

**Greene County Conservation District**  
**19 South Washington Street, Suite 150**  
**Waynesburg, PA 15370**  
**Phone (724) 852-5278 – Fax (724) 852-5341**

## **Fee Schedule and Policy**

The Greene County Conservation District (GCCD) charges the following fees for Erosion and Sedimentation Control Plan reviews. The following fees become effective November 1, 2010. The District Board shall review at a minimum every two years to reevaluate the program and fee schedule. ***Plans will not be accepted for review without the appropriate fee and application form.***

\* Applicants will be charged a \$ 25.00 fee for checks returned due to insufficient funds and review will stop immediately until a reissued check is cleared.

<b>Number of Acres Disturbed</b>	<b>Fee</b>
0-0.99	\$300.00
1-1.99	\$350.00
2-2.99	\$450.00
3-3.99	\$550.00
4-4.99	\$650.00
5-5.99	\$850.00
6-6.99	\$900.00
7-7.99	\$950.00
8-8.99	\$1050.00
9-9.99	\$1150.00
10-14.99	\$1250.00
15-19.99	\$1350.00
20-24.99	\$1450.00
25-29.99	\$1550.00
30-34.99	\$1650.00
35-39.99	\$1750.00
40-49.99	\$1850.00
50-74.99	\$1,950.00
75-99.99	\$2,050.00
100	\$3,250.00

- Projects impacting greater than 100 acres will be charged the 100 acre fee plus \$50.00 per additional acre.

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- The district will offer an accelerated turn around for applicants who elect to double the normal required fee (e.g. - A project disturbs 3.2 acres and the applicant elects to have the accelerated fee \$550.00 X 2 = \$1100.00). Individual permit Post Construction Stormwater Management Plans cannot be given an accelerated review time. These plans are reviewed entirely by the Southwest Regional Office, Bureau of Watershed Management. Only the Erosion and Sedimentation Plan can be offered the accelerated review.

**Residential**

Single Family Home \$ 25.00 (Waivable if disturbance is minimal)  
Subdivision/Multiple Units \$ 50.00 per unit & total disturbed area

**Chapter 105 Permit Review Fee**

Residential \$25.00  
Agricultural Fee \$ 25.00 (Waivable if disturbance is minimal)  
Commercial/Industrial Fee \$250.00 per permit

**Timber Harvesting**

Timber harvest E&S review fees.  
0.00-24.99 acres \$ 100.00  
25.00-49.99 acres \$ 200.00  
50.00-99.99 acres \$ 400.00  
100.00-199.00 acres \$ 600.00

**NPDES Permits**

The Commonwealth of Pennsylvania mandates a fee for construction activities based on certain conditions of the project under the National Pollutant Discharge Elimination System (NPDES). Please See **Table A** or contact GCCD if you do not know if you need an NPDES permit.

NPDES Application Fees

General NPDES Permit	\$ 500.00
Individual NPDES Permit	\$ 1,500.00
NPDES disturbed acreage fee	\$100/acre
E&S Review Fee—As noted on the table on page 1	

If you do require an NPDES permit, two separate checks or money orders should be submitted to the Conservation District. Any alterations of 25 PA Code Chapter 102 shall become effective the date as published in the PA Bulletin.

The NPDES application check should be made payable to the “**Clean Water Fund**”. The E & S plan review fee check should be made payable to the “**Greene County Conservation District**”. NPDES disturbed acreage fee check is to be made payable to “**Commonwealth of Pennsylvania Clean Water Fund**”. The number of disturbed acres is to be rounded to the nearest whole number.”

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**Only State Government Agencies are exempt from the filing fee. Federal and Local Agencies are not exempt.**

*\*The Conservation District does not review PCSM plans for adequacy. The design, structure integrity, and installation of the PCSM plans are the responsibility of the engineer, landowner and/or the earthmover. Neither the District nor the County of Greene assumes any responsibility for the implementation of the plan or the proper construction and operation of the facilities contained in the plan.*

**ESCGP-1 for Intrastate and Interstate Pipelines**

All Intrastate and Interstate Pipelines greater than 5 acres of disturbance, at any time in a common development, will require this permit. This permit has a \$500.00 administrative filing fee and is also subject to the disturbed acreage Erosion and Sedimentation Control Plan review fee.

**\*\*\*Please note:** Any permit related to activities associated with exploration, processing or gathering of Oil and Gas that is not an Intrastate or Interstate Pipeline must go to the Department of Environmental Protection Regional Office – Bureau of Oil and Gas Management Program.

ESCGP-1 Application Fees

Administrative Filing Fee                      \$ 500.00

E&S Review Fee—As noted on the table on page 1

Disturbed Acreage Fee--\$100/acre—ESCGP-1 disturbed acreage fee check is to be made payable to “**Commonwealth of Pennsylvania Clean Water Fund**”. The number of disturbed acres is to be rounded to the nearest whole number.

If you do require an ESCGP-1 permit, three separate checks or money orders should be submitted to the Conservation District.

The ESCGP-1 administrative filing fee check should be made payable to the “**Clean Water Fund**”. The E & S plan review fee check should be made payable to the “**Greene County Conservation District.**”

- **If your project has PNDI hits without resolution letters from the proper agencies the District will not be able to process plans or permits until the resolution letter is obtained. The application will not be reviewed and will be returned to the applicant with a refund minus postage and handling fee of \$25.00.**
- **REVISION FEE** 25% of the initial fee will be assessed for each revision beyond the first that does not adequately address the reviewer's comments.
- **Minor/Major Modifications** - Modifications will be charged again based on the revised disturbed acres.

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**100 Title**

This Resolution may be cited as the Greene County Fee Schedule for Erosion and Sedimentation Pollution Control Plan reviews.

**101 Authority**

The Greene County Conservation District by authority of Act 217 of 1945, Conservation District Law, as amended by Act 221 of 1984, and with authority delegated by the PA Department of Environmental Protection Bureau of Land and Water Conservation to review Erosion and Sedimentation Pollution Control Plans, hereby adopts the Greene County Fee Schedule for Erosion and Sediment Pollution Control Plan reviews.

**102 Effective Date**

This resolution shall become effective February 15, 2005 and remain in effect until modified, amended, or rescinded by the Greene County Conservation District Board of Directors (Rev. 4-17-2007, Rev. 5-30-2008, Rev. 3-16-2010, Rev. 9-21-2010)

**103 Intent**

The purpose of this Fee Schedule is to help defray the costs incurred by the Conservation District in its delegated authority of the state's erosion and sedimentation control program in accordance with Chapter 102 of the Clean Streams Law.

**104 Project Delineation**

The disturbed project area identified on the plan maps will be the basis for determining the review fee.

**105 Waiver of Fees**

E&S Pollution Control Plan review fee collection is waived for the following activities and entities:

- Units of Government – federal, state, counties, municipalities (cities, boroughs, and townships), and school districts.
  
- Agricultural activities – Routine agricultural activities such as tilling and harvesting are exempt from fees. Earth disturbance associated with the construction of commercial facilities for the sales of agricultural products *will* be assessed fees consistent with the Fee Schedule.

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- Minimal Disturbance – Waiver may also be considered where project sites have a limited non-commercial earth disturbance, such as a single-family dwelling. Waivers requests should be submitted in writing to the Greene County Conservation District for consideration.
- Waiver of fees **does not** apply -- to non-profit organizations, private organizations, or municipal authorities.

### **106 Applicability of Fee Schedule**

- The fee schedule in this Resolution will apply whenever the application and Erosion and Sediment Pollution Control Plan are submitted for an adequacy review.
- No additional fee will be levied for minor corrections or modifications to an approved plan; however, **major project modifications, amendments, alterations, or revisions to a previously approved project plan will be charged a new fee.**
- An adequacy review will remain in effect for a project for two (2) years from date of approval. Plan revisions beyond that date will be considered a new plan and charged review fees according to the fee schedule in effect at the date of resubmission.

### **107 Application Information**

#### ***The applicant shall:***

- Submit a check or money order payable to the *Greene County Conservation District and/or Clean Water Fund*.
- Include 2 sets of E&S control plans and drawings for initial review. One set for the GCCD review and one set for public comment. A final copy of reviewed plans that address deficiencies will be needed for final approval and will be returned to the Applicant. (Preferably bound)
- Submit a completed Conservation District Project Review Application/Checklist
- All engineered drawings shall be 24 x 36" plan sets with scales ranging from 50 -100ft scale.
- All mapping shall show adequate drainage outside permitted area including all wetlands, streams or other waterbodies.
- All mapping shall show:
  - Proposed and existing structures
  - Property boundaries and tax id
  - Proposed and existing roads

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- Limits of disturbance
- Permit boundary
- Swales
- Ditches
- Waterways,
- Lakes and ponds
- Wells or water sources
- Proposed erosion control devices and facilities
- Slope of land
- Contour lines of existing(dashed lines) and proposed contours (solid lines) at 2 ft intervals
- Soil symbols
- Direction of water flow
- Culverts
- Utilities
- Sinkholes
- Existing and proposed stormwater facilities
- And other existing and proposed significant landscape features
- Post Construction Stormwater plans are to be submitted separately from Erosion and Sedimentation Control plans.
- All Chapter 105 General Permit applications must be submitted with an Erosion and Sedimentation Control Plan.
- Electronic submissions will not be accepted for review.
- Applicant must reply promptly to correspondences concerning deficiencies.
- Review comments are to be resubmitted with bold or ballooned changes noted.
- If a project is located within the 100 year floodplain, then the local municipality must be contacted to ensure that the project corresponds with their local floodplain ordinance. Written verification is needed.
- **If the project has PNDI hits without resolution letters from the proper agencies the District will not be able to process plans or permits until the resolution letter is obtained. The application will not be reviewed and will be returned to the applicant with a refund minus postage and handling fee of \$25.00.**
- A site requiring an approved District E&S Review may not begin earthmoving activities until the E&S Plan has been approved by the GCCD Technical Staff.

***The District will:***

- Accept the application when all of the elements requested are complete and fees are supplied.

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- Complete the administrative completeness review within 20 days of plan receipt and initial technical review within 30 days of a successful administrative completeness review.

**ONLY COMPLETE PLAN SUBMISSIONS WILL BE REVIEWED**

- **Accelerated Review Procedure**-Submitting the accelerated fee will reduce the review thresholds to 10 days for administrative completeness, and 15 days for the technical review following a successful administrative completeness review.
  - No accelerated review fees will be refunded by means uncontrolled by the District (ie. the review is held up by the consultant and/or applicant, proper permits are not applied for, municipal notifications are not sent prior to submission, PNDI resolutions not acquired.)
  - If complete and accurate plan submissions are received by the District according to the guidelines of Chapter 102 and 105, permit/plan review time will be prompt.
  - Individual NPDES Permits are excluded from this time frame**, but are subject to the time frame the Department of Environmental Protection establishes.
  - In High Quality watersheds the Conservation District can only accelerate the review of the Erosion and Sedimentation Control Plan. The Post Construction Stormwater Plan in High Quality watersheds must be reviewed by the Pittsburgh Regional DEP office.
  - The Conservation District does not guarantee that the plan or permit will be approved or issued within the 25 day period. Plan approval or permit issuance is dependent on many factors that are not controlled by the District.
- **The review timer will not start until a PNDI search has been submitted and responses are received from all agencies named in the search.**
- Notify plan preparer of any deficiencies needing correction.
- Issue a statement of adequacy following plan approval.

Procedures

1. All fees must be paid at the time of submission
2. All E&S plan submissions are reviewed in order of receipt at the Conservation District Office.
3. Allow up to 50 days for review of the original submission. Failure to respond to the Conservation District first technical review letter within 60 days, will result in additional fees, at **75%** of the original review fee.
4. If the first revision does not correctly address the reviewer's comments an additional fee of **25%** of the original review fee will be imposed.

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5. When site construction and final stabilization are not completed within two (2) years from the date of initial plan approval, the District reserves the right to require the submission of a new plan and additional or upgraded controls to meet current E&SCP guidelines. **(The fee for resubmission will be in accordance with the appropriate project description).**

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Specifications of Disturbance	Written E&S Plan Requirement	Permit Requirement
Less than 5,000 sq/ft	<b>No</b> -(Unless in an HQ or EV watershed) BMP's are to be in place	<b>No</b>
5,000 sq/ft to one acre	<b>Yes</b> -E&S plan must be on site	<b>No</b>
1 Acre of disturbance over the life of a project	<b>Yes</b> -E&S plan must be on site	<b>Yes</b> -NPDES permit
High Quality or Exceptional Value Watersheds disturbance 1 acre or more over the life of a project	<b>Yes</b> -E&S plan must be on site	<b>Yes</b> -Individual NPDES permit
Timber Harvesting or road maintenance activity involving 25 acres or more	<b>Yes</b> -E&S plan must be on site	<b>Yes</b> -E&S permit required
Disturbance occurs within the floodway, or within 50' from Waters of the Commonwealth	<b>Yes</b> -E&S plan must be on site	<b>Yes</b> -Chapter 105 Encroachment Permit

NPDES permits are required if the project disturb 1 acre or more over the life of a project. Please refer to Title 25 PA Code Chapter 102. Agricultural plowing or tilling activities or animal heavy use areas are not required to obtain an E&S Permit or NPDES Permit but shall comply with Title 25 PA Code Chapter 102 provisions.

**Approval:**

Be it resolved, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, that all previous Greene County Conservation District Fee Schedules are hereby defunct as agreed upon by the Board of Directors. Be it resolved that the Board of Directors adopts the \_\_\_\_\_ Fee Schedule and the Greene County Conservation District will assess fees for the review of all Erosion and Sediment Pollution Control Plans as authorized by the commonwealth of Pennsylvania under Act 217 of 1945, The Conservation District Law, as amended, in accordance with the attached schedule of charges.

GREENE COUNTY CONSERVATION DISTRICT BOARD OF DIRECTORS

\_\_\_\_\_  
 (Board Chairman)

\_\_\_\_\_  
 (Date)