



## Greene County Conservation District

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### GREENE COUNTY CONSERVATION DISTRICT REGULAR MEETING MINUTES March 20th, 2018

#### CALL TO ORDER AND INTRODUCTION OF GUESTS

Chairman Eisiminger called the meeting to order at 10:00 a.m. at the Greene County Conservation District Conference Room, 22 West High St., Waynesburg, PA. Those in attendance were as follows:

#### Greene County Conservation District Directors and Associate Directors

Bradley Eisiminger-Chairman; Jim Cowell-Vice Chairman; Archie Trader-Commissioner Representative; Tom Headlee-Treasurer; Mike Belding-Secretary; Jim Jones-Director; Bill Wentzel-Director; Dominick Barbetta-Associate Director; Greg Hopkins-Associate Director; Kevin Paul-Associate Director; and Dave Shipman-Associate Director

#### Staff

Lisa Snider-District Manager; Lindsay Kozlowski-Assistant Manager/Environmental Program Specialist; Zack Basinger-Environmental Program Specialist; Jared Zinn-Watershed Specialist; and Becky Salosky-Fiscal Officer.

#### Guests and Cooperating Agencies

Cindy Bailey-Greene Speak Newspaper; Phil Evans-NRCS; Mike Hamilton-NRCS; and Michal Roup-FSA

#### OATH OF OFFICE

Commissioner Trader administered the Oath of Office to re-appointed Director, Tom Headlee (Public Director). Mr. Headlee was appointed to a four-year term (January 1, 2018 – December 31, 2021).

#### PUBLIC COMMENTS

There were no public comments.

#### APPROVAL OF MINUTES

*A motion was made by Tom Headlee to approve the minutes of the February 20<sup>th</sup>, 2018 meeting. Jim Cowell seconded. (Motion Passed)*

#### TREASURER'S REPORT

*A motion was made by Mike Belding to accept the treasurer's report. Bill Wentzel seconded. (Motion Passed)*

#### CORRESPONDENCE AND UPCOMING EVENTS

##### State Ethics Forms

The board was reminded to complete and return the State Ethics Forms by April 30, 2018.

##### STAFF REPORTS

Lindsay Kozlowski -Work continues on this year's Envirothon, to be held on May 2<sup>nd</sup>, 2018, at Hunting Hills. Thus far, donations, of approximately \$3,400, have been received from Bankson Engineers,

Dominion, EQT Foundation, Greene Team and the PA Envirothon. Plan review, site inspections and complaint investigation continue to keep the staff busy.

**Zack Basinger** – As noted by Ms. Kozlowski, the staff have been very busy, with approximately 10 erosion and sedimentation (E&S) control plans being received in the last two weeks. Ms. Kozlowski and he will be attending advanced Chapter 102/105 training, April 10-12, 2018 in State College, PA.

**Jared Zinn** – Positive comments, from teachers, have been received regarding the resource boxes GCCD has assembled and distributed to the schools to help with their studies for the Envirothon. Information regarding the coloring and poster contests has been mailed. He is seeking comments regarding the watershed assessment report for the South Fork of Ten Mile.

**Lisa Snider** – GCCD has received numerous phone calls regarding landslides. Including slides that are closing township roads, a large slide, approximately 2 acres in size, that is falling in to a stream, on Haines Hollow Road and a large slide in Center Township that is affecting 2 homes. She spoke to PA DEP's Emergency Management Response team and found that the only assistance available through PA DEP would be the issuance of emergency permits to repair the slides. Most of these slides would be very costly to repair and those affected do not have the means to do so. She also contacted the PA DEP's government liaison to see if any other assistance is available and he will be contacting the Federal Emergency Management Agency (FEMA) and the Pennsylvania Emergency Management Agency (PEMA) to see if any other assistance is available. In Fayette County, the governor has issued an emergency declaration for flooding, mud slides, and wind damage. This declaration, however, would only allow those affected to apply for low interest loans to fix these problems. This could also be an option for Greene County, but a loan may not be a viable option with many of these slides being estimated to be very costly to repair. PA DEP may try to organize a meeting to further discuss this issue and they will keep us apprised on any developments. Commissioner Trader suggested that we contact the offices of Senator Camera Bartolotta and Representative Pam Snyder.

## **OLD BUSINESS**

### **Burwell Cemetery – Bald Hill Church Road**

No additional information has been received regarding the project.

## **NEW BUSINESS**

### **Request for Assistance**

There were no requests for assistance to bring before the board.

### **Dirt & Gravel (D&G) & Low Volume Road (LVR) Program Applications**

Members of the Quality Assurance Board (QAB), Phil Evans, Bill Wentzel, Lisa Snider, and Lindsay Kozlowski met on Friday, March 16<sup>th</sup>, 2018 to review and rank the current applications. All funds held in our accounts for the program need to be spent by June 30, 2018, so a second round of applications were accepted.

A spreadsheet that includes all of the existing contracts, the account balances and the new applications was distributed at the meeting. Ms. Snider noted that approximately \$470,169.66 of funding is available for D&G road projects and approximately \$32,675.87 for LVR projects.

Commissioner Trader noted that he invited Ms. Snider to come to the next Commissioner's meeting to discuss these two programs.

Ms. Snider reviewed the current applications for the LVR program as follows.

**Low Volume Road**

Gilmore Township	Tustin Run Road	\$9,573.04
Morgan Township	Pollocks Mill Road	\$41,025.40
<b>Total LVR Funding Requested</b>		<b>\$50,598.44</b>
<b>Funding Available to Contract</b>		<b>\$32,675.87</b>

Originally, all of the LVR funding was allocated, however, Waynesburg Borough applied for funding for a project on Meadowlark Park Road, but a problem arose with the railroad, so they withdrew their application. If the problem is resolved, they can reapply for funding.

Gilmore Township’s Tustin Run Road and Morgan Township’s Pollocks Mill Road projects were the last two projects funded using LVR funding. Since these projects were only partially funded, the QAB decided to allocate the remaining \$32,675.87 of LVR Funds to these two projects.

*Following a brief discussion, a motion was by Commissioner Trader to accept the recommendation of the QAB and approve the use of LVR funding for Gilmore Township’s Tustin Run Road and Morgan Township’s Pollocks Mill Road Projects. Bill Wentzel seconded. (Motion Passed)*

Following is a review of the applications received for the D&G road program.

**Dirt and Gravel Road**

Dunkard Township	Glade Run	\$33,861.30
	Hunters Ridge	\$7,822.56
Wayne	Powell Lane	\$19,590.00
Springhill	Jobe Road	\$65,276.00
Freeport	Renner Creek	\$38,620.00
	Hardy Lane	\$33,560.00
	Berdine Road	\$8,000.00
Greene	Randolph Run	\$165,000.00
<b>Total DGR Funding Requested</b>		<b>\$373,304.86</b>
<b>Funding Available to Contract</b>		<b>\$470,169.66</b>

Ms. Snider noted that she was pleased to receive applications from Freeport and Springhill Townships. She also noted that an overview of all of the projects is included in her staff report. Following is a brief description of these projects.

**Dunkard Township - Glade Run**

Previously, the township had funding, through the program, to apply Driving Surface Aggregate (DSA) on this road, however, an approved DSA is not available in this area. They will now take a different approach, and construct French Mattresses in the low areas, fill on top, (fill is allowed under the program, as long as it at least 1 foot) and the application of a surface material.

**Dunkard Township-Hunters Ridge**

This road adjoins Glade Run. Work will be done in the bottom area that will also include a French mattress and drainage to the road.

### **Wayne Township-Powell Lane**

The road is sliding over the hill towards a tributary of Rudolph Run. The slide will be repaired.

### **Springhill Township – Jobe Road**

This road has an undersized culvert crossing that washes out severely when it rains. It will be resized and replaced.

### **Freeport Township – Renner Creek, Hardy Lane, Berdine Road**

Stream crossings will be completed on each of these roads. Hardy Lane and Berdine Road will need sizeable structures to comply with the Center for D&G Roads stream culvert replacement policy.

### **Greene Township – Randolph Run**

This is a large slide headed toward an unnamed tributary to Whiteley Creek. This slide will be repaired.

If all of the above projects are approved, approximately \$96,864.80 would remain in funding under the D&G road program. Ms. Snider plans to contact the townships to ensure that all the funding is under contract by the end of June.

*Following discussion regarding DSA and program certification, a motion was made by Mike Belding to accept the recommendation of the QAB and fund all of the above projects under the D&G roads program. Jim Cowell seconded. (Motion Passed)*

Ms. Snider noted that she submitted an application for replenishment of advance working capital, that Mr. Wentzel signed earlier, for a total of \$118,783.33 for both the LVR and D&G road programs.

### **Fiscal Officer's Position Update**

On March 14<sup>th</sup>, 2017, members of GCCD's personnel committee, Mike Belding, Jim Cowell, Tom Headlee; Greene County Human Resources Director, Rebecca Harris; Lisa Snider and Becky Salosky interviewed 7 applicants. Mr. Cowell noted that there were many good candidates, and in the end, the committee selected Lauren Weaver to replace Becky Salosky, who will be retiring on May 4<sup>th</sup>, 2018, as the fiscal officer.

*Following a brief discussion, a motion was made by Tom Headlee to recommend the hiring of Lauren Weaver to the Greene County Commissioners to fill the fiscal officer's position. Jim Cowell seconded. (Motion Passed)*

### **CONSERVATION DISTRICT OUTREACH**

The 2017 annual report has been sent to Direct Results for printing.

### **REPORTS FROM COOPERATING AGENCIES AND GUESTS**

**Phil Evans-NRCS** – Ms. Brummage and he have discussed holding a workshop to help people understand soil test results. A soil test is required for lime and fertilizer under the GRACE program.

**Michal Roup-FSA** – The county committee will hold their reorganizational meeting on Thursday, March 22<sup>nd</sup>, 2018. The Conservation Reserve Program (CRP) Grassland Program accepts applications on a continuous basis.

The PA Cattleman's Association and the PA Simmental Association will be holding a field day at the Cowell Farm on Saturday, July 14<sup>th</sup>, 2018 at 10:00 a.m. Mr. Cowell invited GCCD and everyone at today's meeting to attend this event. Ms. Snider offered to advertise the event in the GCCD newsletter.

Mr. Barbetta noted that Morgan Township awarded a bid to Geo Stabilization, Inc. to complete a project, a slide repair, on Pollocks Mill Road utilizing LVR funding.

**NEXT REGULAR MEETING**

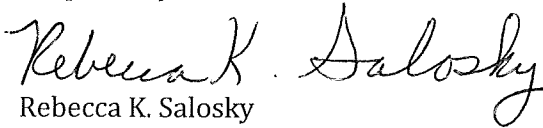
The next regular meeting will be held on April 17<sup>th</sup>, 2018 at 10:00 a.m.

**EXECUTIVE SESSION**--There was no need for an Executive Session.

**ADJOURNMENT**

*With no further business to discuss, a motion was made by Tom Headlee to adjourn the meeting at 10:45 a.m. Jim Cowell seconded. (Motion Passed)*

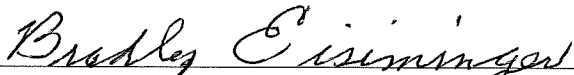
Respectfully submitted,




Rebecca K. Salosky  
Fiscal Officer

**MEETING MINUTES CERTIFICATION**

We, the undersigned, agree that the minutes taken above were approved in their entirety by the Greene County Conservation District on April 17, 2018.



Chairman, Greene County Conservation District



Secretary, Greene County Conservation District