

**GREENE COUNTY PRISON BOARD**  
**JANUARY 24, 2019**

The Greene County Prison Board meeting was brought to order at 11:45 am by Commissioner Archie Trader in the first floor meeting room of the County office building. Others in attendance were: Commissioner Zimmerman, Chief Clerk Jeff Marshall, Warden Kingston, Michael Kraus, Cheryl Cowen, Carol Gooden, Marge Fox and Charlotte Popielarcheck.

**MOTIONS:**

1. Commissioner Zimmerman made the motion and Marge Fox the second to approve the minutes from December 13, 2018. Vote unanimous.

**SECURITY:**

1. One (1) reportable Extraordinary Occurrence Report (EOR) submitted to the Pennsylvania Department of Corrections for the month of December 2018.
2. The facility issued five (5) major misconducts and seven (7) minor misconducts for the month of December 2018.

**TREATMENT:**

1. Currently waiting to review a new contract with Oasis Commissary Services. Oasis has demonstrated a level of quality support during the last several years and we have continued on a yearly agreement since the formal contract expired in 2016. Through the renewal process will be eligible for usage of their kiosk money systems which would allow for inmate family members to deposit money on the inmate accounts 24/7 utilizing either cash or credit cards. This kiosk machine would be located in the front lobby of the facility and another machine will be maintained in Central Booking allowing the inmates to place their carry cash and or utilize their credit cards to establish an account which can be maintained during their incarceration.

**STAFFING:**

1. Officer Ben Sampson has terminated his employment as of 01-25-19.

**MAINTENANCE:**

1. Cummins Diesel was on site 01-22-19 conducting scheduled maintenance on the main generator and the kitchen unit which required a new battery.

**FINANCIAL REPORT:**

1. Fayette County paid \$5,100.00 for the month of December 2018 in regards to rental fees and owes \$3,600.00 for the month of January.
2. Deposits totaling \$1,680.00 have been made with the Treasurer's office for December with \$920.00 for work release and \$760.00 for weekend fees.
3. December assessed revenue report generated from the Greene County Central Booking Center is \$4,025.00 with a collected amount of \$913.59 being paid to the Greene County Clerk of Courts office. The total assessment fees from August 2018 until December 2018 were \$29,050.00 with a total collected amount of \$2,907.99 making the revenue at or about 10%.

**POPULATION REPORT:**

Full Time Males	50
Full Time Females	10
TOTAL	60 (this includes three (3) Fayette County rentals, three (3) Washington County and one (1) Westmoreland County inmate.

Weekend Males	5
Weekend Females	1
TOTAL	6

Work Release Males	4
Work Release Females	1
TOTAL	5

**GENERAL DISCUSSION:**

**PUBLIC COMMENT:**

The next Prison Board meeting will be held on February 21 in the Commissioners Conference Room at the County Office Building at 11:45 am.

**ADJOURNMENT:**

Carol Gooden made the motion and Marge Fox second to adjourn the meeting. Vote unanimous.