

# PENNSYLVANIA STATE POLICE CRIMINAL RECORD CHECKS FOR EMPLOYMENT OR VOLUNTEERS

## COST

- **Free** — Volunteers
- **\$22** — Employees, Foster/Adoptive Parents

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## HOW TO SUBMIT AN APPLICATION

There are two methods of requesting a Pennsylvania Criminal record:

### Online Request

The Pennsylvania State Police have established a web-based computer application called [“Pennsylvania Access To Criminal History,” \(PATCH\)](#). Results are received immediately when applied for online.

### Paper Request

- [Download the Criminal History Request Form — SP4-164](#) (Updated 12/2017)
- [Download the Criminal History Request Form: Volunteer Only — SP4-164A](#) (Updated 12/2017)
- [Download the Individual Access and Review Request Form — SP4-170](#) (Updated 12/2017)

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## QUESTIONS

If you have questions about the Pennsylvania State Police Request for Criminal Record Checks form for employment (SP4 164) or to volunteer (SP4-164A), please call: (717) 783-9973 or toll free 1-888-783-7972.