

**WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS**

112 Municipal Lane
Prosperity, PA 15329
February 13, 2024

MINUTES

Walter Stout, Chairman, called the February 13, 2024 meeting of the Washington Township Supervisors to order at 6:30 PM. In attendance were Supervisors Walter Stout, Troy Smith, and Charles Hickman, Secretary Diane Headlee, and township residents Jason Rosa, Larry and Stacy Stienhoff.

- I. Requests to Address the Board/Public Comment – there were no requests to address the Board.

- II. Correspondence and Reports
 1. Received Correspondence: Certificate of Deposit at First National Bank is due to mature on February 18, 2024. The interest will be deposited in the Impact Fee account and the \$1,000,000.00 will be reinvested for another 6 months.
 2. Planning Board:
 - The Board did not meet in February due to the lack of any items needing attention or action. We will ask the Planning Board to meet on Monday, March 4, 2024 instead of the regular Planning Board meeting date of Thursday, March 7, 2024 so the Board of Supervisors can act on any recommendations at their rescheduled March 5th meeting.
 3. Zoning Board: No meeting.
 4. Park Board: No meeting
 5. Roadmaster's Report: Crews did snow removal, plowing and cindering the township roads as needed during recent snows. They continue to do maintenance on the township-owned trucks and related equipment. The crews continued with cleaning and removing the leaves and miscellaneous debris out of the ditches and culverts on various township roads as well as removing trees and limbs from the roadways as needed.
 6. Solicitor's Remarks: The Spaulding hearing was held in front of Judge Grimes. Mrs. Spaulding has agreed to have the water going to the little house tested. The case will be closed if there is no chlorine found in the water.

The Judge has ordered the Y-B Logging case to be heard in arbitration.

- III. Discussion & Action Items

A. Routine

1. The Chairman asked the Board for a motion to approve the agenda without an Addendum. The motion was made by Charles Hickman, seconded by Troy Smith. All aye - motion carried
2. The Chairman asked the Board for a motion to approve the of Minutes of the January 9, 2024 Board Meeting. There were no additions or corrections made. The motion was made to approve the Minutes as presented, by Charles Hickman, seconded by Walter Stout. All aye - motion carried

B. Specific

1. Business Operations

a. Approval of Treasurer’s Report for period ending January 31, 2024

	<u>General</u>	<u>Liquid Fuels</u>	<u>Machinery</u>	<u>ARPA</u>
Beginning Balance	\$ 281,035.60	\$ 11,405.92	\$ 29,839.43	\$ 59,441.59
Revenues	10,617.14	56.71	326.78	185.15
Expenditures	<u>-40,002.38</u>	<u>-50.00</u>	<u>-1,303.84</u>	<u>-0.00</u>
Ending Balance	\$ 251,650.36	\$ 11,412.63	\$ 28,862.37	\$59,626.74

	<u>Fire Fund</u>		<u>Impact Fee</u>
Beginning Balance	\$ 3,138.02	Beginning Cash Balance	\$ 319,788.71
Revenues	161.84	Revenues - Interest	990.30
Expenditures	<u>-2,465.00</u>	Other	0.00
Ending Balance	\$834.86	Expenditures	<u>-7,507.24</u>
		Available Cash Balance	\$ 313,271.77
		Investments Held	<u>2,000,000.00</u>
		Total Account Balance	\$ 2,313,271.77

The Chairman asked the Board to consider a motion to approve the Treasurer’s report for the period ending January 31, 2024 and direct that it be filed for audit. The motion was made by Troy Smith, seconded by Charles Hickman. All aye – motion carried.

b. Bills & Transfers for Approval for All Funds – January, 2024

The Chairman asked the Board to consider a motion to approve the payment of the monthly bills, payroll and intra-fund transfers, as listed (see Minute Book file), from the following accounts:

General Fund	\$ 40,087.17
Liquid Fuels Fund	0.00
Machinery Fund	1,303.84
Impact Fund	7,507.24
Fire Fund	<u>50.00</u>
Total Bills & Transfers for Approval	\$ 48,948.25

The motion was made by Charles Hickman, seconded by Troy Smith. All aye – motion carried.

c. Opening of Bids – Park Improvement Project/Playground Equipment

The Chairman asked the Board to consider a motion to acknowledge receipt of the following bids for the Township Park Improvement Project (funded by DCNR Grant) and for the installation of the new playground equipment. The bids were received and opened at 11:00 am, Wednesday, February 7, 2024, pursuant to the specifications. It is further recommended that the bids be forwarded to the Engineer and to DCNR for review and approval, per the grant requirements.

1. Township Park Improvement Project (DCNR Grant)

Five bids (w/Bid Bonds) were received for the project, as follows:

<u>Bidder</u>	<u>Total Bid Amount</u>
Excaliber Construction, LLC	\$ 144,302.00
Graham Construction, LLC	246,933.00
Raffle Construction	143,970.00
Stone Mile Group, LLC	237,638.45
WG Land Company, LLC	215,814.00

2. New Playground Equipment Installation

Two bids (w/Bid Bonds) were received for the project, as follows:

<u>Bidder</u>	<u>Total Bid Amount</u>
Stonemile Group, LLC.	\$ 25,980.00
WG Land Company, LLC	29,500.00

The motion was made by Charles Hickman, seconded by Walter Stout. All aye – motion carried.

d. Opening/Awarding of Stone Bids

Pursuant to the bids received and opened on February 8, 2024 and as shown on the attached bid tabulation, the Chairman asked the Board to consider a motion to award the 2024 stone bids to the low bidder of each product, as follows:

<u>Product</u>	<u>Low Bidder</u>	<u>Awarded Bid</u>
AASHTO #8 stone	Greer Limestone	\$39.25/ton
AASHTO #67 stone	Greer Limestone	\$25.25/ton
2-A modified (C & R)	Greer Limestone	\$23.25/ton
1-1/2" Crush & Run	Greer Limestone	\$21.75/ton
3" Crush & Run	Greer Limestone	\$22.25/ton
Rip-Rap #R-4	Greer Limestone	\$25.50/ton

The motion was made by Troy Smith, seconded by Charles Hickman. All aye – motion carried.

2. Township Supervisors

a. Agreements, Contracts

1. Heavy Hauling Agreement – EQM Gathering Opco LLC

The Chairman asked the Board to consider a motion to approve the renewal of a one-year Heavy Hauling Agreement with EQM Gathering Opco, LLC, for West Dividing Ridge Road (T-658), with an effective date of March 1, 2024 to February 28, 2025, for a fee of \$300.00 pursuant to the approved Schedule of Fees.

The motion was made by Charles Hickman, seconded by Walter Stout. All aye – motion carried.

IV. New Business

Discussions have been held with the water authority regarding possible waterline extension projects from Route 19 to the end of Hemlock Road and a joint waterline project with Amwell Township on West Dividing Ridge Road. We are awaiting construction cost estimates from SPWA.

V. Information & Announcements

a. Upcoming Meetings

- Supervisor’s Regular Meeting, Tuesday, March 5, 2024, 6:30 p.m.
- Planning Board, Thursday, March 4, 2024 at 7:30 p.m.
- Zoning Hearing Board and Park Board meets as needed.
- Supervisor’s Regular Meeting, Tuesday, June 18, 2024, 6:30 p.m.

b. Clean-up Day, Saturday, April 27, 2024

Minutes

VI. Public Comment/Questions

There were no public comments or questions.

VII. Adjournment

The meeting was adjourned at 6:59 p.m. on a motion by Charles Hickman, seconded by Troy Smith, with all voting 'aye'.

s/Walter S. Stout _____ Chairman

s/P. Diane Headlee _____ Secretary/Treasurer