

**WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS**

112 Municipal Lane
Prosperity, PA 15329
January 7, 2019

MINUTES

Walter Stout, Chairman, called the meeting to order at 7:09 PM. The Pledge of Allegiance had been recited earlier at the Reorganization Meeting.

In attendance were Supervisors Walter Stout, Troy Smith, Charles Hickman; Secretary Diane Headlee. Also in attendance was township resident Jim Hughes.

I. Requests to Address the Board/Public Comment

1. There were no requests to address the Board.

II. Correspondence and Reports

1. Received Correspondence

- Received notification that the Department of Environmental Protection (PA DEP) has approved the Revised Coal Mining Activity Permit for Consol PA Coal Co for the Enlow Fork Mine to add 14.8 surface acres for the installation of the H1 Bleeder Shaft and 6 boreholes, which will be located in Washington Township. The DEP approved the added acreage. We have not received anything from Consol as yet. The next step for Consol on this will be to go in front of the Zoning Hearing Board as they will need to seek a Special Exception.
- The Commonwealth Financing Authority Multi-Modal Meeting that was originally scheduled for November 5th and December 19th has again been postponed. It has been rescheduled for January 29th. Walter Stout said he had talked with Pam Snyder on this and she said that apparently they are arguing over how much and to whom the grant requests will be awarded. Once they get that ironed out we should see if we are in the mix.

2. Planning Board did not meet as there were no items needing action. We did receive an update for a lot split in Sycamore. We have forwarded this information to George Baran at Mackin Engineering for his review. This should go before the Planning Board at the February meeting.
3. Zoning Hearing Board – no meeting.
4. Park Board – no meeting.
5. Roadmaster's Report
 - Charles Hickman reported the road crew performed winter road maintenance, removed trees and limbs from the roads, patched pot holes,

did maintenance on the equipment, and did repairs to the slip on Morris Road. They continue to work with the water company installing the new water line on Shamrock Road (Waynesburg Lakes). Walter Stout added that he and Charles Hickman met with representatives from Chisler, Inc., and took them to look at the slips on Hope and Morris Roads. We are waiting on a quote from them to do pile driving on these slips. We have a new slip on Byard Road and we need to involve EQT, as it is bonded.

6. Solicitor's Remarks – The solicitor was not present.

7. EQT Report

- Horizontal drilling will take place on the Rough Hollow pad on Garner Run Road and is scheduled through the third week of January. Top hole drilling will take place on the Habe pad on Garner Run Road beginning the third week of January through the first week of February.

III. Discussion & Action Items

A. Routine

1. A motion to approve the Agenda without an Addendum was made by Charles Hickman and seconded by Troy Smith. Motion carried.
2. A motion for approval of the Minutes of the December 11, 2018 regular meeting was made by Charles Hickman and seconded by Walter Stout. Motion carried.

B. Specific

1. Personnel

a. Elected Office, Boards & Contracted Personnel

1. Resignations/Appointments

a. Park Board – Resignation

The Chairman asked the Board to consider a motion to accept the resignation of Nancy Koenig, with regret, from the Township Park Board, effective at the end of her appointed term, December 31, 2018. Ms. Koenig said she cannot accept a full time appointment at this time. A motion to accept Ms. Koenig's resignation was made by Charles Hickman and a seconded by Walter Stout. Motion carried.

b. Planning Board Re-appointments

The Chairman asked the Board to consider a motion to re-appoint residents Raymond J. Stockdale and Correan J. Stewart to the Washington Township Planning Board for additional four (4) year terms respectively, expiring on December 31, 2022. Each has expressed an interest to continue. A motion was made by Charles Hickman and seconded by Troy Smith. Motion carried.

c. David Ricciuti - Zoning Hearing Board Term Renewal

The Chairman asked the Board to consider a motion to re-appoint David Ricciuti to the Washington Township Zoning Hearing Board for an additional 5-year term, expiring on December 31, 2023. A motion to appoint Mr. Ricciuti to the Zoning Board was made by Charles Hickman and seconded by Walter Stout. Motion carried.

d. Kenneth Headlee - Vacancy Board Term Renewal

The Chairman asked the Board to consider a motion that Kenneth Headlee be re-appointed to the Vacancy Board for a 1-year term, expiring on December 31, 2019. The motion was made by Charles Hickman and seconded by Troy Smith. Motion carried.

e. Dennis Makel, Solicitor

The Chairman asked the Board to consider a motion to name Dennis Makel, Esquire as Township Solicitor for the calendar year 2019, at the contracted hourly rate of \$110.00 plus expenses, and \$200 per meeting attended (no change from 2018). The motion was made by Troy Smith and seconded by Walter Stout. Motion carried.

f. Tim Neal, Sewage Enforcement Officer

The Chairman asked the Board to consider a motion to name Tim Neal as the Township Sewage Enforcement Officer (SEO) for the calendar year 2019, at the same contracted rate as in 2018. The motion was made by Charles Hickman and seconded by Troy Smith. Motion carried.

g. K-2 Engineering, Inc. Zoning Official

The Chairman asked the Board to consider a motion to name K-2 Engineering, Inc. as the Township Zoning Officer for the calendar year 2019, at the contracted rate of \$50.00 per hour. The motion was made by Troy Smith and seconded by Charles Hickman. Motion carried.

h. K-2 Engineering, Inc. - UCC Inspection Services

The Chairman asked the Board to consider a motion appointing K-2 Engineering, Inc. to provide the inspection and Codes Enforcement services required under the Uniform Construction Code (UCC) in the township for calendar year 2019. (see the Minute Book file for the approved Fees Schedule). A motion was made by Charles Hickman and seconded by Troy Smith. Motion carried.

i. Mackin Engineering Co., Planning

The Chairman asked the Board to consider a motion appointing Mackin Engineering Co., as the Township Engineer, acting as the planning consultant to the Supervisors and Planning Board. Troy Smith added that he was very satisfied with the work they have completed for the township. A motion was made by Charles Hickman and seconded by Walter Stout. Motion carried.

b. Township Employees

1. Appointments

a. William (Bill) Main, Full-time Maintenance Employee

The Chairman asked the Board to consider a motion to retain William (Bill) Main as a full-time Township Maintenance employee for calendar year 2019, at an hourly rate of \$18.25, a 50 cent per hour increase, and with benefits and working conditions granted to full-time employees by policy #2016-1. A motion was made by Charles Hickman and seconded by Troy Smith. Motion carried.

b. Jason Rosa, Full-time Maintenance Employee

The Chairman asked the Board to consider a motion to retain Jason Rosa as a full-time Township Maintenance employee for calendar year 2019, at an hourly rate of \$18.25, a 50 cent per hour increase, and with benefits and working conditions granted to full-time employees by policy #2016-1. A motion was made by Charles Hickman and seconded by Walter Stout. Motion carried.

c. Appointment of Roadmaster and Assistant Roadmaster

The Chairman asked the Board to consider a motion to name William (Bill) Main and Charles Hickman as the Roadmaster and Assistant Roadmaster respectively, for the 2019 calendar year, at an additional hourly rate of \$1.50 per hour each. A motion was made by Troy Smith and seconded by Walter Stout. Motion carried. Charles Hickman abstained from voting.

2. Business Operations

a. Approval of Treasurer's Report

	<u>General</u>	<u>Liquid Fuels</u>	<u>Machinery</u>	<u>DCNR</u>
Beginning Balance	\$ 229,017.07	\$ 27,423.63	\$ 23,732.97	\$ 15,698.71
Revenues	42,938.84	16.73	416.34	10.00
Expenditures	<u>25,337.57</u>	<u>1,704.19</u>	<u>100.00</u>	<u>0.00</u>

Ending Balance	\$ 246,618.34	\$ 25,736.17	\$ 24,049.31	\$ 15,708.71
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<u>Fire Fund</u>		<u>Impact Fee</u>	
Beginning Balance	\$12,478.58	Beginning Balance	\$ 1,566,695.63
Revenues	214.75	Revenues	500.33
Expenditures	<u>12,050</u>	Expenditures	<u>31,163.25</u>
Ending Balance	\$ 643.33	Ending Balance	\$ 1,530,479.31

The Chairman asked the Board to consider a motion to approve the Treasurer's report and direct that it be filed for audit. The motion was made by Charles Hickman and seconded by Troy Smith. Motion carried.

b. Bills & Transfers for Approval for All Funds

The Chairman asked the Board to consider a motion to approve the payment of the monthly bills and intra-fund transfers, (see Minute Book file), from the following accounts:

General Fund	\$ 7,837.34
Liquid Fuels Fund	1,704.19
Machinery Fund	2,000.00
Impact Fund	31,163.25
DCNR Account	0.00
Fire Fund	<u>12,000.00</u>
 Total Bills & Transfers for Approval	 \$ 54,704.78

The motion was made by Charles Hickman and seconded by Troy Smith. Motion carried.

c. Permission to Obtain Bids for Oil & Stone

The Chairman asked the Board to consider a motion granting permission to advertise for sealed bids for the oil and stone required for tar and chipping of select township roadways during 2019. It was noted that with oil prices down at this time we need to get the bids out as soon as possible. The motion was made by Troy Smith and seconded by Charles Hickman. Motion carried.

d. Permission to Obtain Bids for Contracted Tar & Chip Application

The Chairman asked the Board to consider a motion granting permission to advertise for sealed bids for Contracted Labor and Equipment to be used for the tar and chipping of select township roadways during 2019. A motion was made by Charles Hickman and seconded by Troy Smith. Motion carried.

3. Operations, Buildings, Grounds & Highways

a. Approval to Use Park – The Victory 5K

Pursuant to the request made at the December meeting by Larry Calvert on behalf of the Victory 5K race committee, consider a motion to approve the Agreement for the use of the park and track on Saturday, June 15 and Saturday, July 13, from 9:30 am until 11:00 am, at No Charge, pending receipt of a signed Agreement and insurance documents. The Agreement is prepared and will go out to Mr. Calvert. The motion was made by Charles Hickman and seconded by Walter Stout. Motion carried.

4. Township Supervisors

a. Ordinances, Resolutions & Policies

1. Establishment of Schedule of Fees

The Chairman asked the board to consider a motion to adopt the following Resolution (#1-2019):

BE IT RESOLVED that pursuant to applicable law, the Township Supervisors hereby establishes a Schedule of Fees for permits for Zoning, Subdivision and Land Development, Heavy Hauling, Highway Occupancy (Encroachment, Boring & Cutting), and Utility Crossing, effective January 1, 2019. Fees remain the same as for 2018, (see the Resolution Book). The motion was made by Charles Hickman and seconded by Troy Smith. Motion carried.

2. Designation of Banking Institution

The Chairman asked the Board to consider a motion to adopt the following resolution (#2-2019)

BE IT RESOLVED that the First National Bank of Pennsylvania be designated as the depository of township funds during calendar year 2019, pursuant to Section 708 of the Township Code, subject to bonding and insurance requirements, (see Resolution Book). The motion was made by Charles Hickman and seconded by Walter Stout. Motion carried.

3. Establishment of 2019 Park Fees

The Chairman asked the Board to consider a motion to establish the 2019 usage fees for the Washington Township Park as follows (no change):

Full day (11am – 9pm)	\$90.00
Afternoon day (11am – 5pm)	60.00
Evening (6pm – 9pm)	30.00

The motion was made by Charles Hickman and seconded by Troy Smith. Motion carried.

4. Payment of Medicare and Supplemental Insurance Premiums

The Chairman asked the Board to consider a motion to approve the payment by the township for the Medicare and Supplemental Insurance premiums for the Township Secretary and her spouse, in lieu of paying their health insurance premiums charged by the township's health insurance program (UPMC) to which they would be entitled by her employment agreement, resulting in a savings to the township of \$4,686. The motion was made by Charles Hickman and seconded by Troy Smith. Motion carried.

IV. New Business

Mr. Stout stated that the Township, with the assistance of the county, spent slightly more \$100,000 to run approximately one mile of new waterline to the Waynesburg Lakes area. He said he would like to see the Township set a goal to do one mile of new water line each year, utilizing funds from the Impact Fee. There were further discussions regarding a project for 2019 to continue an 8-inch water line from the existing terminus point at the park up Garner Run Road to the intersection of Water Dam Road. It was decided to conduct a survey of the residents in that area to determine if there was interest for public water along Garner Run Road and if there would be a willingness to grant a right-of-way through their property for the installation of the line.

V. Information & Announcements

A. Review of Planning, Zoning & Park Board Members & Terms - see the Minute Book for the list of members and terms.

B. The Township will be posting three (3) pieces of equipment for sale on Municibid.com.

VI. Public Comment/Questions

There were no further comments.

VII. Adjournment

There being no further business, on a motion by Charles Hickman, seconded by Troy Smith with all voting 'aye', the meeting was adjourned at 8:01 PM. The next meeting of the Board of Supervisors will be held on February 12, 2019 at 7:00 PM.

_____ Chairman

_____ Secretary/Treasurer