

**WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS**

112 Municipal Lane
Prosperity, PA 15329
July 14, 2020

MEETING AGENDA

I. Call to Order

II. Pledge of Allegiance

III. Roll Call

IV. Requests to Address the Board/Public Comment

V. Correspondence and Reports

1. Received Correspondence:

- On July 2, the township received a check for \$549,400 in Impact fee monies for 2019 drilling operations, a reduction of \$5,800 from 2018 operations. A budget for the Impact Fee Fund will be prepared and presented for approval in August, 2020 per the Act 13 regulations.

- We have received a formal letter from the Waynesburg-Franklin Township Volunteer Fire Company requesting a contribution toward the cost (\$540,880), of a new fire engine being purchased by the company. This request has been discussed informally for some time.

2. Planning Board: The Board did not meet in July due to the lack of any items needing attention or action.

3. Zoning Board: No meetings of the Zoning Hearing Board are scheduled.

4. Park Board:

- A community service crew from the county completed the painting of the exterior of the rest room building, and the total project has been inspected and approved by the PA Department of Conservation and Natural Resources (DCNR).

5. Roadmaster's Report

6. Solicitor's Remarks

VI. Discussion & Action Items

A. Routine

1. Approval of Agenda with/without Addendum
2. Approval of Minutes – June 9th, 2020 regular meeting.

Agenda

B. Specific

1. Personnel

2. Business Operations

a. Approval of Treasurer's Report for period ending June 30, 2020

	<u>General</u>	<u>Liquid Fuels</u>	<u>Machinery</u>	<u>DCNR</u>
Beginning Balance	\$ 402,352.29	\$ 171,009.96	\$ 22,273.49	\$ 59.77
Revenues	37,971.12	37.30	2,964.80	.01
Expenditures	<u>26,872.28</u>	<u>3,351.49</u>	<u>20,025.10</u>	<u>0.00</u>
Ending Balance	\$ 413,451.13	\$ 167,695.77	\$ 5,213.19	\$ 59.78

	<u>Fire Fund</u>		<u>Impact Fee</u>
Beginning Balance	\$ 10,338.66	Beginning Balance	\$ 1,494,509.68
Revenues	1,542.77	Revenues	173.40
Expenditures	<u>50.00</u>	Expenditures	<u>27,522.53</u>
Ending Balance	\$ 11,831.43	Ending Balance	\$ 1,467,160.55
		Certificate of Deposit	<u>-1,200,000.00</u>
		Cash Available	\$ 267,160.55

Recommended Action

Consider a motion to approve the Treasurer's reports for the period ending June 30, 2020 and direct that it be filed for audit.

b. Bills & Transfers for Approval for All Funds – June, 2020

Recommended Action

Consider a motion to approve the payment of the monthly bills and intra-fund transfers, as listed on the attached, from the following accounts:

General Fund	\$ 26,898.86
Liquid Fuels Fund	3,351.49
Machinery Fund	20,025.10
Impact Fund	27,522.53
DCNR Account	0.00
Fire Fund	<u>50.00</u>
Total Bills & Transfers for Approval	\$ 77,847.98

c. Application For Payment – Cast & Baker Corp. – App. #3 (Final)

Recommended Action

Agenda

Consider a motion to approve Application for Payment #3-Final, received from Cast and Baker Corp., the contractor on the Long Mile Road Landslide Repair Project, in the amount of \$5,225.00, to be paid from the Impact Fee Fund. The application has been approved by the project engineer, Mike Schumaker of CEC.

d. Contribution of Waynesburg-Franklin Twp VFC – Impact Fee Fund

Recommended Action

Pursuant to the request received from the Waynesburg-Franklin Twp. Volunteer Fire Company, which is Washington Township's primary fire responder, consider a motion to contribute \$50,000 toward the purchase of a new fire engine and equipment, to be made in three equal payments from the Impact Fund over a three (3) year period beginning in 2020, contingent upon the continued receipt of Impact Fee monies from the Commonwealth during said three year period.

e. Renewal of Workers' Compensation Insurance Policy

Recommended Action

Consider a motion to renew and award the Workers' Compensation Insurance Policy to UPMC Work Partners through the Marthinsen and Salvitti Insurance Group at an annual premium of \$5,389, with an effective date of August 8, 2020. The new premium amount reflects a \$567 reduction from 2019.

3. Operations, Buildings, Grounds & Highways

a. Heavy Hauling Agreement Renewals – EQT Production Co.

Recommended Action

Consider a motion to approve the one-year renewal of Heavy Hauling Agreements, dated July 1, 2020 with EQT Production Co. for the following township roads: Bailey Hollow Road (T-561), Breakneck Road (T-404), Cemetery Road (T-553), Craig's Run Road (T-558), Craynes Run Road (T-551), East Dividing Ridge Road (T-657), West Dividing Ridge Road (T-658), Fisher Hollow Road (T-559), Good Hill Road (T-557), Gray Run Road (T-555), Long Mile Road (T-405), Pettit Road (T-409) and Wilman Hill Road (T-552) for a fee of \$300.00 per roadway, pursuant to the approved Schedule of Fees.

b. Approval of Flex-Base Paving Project – Craynes Run Road

Recommended Action

Agenda

Consider a motion to approve the preparation of PennDOT specifications and receipt of sealed bids to apply FB-Modified (flex-base) pavement with placement of a 1/2 inch leveling course, followed by a 1.5 inch wearing course on Craynes Run Road (T-551) from Rt. 221 to the intersection with Wilman Hill Road, a distance of approximately 12,170 feet.

4. Township Supervisors

a. Ordinances, Resolutions & Policies

1. Adoption of Resolution - Approval and Submission of the Act 537 Plan to DEP

Recommended Action

Consider a motion to adopt the following Resolution (#4-2020):

BE IT RESOLVED that the Supervisors of the Township of Washington hereby adopt and submit to the Department of Environmental Protection for its approval as a revision to the "Official Plan" of the municipality, its Act 537 Plan Special Study. The municipality hereby assures the Department of the complete and timely implementation of the said plan as required by law. (Section 5, Pennsylvania Sewage Facilities Act as amended). The full Resolution is attached to the agenda.

VII. New Business

For Discussion:

- Possible water line project – Greene Valley Road and Porter Street extension area.
- Purchase of a Skid Steer.

VIII. Information & Announcements

- The following roads (portions or entire length) are scheduled to be tar and chipped this year on or about August 10 and 11.
 - Top Road
 - Breakneck Road
 - Long Mile Road
 - Hickory Lane
 - Edgar Hill Road (lower to Fisher Hollow)
 - Morris Road
 - Byard Road
 - Good Hill Road
 - Fisher Hollow Road
 - Locust Drive
 - Brooks Hollow Road
 - West Dividing Ridge Road
 - East Dividing Ridge (portions from Moscow to Twp. Line)
 - Park Drive

Agenda

- Supervisor's Regular Meeting, Tuesday, August 11,, 2020 at 7:00 p.m.
- Planning Board, Thursday, August 6, 2020 at 7:30 p.m. (if needed).
- Zoning Hearing Board, as needed.
- Park Board meets as needed.

IX. Public Comment/Questions

X. Adjournment