



**GREENE COUNTY
REGISTER AND RECORDER
DONNA J. THARP**

10 E. HIGH STREET, ROOM 100
WAYNESBURG, PA 15370

KIMBERLY J. SPENCE
Deputy Recorder of Deeds
724-852-5283

JESSICA L. HARRISON
Deputy Register of Wills
724-852-5284

Probate Appointment Requirements

As of June 28th, 2021 the Greene County Register of Wills office will continue doing all probate proceedings by appointment only.

Appointments are required for all filings of Probate proceedings prior to arrival, we ask you to allow for a **24-hour approval period**.

To arrange an appointment please send all completed Probate documents for review to:

jharrison@co.greene.pa.us

and/or

dtharp@co.greene.pa.us

Documents that are required (but not limited to) to be sent for review before appointment setup are as followed;

- Death Certificate
- Petition for Grant of Letters
- Will
- Codicil(s)
- Renunciation(s)
- State Information Sheet

***NOTE, this list is subject to change when different circumstances arise.**