Balance	\$ 11,719.29	Beginning Balance	\$1,357,831.97
Revenues	269.52	Revenues - Interest	2,766.87
Expenditures	<u>-50.00</u>	Other	0.00
Ending Balance	\$ 11,938.81	Expenditures	<u>-1,486.06</u>
		Available Cash Balance	\$ 1,359,112.78
		Investment Held	<u>1,200,000.00</u>
		Total Account Balance	\$ 2,559,112.78

The Chairman asked the Board to consider a motion to approve the Treasurer's report for the period ending July 31, 2023 and direct that it be filed for audit. The motion was made by Charles Hickman and seconded by Walter Stout. All aye – motion carried

b. Bills & Transfers for Approval for All Funds for July, 2023

The Chairman asked the Board to consider a motion to approve the payment of the July, 2023 bills, payroll and intra-fund transfers, as listed on the attached, from the following accounts:

General Fund	\$ 60,974.78
Machinery Fund	100.00
Fire Fund	50.00
Liquid Fuels Fund	2,522.62
Impact Fund	<u>3,046.06</u>
 Total Bills, Payroll & Transfers	 \$ 66,693.46

The motion was made by Charles Hickman and seconded by Troy Smith. All aye – motion carried

c. 2023-24 Impact Fund Spending Plan

As announced at the July meeting, the township received \$629,900 from the PA Act 13 Impact Fee. Mr. Stout reviewed the 2022-23 income and spending from the Impact Fee, and also presented, as required, the township's spending plan for the funds during 2023-24 (see Minute Book file).

The Chairman asked the Board to consider a motion to approve the 2023-24 Township Spending Plan of the 2022 Impact Fee funding in the amount of \$629,900 received in July, 2023, per the attached. The motion was made by Charles Hickman and seconded by Walter Stout. All aye – motion carried.

3. Township Supervisors

a. Ordinances, Resolutions

1. Approval of Lot Split – Daniel Bailey to Scott Bailey & Alisha Hall

Pursuant to the pending recommendation of the Washington Township Planning Board, having met the conditions and requirements of the Township Subdivision and Land Development Ordinance, and having received approval from the Township Engineer, Zoning Officer and the Sewage Enforcement Officer, the Chairman asked the Board to consider a motion to approve a lot split of 12.0316 acres, being a part of the parcel of land identified as Tax ID #24-01-120, conveyed from Daniel Bailey to Scott Bailey & Alisha Hall, husband and wife. The motion was made by Charles Hickman and seconded by Walter Stout. All aye – motion carried

2. Approval of Correction to Lot Split Acreage– Minor to Schaefer

The Chairman asked the Board to consider a motion to correct the acreage from 9.914 to 11.002 to the Lot Split conveyed by William R. and Denise Minor to Kameron and Lauren Schaefer, being a part of the parcel of land identified as Tax ID #24-03-121E. Said Lot Split was recommended for approval by the Washington Township Planning Board on May 5, 2022 and was subsequently given final approval by the Washington Township Supervisors at a meeting held on May 10, 2022. The only change is to the total acreage conveyed. The motion was made by Charles Hickman and seconded by Troy Smith. All aye – motion carried

b. Agreements, Contracts

1. Heavy Hauling Agreement Renewals – Consol Coal

The Chairman asked the Board to consider a motion to approve a one-year renewal of Heavy Hauling Agreements with Consol Pennsylvania Coal Co. LLC, for the following township roads: Tower Road (T-411), Brooks Hollow (T-547) and Morris Road (T-414) with an effective date of August 1, 2023 to July 31, 2024 for a fee of \$300.00 per roadway pursuant to the approved Schedule of Fees. The motion was made by Charles Hickman and seconded by Walter Stout. All aye – motion carried

2. Heavy Hauling Agreement Renewal – EQM Gathering Opco, LLC

The Chairman asked the Board to consider a motion to approve the one-year renewal of the Heavy Hauling Agreements, with EQM Gathering Opco, LLC for Pettit Road (T-409), and Breakneck Road

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(T-404), with an effective date of September 1, 2023 to August 31, 2024, for a fee of \$300.00 per roadway pursuant to the approved Schedule of Fees. The motion was made by Troy Smith and seconded by Charles Hickman. All aye – motion carried

IV. New Business: There was no new business to discuss.

V. Information & Announcements

- The following roads or portions thereof were tar and chipped this year by Youngblood Paving, Inc: Long Mile, Purman Run, Wilman, Martin Lane, Wood Lane, Good Hill, Fisher Hollow, Craynes Run, Grey Run and East Dividing Ridge. The tar and chipping was completed on Friday August 11, 2023.

➤ Upcoming Meetings

- Supervisor's Regular Meeting, Tuesday, September 12, at 6:30 p.m.
- Planning Board, Thursday, August 10, and September 7, at 7:30 p.m.
- Zoning Hearing Board, meets as needed.
- Park Board, meets as needed.

VI. Public Comment/Questions

VII. Adjournment

There being no further business, the meeting adjourned at 7:10 p.m. on a motion by Charles Hickman, seconded by Troy Smith, with all voting 'aye'.

s/Walter S. Stout _____ Chairman

s/P. Diane Headlee _____ Secretary/Treasurer