

**WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS**

112 Municipal Lane
Prosperity, PA 15329
July 14, 2020

MINUTES

Walter Stout, Chairman, called the meeting to order at 7:00 PM.

In attendance were Supervisors Walter Stout, Charles Hickman and Troy Smith, Secretary Diane Headlee. No township residents were in attendance.

I. There were no comments as no one from the public was in attendance.

II. Correspondence and Reports

1. Received Correspondence:

- On July 2, the township received a check for \$549,400 in Impact fee monies for 2019 drilling operations, a reduction of \$5,800 from 2018 operations. A budget for the Impact Fee Fund will be prepared and presented for approval in August, 2020 per the Act 13 regulations.
- We have received a formal letter from the Waynesburg-Franklin Township Volunteer Fire Company requesting a contribution toward the cost (\$540,880), of a new fire engine being purchased by the company. This request has been discussed informally for some time.
- We received the invoice from Chissy's for the dumpsters used for the June 2020 Clean-up Day. Approximately 36,500 pounds of materials that were dropped off.

2. Planning Board: The Board did not meet in July due to the lack of any items needing attention or action.

3. Zoning Board: No meetings of the Zoning Hearing Board are scheduled.

4. Park Board:

- A community service crew from the county completed the painting of the exterior of the rest room building, and the total project has been inspected and approved by the PA Department of Conservation and Natural Resources (DCNR).

5. Roadmaster's Report

- The road crew took care of some maintenance, including mowing and weed-eating at the park and office/garage areas. They continue to mow the road banks along all township roads, did cold patch on various road in preparation for tar and chipping in August. Also installed a culvert on Dividing Ridge, fixed a slip on Byard and removed trees and limbs from various roads throughout the township.

6. Solicitor's Remarks: Mr. Makel was not present.

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7. EQT: There is no new drilling in the township at this time. EQT continues to general maintenance at the pads. Equitrans is doing line taps in the township.

III. Discussion & Action Items

A. Routine

1. The Chairman asked the Board to for a motion to approve the Agenda without an Addendum. The motion was made by Charles Hickman and seconded by Troy Smith. Motion carried
2. The Chairman asked the Board for a motion to approve the Minutes of the June 9th, 2020 regular meeting. The motion was made by Charles Hickman and seconded by Walter Stout. Motion carried.

B. Specific

1. Business Operations

a. Approval of Treasurer's Report for period ending June 30, 2020

	<u>General</u>	<u>Liquid Fuels</u>	<u>Machinery</u>	<u>DCNR</u>
Beginning Balance	\$ 402,352.29	\$ 171,009.96	\$ 22,273.49	\$ 59.77
Revenues	37,971.12	37.30	2,964.80	.01
Expenditures	<u>26,872.28</u>	<u>3,351.49</u>	<u>20,025.10</u>	<u>0.00</u>
Ending Balance	\$ 413,451.13	\$ 167,695.77	\$ 5,213.19	\$ 59.78

<u>Fire Fund</u>		<u>Impact Fee</u>	
Beginning Balance	\$ 10,338.66	Beginning Balance	\$ 1,494,509.68
Revenues	1,542.77	Revenues	173.40
Expenditures	<u>50.00</u>	Expenditures	<u>27,522.53</u>
Ending Balance	\$ 11,831.43	Ending Balance	\$ 1,467,160.55
		Certificate of Deposit	<u>-1,200,000.00</u>
		Cash Available	\$ 267,160.55

The Chairman asked the Board to consider a motion to approve the Treasurer's report for period ending June 30, 2020 and direct that it be filed for audit. The motion was made by Troy Smith and seconded by Charles Hickman. Motion carried.

b. Bills & Transfers for Approval for All Funds – June, 2020

The Chairman asked the Board to consider a motion to approve the payment of the monthly bills and intra-fund transfers, as listed (see Minute Book file), from the following accounts:

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General Fund	\$ 26,898.86
Liquid Fuels Fund	3,351.49
Machinery Fund	20,025.10
Impact Fund	27,522.53
DCNR Account	0.00
Fire Fund	<u>50.00</u>
Total Bills & Transfers for Approval	\$ 77,847.98

The motion was made by Charles Hickman and seconded by Walter Stout. Motion carried.

c. Application for Payment – Cast & Baker Corp. – App. #3 (Final)

The Chairman asked the Board to consider a motion to approve Application for Payment #3-Final, received from Cast and Baker Corp., the contractor on the Long Mile Road Landslide Repair Project, in the amount of \$5,225.00, to be paid from the Impact Fee Fund. The application has been approved by the project engineer, Mike Schumaker of CEC. The motion was made Charles Hickman and seconded by Charles Hickman. Motion carried.

d. Contribution of Waynesburg-Franklin Twp VFC – Impact Fee Fund

Pursuant to the request received from the Waynesburg-Franklin Twp. Volunteer Fire Company, which is Washington Township's primary fire responder, the Chairman asked the Board to consider a motion to contribute \$50,000 toward the purchase of a new fire engine and equipment, to be made in three equal payments of \$16,700 from the Impact Fund over a three (3) year period beginning in 2020, contingent upon the continued receipt of Impact Fee monies from the Commonwealth during said three year period. The motion was made by Troy Smith and seconded by Charles Hickman. Motion carried.

e. Renewal of Package Insurance Policy

Last year the premium for the township's Property, Inland Marine, Liability, Public Official's Liability, Excess Liability (Umbrella), Automobile and Crime insurance coverage was \$11,685.

The Chairman asked the Board to consider a motion to approve the renewal of the Package Insurance Policy with Higbee Insurance based on the requested and updated coverage, at the annual premium of \$12,646.00, an increase of \$961, with an effective date of August 8, 2020. The increase is due to coverage adjustments for the new equipment storage building, the park rest room building renovations, and the addition of one pick-up truck. The motion was made by Charles Hickman and seconded by Walter Stout. Motion carried.

f. Renewal of Workers' Compensation Insurance Policy

The Chairman asked the Board to consider a motion to renew and award the Workers' Compensation Insurance Policy to UPMC Work Partners through the Marthinsen and Salvitti Insurance Group at an annual premium

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of \$5,389, with an effective date of August 8, 2020. The new premium amount reflects a \$567 reduction from 2019. The motion was made by Charles Hickman and seconded by Walter Stout. Motion carried.

3. Operations, Buildings, Grounds & Highways

a. Heavy Hauling Agreement Renewals – EQT Production Co.

The Chairman asked the Board to consider a motion to approve the one-year renewal of Heavy Hauling Agreements, dated July 1, 2020 with EQT Production Co. for the following township roads: Bailey Hollow Road (T-561), Breakneck Road (T-404), Cemetery Road (T-553), Craig's Run Road (T-558), Craynes Run Road (T-551), East Dividing Ridge Road (T-657), West Dividing Ridge Road (T-658), Fisher Hollow Road (T-559), Good Hill Road (T-557), Gray Run Road (T-555), Long Mile Road (T-405), Pettit Road (T-409) and Wilman Hill Road (T-552) for a fee of \$300.00 per roadway, pursuant to the approved Schedule of Fees. The motion was made by Charles Hickman and seconded by Troy Smith. Motion carried.

b. Approval of Flex-Base Paving Project – Craynes Run Road

The Chairman asked the Board to consider a motion to approve the preparation of PennDOT specifications and receipt of sealed bids to apply FB-Modified (flex-base) pavement with placement of a 1/2 inch leveling course, followed by a 1.5 inch wearing course on Craynes Run Road (T-551) from Rt. 221 to the intersection with Wilman Hill Road, a distance of approximately 12,170 feet. The motion was made by Charles Hickman and seconded by Troy Smith. Motion carried.

4. Township Supervisors

a. Ordinances, Resolutions & Policies

1. Adoption of Resolution - Approval and Submission of the Act 537 Plan to DEP

The Chairman asked the Board to consider a motion to adopt the following Resolution (#4-2020):

BE IT RESOLVED that the Supervisors of the Township of Washington hereby adopt and submit to the Department of Environmental Protection for its approval as a revision to the "Official Plan" of the municipality, its Act 537 Plan Special Study. The municipality hereby assures the Department of the complete and timely implementation of the said plan as required by law. (Section 5, Pennsylvania Sewage Facilities Act as amended). The full Resolution may be viewed in the Resolution Book.

The motion was made by Charles Hickman and seconded by Walter Stout. Motion carried.

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IV. New Business

For Discussion:

- Possible water line project – Greene Valley Road and Porter Street extension area.

The supervisors along with SPWA are considering the next possible waterline in the township to be on Greene Valley Road and the Porter Street extension area. After a brief discussion on the project the Chairman asked the Board for a motion to further pursue this project in cooperation with SPWA. The motion was made by Charles Hickman and seconded by Troy Smith. Motion carried.

- Purchase of a Skid Steer.

A lengthy discussion was held regarding the need to add a mid-sized Skid Steer to our available equipment. The Chairman asked the Board to consider a motion to prepare specifications and pursue the purchase of a new mid-size skid steer equipped with an 80" bucket, broom, and heavy duty forks through the COSTARS or other cooperative purchasing consortium. This would be paid for with funding from the Impact fee account (Act 13). A motion was made by Troy Smith and seconded by Walter Stout. Motion carried.

V. Information & Announcements

- The following roads (portions or entire length) are scheduled to be tar and chipped this year.

- Top Road
- Breakneck Road
- Long Mile Road
- Hickory Lane
- Edgar Hill Road (lower to Fisher Hollow)
- Morris Road
- Byard Road
- Good Hill Road
- Fisher Hollow Road
- Locust Drive
- Brooks Hollow Road
- West Dividing Ridge Road
- East Dividing Ridge (portions from Moscow to Twp. Line)
- Park Drive

- Supervisor's Regular Meeting, Tuesday, August 11, 2020 at 7:00 p.m.
- Planning Board, Thursday, August 6, 2020 at 7:30 p.m. (if needed).
- Zoning Hearing Board, as needed.
- Park Board meets as needed.

VI. Public Comment/Questions

There was no public comment or question.

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VII. Adjournment

There being no further business, the meeting was adjourned at 7:38 PM on a motion by Charles Hickman, seconded by Troy Smith, with all voting 'aye'.

s/ Walter S. Stout_____ Chairman

s/ P. Diane Headlee_____ Secretary/Treasurer