

LANDOWNER APPLICATION PACKAGE

All of the items mentioned in the following paragraphs, plus a qualified appraisal, are considered to be part of the application package by the State Office.

The following **items must be completed and submitted** by the landowner to the County office before an application will be reviewed:

1. **Form A - general application**
2. **Form B - crop production and livestock report**
3. **Copy of Deed for parcel(s) from recorder of deeds office**
4. **School, County, local property tax receipts or other similar documentation**
5. **Copy of tax map of parcel from assessment office**
6. **IRS Schedule F or other similar documentation**
7. **A copy of your approved conservation plan, if you have one, including the number of harvested cropland, pasture, and grazing land acres.**
8. **A copy of your Nutrient Management Plan, if required under the Nutrient Management Act.**
9. **Names or names of the owners of the surface mineral rights.**

The following items will be completed by the County office in consultation with the landowner and other specialists as may be needed:

1. **Form C** - soil report and land capability class table
2. USGS topographic map of farm
3. National Wetlands Inventory map of farm
4. Color coded soils map of farm

After review of the previous information to determine if the farm meets the State and County program requirements the County office will then complete the following information in consultation with the landowner and other specialists for those farms that qualify.

1. Soil mapping unit descriptions with Land Capability Classes (LCC) units listed.
2. Site Assessment report
3. **Form D** - Ranking worksheet

The following items will be obtained once the landowner has accepted an offer to purchase and signed an Agreement of Sale:

1. Title report and title insurance commitment
2. Error of closure check on property deed or 1' = 10000' error of closure survey, if required
3. List of all adjoining landowners

The County office staff will provide information and help in completing the forms.

**GREENE COUNTY FARMLAND
PRESERVATION PROGRAM**

APPLICATION FORM: FORM A

General Information: (please print)

Landowner Name _____ Social Security # _____

Landowner Name _____ Social Security # _____

Landowner Name _____ Social Security # _____

Landowner Name _____ Social Security # _____

Address (Primary address to be used):

(street)

(city)

(state)

(zip)

Telephone # _____

(Include best time to be reached)

Name, address and telephone number of person to be contacted to view the farmland tract, if different than above:

Farm Information:

County _____ Municipality _____

Name of Agricultural Security Area _____ Book _____ Page _____ Instr. No _____

Total acreage of farmland _____

Total acreage offered for easement purchase _____

Deed Reference: Book _____ Volume _____ Page _____

Tax Parcel ID Number for each tax parcel _____

Date Conservation Plan was approved and/or updated by the Conservation District _____

Soil Conservation practices currently in use _____

Farm Information: (continued)

Directions to the farmland tract (starting from the nearest state route or main road) _____

Liens and Mineral Rights:

Please list all mortgage holders, lien holders, and/or owners of rights in surface/deep mined coal for the farmland tract: _____

Crop/Livestock Reports:

Applicant is required to complete a crop/livestock report (Attached Form B) for the farmland tract as part of the application.

School, County, and Local Property Tax Receipts – Applicant must submit copies of these receipts for the two previous years before an application will be reviewed.

Applicant is required to submit a copy of their previous years IRS Schedule F to prove \$10,000 annual gross receipts are generated by the farmland as part of the application before the application will be reviewed. The \$10,000 must have been generated in one of the previous three years.

Signatures:

I/We hereby give our approval and consent to the validity of information contained within this application package.

I/We hereby authorize the Conservation Plan preparer to release copies of the Conservation Plan and Nutrient Management Plan (Act 38, if applicable), to the County Agricultural Land Preservation Board and the Bureau of Farmland Preservation as required under Act 43 criteria for easement purchase.

Signed _____ Date _____

Signed _____ Date _____

Signed _____ Date _____

GREENE COUNTY FARMLAND PRESERVATION PROGRAM

APPLICATION FORM: FORM B - Crop Production/Livestock Report

Name: _____ Township _____

Total Acres: _____ Acres Offered: _____

CROP REPORT 20__

Crop	Acres	Yield	Average County Yield
Total Crop Receipts:			

LIVESTOCK REPORT 20__

Type	Number	Products Sold	Receipts
Total Livestock Receipts:			

RECEIPTS - ADDITIONAL SOURCES

Source	Receipts
Total Additional Receipts:	

Receipts for Parcel:

\$	
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Receipts for Entire Operation:

\$	
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GREENE COUNTY FARMLAND PRESERVATION PROGRAM

APPLICATION FORM: Form C SOILS REPORT

FARM: _____ ~ _____ TOWNSHIP
 Total Acres: _____ Acres Offered: _____

Capability Classes I-IV

Capability Class	Cropland Acres	Pasture Acres	Other	Total
I	-	-	-	-
II	-			
III	-			
IV	-			
Sub-Total I-IV				

Capability Classes V-VIII

Capability Class	Cropland Acres	Pasture Acres	Other	Total
V	-	-	-	-
VI	-	-	-	-
VII	-			
VIII - water	-	-	-	
Sub-Total V-VIII	-			

Totals

Capability Class	Cropland Acres	Pasture Acres	Other	Total
I-IV				
V-VII				
Total				

PERCENTAGE OF TOTAL ACRES IN LAND CAPABILITY CLASSES I-IV

Step 1.

Total Acres Cropland and Pasture
In Soil Capability Classes I-IV _____ acres X 100 = %

Total Easement Acres

Step 2.

Is percentage in Step 1. 50% or greater? (yes/no)

Step 3.

If no, document whether 50% or more of the total easement acreage is both available for and of soil capability classes I-IV.

All Acres in Soil Capability Classes I-IV ___ ac X 100 = %
Total Easement Acres

PERCENTAGE OF TOTAL ACRES IN AGRICULTURAL USE

Total Ac. Crop () + Total Ac. Pasture () X 100 =
Total Easement Acres