

**WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS**

112 Municipal Lane
Prosperity, PA 15329
January 7, 2019

MEETING AGENDA

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Requests to Address the Board/Public Comment
- V. Correspondence and Reports
 1. Received Correspondence
 - Received notification that the Department of Environmental Protection (PA DEP) has approved the Revised Coal Mining Activity Permit for Consol PA Coal Co for the Enlow Fork Mine to add 14.8 surface acres for the installation of the H1 Bleeder Shaft and 6 boreholes, which will be located in Washington Township.
 2. Planning Board did not meet as there were no items needing action.
 3. Zoning Hearing Board – no meeting.
 4. Park Board – no meeting.
 5. Roadmaster's Report
 6. Solicitor's Remarks
 7. EQT Report - attached
- VI. Discussion & Action Items
 - A. Routine
 1. Approval of Agenda with/without Addendum
 2. Approval of Minutes – December 11, 2018 regular meeting
 - B. Specific
 1. Personnel

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a. Elected Office, Boards & Contracted Personnel

1. Resignations/Appointments

a. Park Board – Resignation

Recommended Action

Consider a motion to accept the resignation of Nancy Koenig, with regret, from the Township Park Board, effective at the end of her appointed term, December 31, 2018.

b. Planning Board Re-appointments

Recommended Action

Consider a motion to re-appoint residents Raymond J. Stockdale and Correan J. Stewart to the Washington Township Planning Board for additional four (4) year terms respectively, expiring on December 31, 2022. Each has expressed an interest to continue.

c. David Ricciuti - Zoning Hearing Board Term Renewal

Recommended Action

Consider a motion to re-appoint David Ricciuti to the Washington Township Zoning Hearing Board for an additional 5-year term, expiring on December 31, 2023.

d. Kenneth Headlee - Vacancy Board Term Renewal

Recommended Action

Consider a motion that Kenneth Headlee be re-appointed to the Vacancy Board for a 1-year term, expiring on December 31, 2019.

e. Dennis Makel, Solicitor

Recommended Action

Consider a motion to name Dennis Makel, Esquire as Township Solicitor for the calendar year 2019, at the contracted hourly rate of \$110.00 plus expenses, and \$200 per meeting attended (no change from 2018).

f. Tim Neal, Sewage Enforcement Officer

Recommended Action

Consider a motion to name Tim Neal as the Township Sewage Enforcement Officer (SEO) for the

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calendar year 2019, at the same contracted rate as in 2018.

g. K-2 Engineering, Inc, Zoning Official

Recommended Action

Consider a motion to name K-2 Engineering, Inc. as the Township Zoning Officer for the calendar year 2019, at the contracted rate of \$50.00 per hour.

h. K-2 Engineering, Inc. - UCC Inspection Services

Recommended Action

Consider a motion appointing K-2 Engineering, Inc. to provide the inspection and Codes Enforcement services required under the Uniform Construction Code (UCC) in the township for calendar year 2019. Fees charged pursuant to the attached Schedule.

i. Mackin Engineering Co., Planning

Recommended Action

Consider a motion appointing Mackin Engineering Co., as the Township Engineer, acting as the planning consultant to the Supervisors and Planning Board.

b. Township Employees

1. Resignations/Retirements/Furloughs

2. Appointments

a. William (Bill) Main, Full-time Maintenance Employee

Recommended Action

Consider a motion to retain William (Bill) Main as a full-time Township Maintenance employee for calendar year 2019, at an hourly rate of \$18.25, (a 50 cent per hour increase), and with benefits and working conditions granted to full-time employees by policy #2016-1.

b. Jason Rosa, Full-time Maintenance Employee

Recommended Action

Consider a motion to retain Jason Rosa as a full-time Township Maintenance employee for calendar year 2019, at an hourly rate of \$18.25, (a 50 cent per hour increase), and with

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benefits and working conditions granted to full-time employees by policy #2016-1.

c. Appointment of Roadmaster and Assistant Roadmaster

Recommended Action

Consider a motion to name William (Bill) Main and Charles Hickman as the Roadmaster and Assistant Roadmaster respectively, for the 2019 calendar year, at an additional hourly rate of \$1.50 per hour each.

2. Business Operations

a. Approval of Treasurer's Report

	<u>General</u>	<u>Liquid Fuels</u>	<u>Machinery</u>	<u>DCNR</u>
Beginning Balance	\$ 229,017.07	\$ 27,423.63	\$ 23,732.97	\$ 15,698.71
Revenues	42,938.84	16.73	416.34	10.00
Expenditures	<u>25,337.57</u>	<u>1,704.19</u>	<u>100.00</u>	<u>0.00</u>
Ending Balance	\$ 246,618.34	\$ 25,736.17	\$ 24,049.31	\$ 15,708.71

	<u>Fire Fund</u>		<u>Impact Fee</u>
Beginning Balance	\$12,478.58	Beginning Balance	\$ 1,566,695.63
Revenues	214.75	Revenues	500.33
Expenditures	<u>12,050</u>	Expenditures	<u>31,163.25</u>
Ending Balance	\$ 643.33	Ending Balance	\$ 1,530,479.31

Recommended Action

Consider a motion to approve the Treasurer's report and direct that it be filed for audit.

b. Bills & Transfers for Approval for All Funds

Recommended Action

Consider a motion to approve the payment of the monthly bills and intra-fund transfers, as listed on the attached, from the following accounts:

General Fund	\$ 7,837.34
Liquid Fuels Fund	1,704.19
Machinery Fund	2,000.00
Impact Fund	31,163.25
DCNR Account	0.00
Fire Fund	<u>12,000.00</u>
Total Bills & Transfers for Approval	\$ 54,704.78

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c. Permission to Obtain Bids for Oil & Stone

Recommended Action

Consider a motion granting permission to advertise for sealed bids for the oil and stone required for tar and chipping of select township roadways during 2019.

d. Permission to Obtain Bids for Contracted Tar & Chip Application

Recommended Action

Consider a motion granting permission to advertise for sealed bids for Contracted Labor and Equipment to be used for the tar and chipping of select township roadways during 2019.

3. Operations, Buildings, Grounds & Highways

a. Approval to Use Park – The Victory 5K

Recommended Action

Pursuant to the request made at the December meeting by Larry Calvert on behalf of the Victory 5K race committee, consider a motion to approve the Agreement for the use of the park and track on Saturday, June 15 and Saturday, July 13, from 9:30 am until 11:00 am, at No Charge, pending receipt of a signed Agreement and insurance documents

4. Township Supervisors

a. Ordinances, Resolutions & Policies

1. Establishment of Schedule of Fees

Recommended Action

Consider a motion to adopt the following Resolution (#1-2019):

BE IT RESOLVED that pursuant to applicable law, the Township Supervisors hereby establishes a Schedule of Fees for permits for Zoning, Subdivision and Land Development, Heavy Hauling, Highway Occupancy (Encroachment, Boring & Cutting), and Utility Crossing, effective January 1, 2019. The Schedule of Fees is attached.

2. Designation of Banking Institution

Recommended Action

Consider a motion to adopt the following resolution (#2-2019)

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BE IT RESOLVED that the First National Bank of Pennsylvania be designated as the depository of township funds during calendar year 2019, pursuant to Section 708 of the Township Code, subject to bonding and insurance requirements.

3. Establishment of 2019 Park Fees

Recommended Action

Consider a motion to establish the 2019 usage fees for the Washington Township Park as follows (no change):

Full day (11am – 9pm)	\$90.00
Afternoon day (11am – 5pm)	60.00
Evening (6pm – 9pm)	30.00

4. Payment of Medicare and Supplemental Insurance Premiums

In that the township Secretary and her spouse will both be covered by Medicare during 2019, she has requested the Supervisors consider paying for their Medicare and Supplemental Insurance premiums in lieu of paying their respective premiums for coverage under the township's UPMC health insurance plan, to which they are entitled by her employment agreement. This would result in a savings to the township of nearly \$4,700 during 2019.

Recommended Action

Consider a motion to approve the payment by the township for the Medicare and Supplemental Insurance premiums for the Township Secretary and her spouse, in lieu of paying their health insurance premiums charged by the township's health insurance program (UPMC) for which they would be entitled, resulting in a savings to the township of \$4,686.

VII. New Business

VIII. Information & Announcements

A. Review of Planning, Zoning & Park Board Members & Terms - see Attachment

IX. Public Comment/Questions

X. Adjournment