

**INVITATION FOR BIDS
COUNTY OF GREENE – DAY CAMP TRANSPORTATION**

Sealed bids for the transportation of children and counselors for the Greene County Day Camps will be received by the Greene County Controllers Office, Greene County Office Building, 93 East High Street, Waynesburg, PA 15370 until 11:00 a.m. prevailing time on May 22, 2017 at which time they will be opened and read aloud.

Scope of service is available from the Greene County Commissioners Office, 93 East High Street, Waynesburg, PA 15370 or by calling 724-852-5210.

The County reserves the right to reject any or all bids and to waive informalities or irregularities in any bid received. Bids will be in effect for 30 days.

Each bid shall clearly identify the project being bid on the face of the envelope, "DAY CAMP TRANSPORTATION".

County of Greene
Jeffrey A. Marshall,
Chief Clerk/County Administrator

**COUNTY OF GREENE, DEPARTMENT OF RECREATION
SUMMER DAY CAMP TRANSPORTATION**

SCOPE OF SERVICES

The interested party shall observe and comply with all federal, state, county laws and local ordinances, rules and regulations. The County of Greene is exempt from all Federal, State, and Local taxes. An exemption certificate will be provided upon request. The County reserves the right to cancel orders or change any part thereof.

Insurance Requirements: Throughout the term of this request, successful contractor or anyone directly or indirectly employed by either of them shall maintain in force at their own expense, insurance as follows:

Workers' Compensation – General Liability – Automobile Liability

Purpose:

It is with the intent of this quote to provide the County of Greene with qualified bus transportation services for the Department of Recreation's Summer Day Camp program. The bus transportation services will be required to transport children/adults to various sites throughout the County. Times listed are an estimate but may be adjusted slightly as needed. The numbers of busses required are based on past attendance. Main sites are in bold and marked with an asterisk*. Remaining sites are drop-off/pick-up areas.

Camp/Pickup Locations:

Ryerson Station State Park*	361 Bristoria Road, Wind Ridge PA 15380
Morris Township Community Center	1713 Browns Creek Road, Graysville PA 15337
Lions Club Park*	200 E. Roy Furman Highway
Bobtown Elementary	304 Grant Street, Bobtown PA 15315
Mon View Park*	377 Stoney Hill Road, Greensboro PA 15338
Jefferson Township Park	115 Hatfield Street, Jefferson PA 15344
Wana B Park*	355 Ceylon Road, Carmichaels PA 15320
Nemacolin Fire Department	1 Roosevelt Blvd, Nemacolin PA 15351

Special Events Locations:

Nemacolin Woodlands	1001 Lafayette Drive, Farmington, PA 15437
Greene Co. Fairgrounds	107 Fairgrounds Road, Waynesburg, PA 15370
Wana B Park	355 Ceylon Road, Carmichaels PA 15320

Types of Usage:

Summer Day Camp program(s)

Requires daily bus transportation services for six weeks, Monday through Friday, beginning June 19 through July 28, for a total of twenty-nine (29) days *excluding Tuesday, July 4*. Times for Day Camp at the main sites are 10:00 a.m. to 3:00 p.m. Busses are to be used to transport children/staff. The time of each trip may vary, but the minimum time required by the County would be fifteen (15) minutes to a maximum of one (1) hour. Each bus may be traveled anywhere from five (5) miles to fifty (50) miles per trip. A total of three (3) busses are requested to provide transportation to three (3) of our four summer day camp

locations. Busses shall be marked with the following identifying bus route number by posting in the window closest to the entrance door of each bus. (Route no. 1, 2, &3)

1. **Bus 1** – Ryerson Station State Park: Bus 1 will be required to pick up children/staff at Morris Township Community Center with a morning departure time of 9:30 a.m. to arrive at Ryerson Station State Park by 10:00 a.m. Afternoon departure time from Ryerson Station State Park is 2:30 p.m. for arrival to Morris Township Community Center by 3:00 p.m.
2. **Bus 2** – Mon View Park: Bus 2 will be required to pick up children/staff at Bobtown Elementary with a departure time of 9:45 a.m. to arrive at Mon View Park by 10:00 a.m. Afternoon departure time from Mon View Park is 2:45 p.m. to arrive at Bobtown Elementary by 3:00 p.m.
3. **Bus 3** – Wana B Park: Bus 3 will be required to pick up children/staff at Nemaocolin Fire Department with a departure time of 9:10 a.m. to arrive at Wana B Park by 9:25 a.m. Bus will depart Wana B Park at 9:30 a.m. to pick up children/staff at Jefferson Township Park. Bus will depart from Jefferson Township Park at 9:45 a.m. to arrive to Wana B Park at 10 a.m. Afternoon departure from Wana B Park is 2:25 p.m. to arrive at Jefferson Township Park by 2:45 p.m. Bus will depart from Jefferson Township Park by 2:50 p.m. to return to Wana B. Park by 3:05 p.m. Bus will depart from Wana B Park at 3:15 p.m. to arrive at Nemaocolin Fire Department by 3:30 p.m. *Bus driver has the option to travel from Nemaocolin to Jefferson Township by-passing the first drop-off at Wana B Park based on capacity.

Special Event “Last Day Picnic” Wana B Park on Friday, July 28, 2017

1. **Bus 1** – Ryerson Station State Park: Bus 1 will be required to pick up children/staff at Morris Township Community Center with a morning departure time of 8:45 a.m. to arrive at Ryerson Station State Park by 9:00 a.m. Departure at 9:10 a.m. to arrive at Wana B Park by 10:00 a.m. Afternoon departure time from Wana B Park is 2:15 p.m. to arrive at Ryerson Station State Park by 3:00 p.m. Departure from Ryerson Station State Park by 3:05 p.m. to arrive at Morris Township Community Center by 3:30 p.m.
2. **Bus 2** – Lions Club Park: Bus 2 will depart Lions Club Park at 9:30 a.m., to arrive at Wana B Park by 10:00 a.m. Afternoon departure time from Wana B Park is 2:30 p.m. to Lions Club Park by 3:00 p.m.
3. **Bus 3** – Mon View Park: Bus 3 will be required to pick up children/staff at Bobtown Elementary with a departure time of 9:30 a.m. to arrive at Mon View Park by 9:45 a.m. Departure at 10:00 a.m. to arrive at Wana B Park by 10:15 a.m. Afternoon departure time from Wana B Park is 2:25 p.m. to Mon View Park by 2:45 p.m. Departure from Mon View Park is 2:50 p.m. to arrive at Bobtown Elementary by 3:00 p.m.
4. **Bus 4** – Wana B Park: Bus 4 will be required to pick up children/staff at Nemaocolin Fire Department with a departure time of 9:10 a.m. to arrive at Wana B Park by 9:25 a.m. Bus will depart at 9:30 a.m. to Jefferson Township Park. Bus will depart at 9:50 a.m. to arrive at Wana B Park by 10:05 a.m. Afternoon departure from Wana B Park is 2:30 p.m. to arrive at Jefferson Township Park by 2:50 p.m. Bus will depart Jefferson Township Park to Wana B Park by 3:05 p.m. Bus will depart Wana B Park by 3:15 to Nemaocolin Fire Department by 3:30p.m.

Bus Cancellation

The County has the right to cancel busses for any trip or event due to poor attendance, inclement weather, etc. The field trip destination(s) may be subject to change. There will be no cancellation fee charged to the County if the cancellation is made before the bus leaves the Contractor's yard.