



Greene County Conservation District

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GREENE COUNTY CONSERVATION DISTRICT

REGULAR MEETING

MINUTES

June 19, 2018

CALL TO ORDER AND INTRODUCTION OF GUESTS

Chairman Eisiminger called the meeting to order at 10:00 a.m. at the Greene County Conservation District Conference Room, 22 West High St., Waynesburg, PA. Those in attendance were as follows:

Greene County Conservation District Directors and Associate Directors

Bradley Eisiminger-Chairman; Jim Cowell-Vice Chairman; Archie Trader-Commissioner Representative; Mike Belding-Secretary; Dominick Barbetta-Associate Director; Kevin Paul-Associate Director; and Jerry Day-Associate Director.

Staff

Lisa Snider-District Manager; Lindsay Kozlowski-Assistant Manager/Environmental Program Specialist; Zack Basinger-Environmental Program Specialist; Jared Zinn-Watershed Specialist; Karlie Wright-Agricultural Technician; Michaela Hildreth-Conservation Technician; Ben Schweiger- Conservation Technician and Lauren Weaver-Fiscal Officer

Guests and Cooperating Agencies

Michal Roup-FSA; and Kevin Willis-Carmichaels Envirothon.

Ms. Snider introduced the new staff members Ben Schweiger and Michaela Hildreth. Ms. Hildreth worked for us as an intern for West Nile Virus. Ms. Hildreth and Mr. Schweiger are taking roles as Conservation Technicians. One other staff member who was hired only worked a couple of days then decided it was not for her.

Public Comments

Dominick Barbetta said that the Pollock's Mill job is complete. They installed anchors that were 20ft deep, making it virtually immobile. Mr. Barbetta said they had to cut the incline down of the slide and made a berm. Mr. Barbetta said that the two sections on beagle club road that the road banks washed out are stabilized and ready for DGR QAB final inspections.

APPROVAL OF MINUTES

A motion was made by Archie Trader to approve the minutes of the May 15th, 2018 meeting. Mike Belding seconded. (Motion Passed)

TREASURER'S REPORT

A motion was made by Mike Belding to accept the treasurer's report. Jim Cowell seconded. (Motion Passed)

CORRESPONDENCE AND UPCOMING EVENTS

2018 NACD Northeast Regional Meeting July 15-18, 2018

Jim Cowell, Bradley Eisiminger, Tom Headlee and Lisa Snider are delegates for the PACD. July 15th-18th, 2018 is the Summer PACD Joint meeting with SCC. The day to vote as delegates will be July 18th which would be the day that Ms. Snider suggests attending if the entire event could not be made.

PACD Executive Board Nominations

The PACD is looking for a secretary and treasurer, the duties and responsibilities were distributed to the board for consideration. PACD meets 4 times a year in person meetings and hold a conference call every month.

STAFF REPORTS

Lindsay Kozlowski – Ms. Kozlowski stated how busy she has been with permits. Mr. Basinger added up how many permits that they got and in 22 working days they received 19 permits. The conservation district received \$36,000.00 in permit fees in one month. Ms. Kozlowski also stated that the conservation District raised over \$4,000.00 for Carmichaels Envirothon team to go to Nationals in Idaho for Envirothon.

Zack Basinger – Mr. Basinger stated that we started the West Nile Virus this year with the new intern Peyton. He stated that Michaela has helped him out a lot with the WNV since he has been so busy with the permitting.

Jared Zinn – Mr. Zinn stated that he had 6-7 youth outreach classes in the next month. Mr. Zinn has also attended the Isaak Walton League and has taken a huge interest in the program. He has been working with them to improve the water quality and some projects. Mr. Zinn will be attending the Isaak Walton League meeting on June 20, 2018.

Karlie Wright – Ms. Wright stated that she is trying to get two farms finished. The Bruckner farm is having title issues which causes a delay in the Conservation district completing their work. Applications are in to make Whitley Township an Ag secure area. Ms. Wright has been busy with GRACE and farm visits, without lime included we are over \$24,000.00 that have been applied for. She stated that there is a Project Grass Meeting on Thursday June 21, 2018 in Somerset that she will be attending with new employees if anyone else would like to go to let her know. She also noted that West Greene won Livestock Judging and will be traveling to Nationals. Ms. Snider also added that there is currently only one GRACE application that is from last year and that the other applications are all new participants.

Ben Schweiger – Mr. Schweiger said that he also has been working with the GRACE program and doing farm mapping and going on farm visits.

Michaela Hildreth – Ms. Hildreth said that she was keeping busy with the GRACE program and also with West Nile Virus and slowly learning how to read E&S plans.

Lisa Snider – Ms. Snider said that she was trying to do class in the morning to get the new employees familiar with some things that are happening in our office and with the Conservation. She stated that the intern would probably be here until late August. New employees have come a long way in just a few weeks. Ms. Snider also stated that she couldn't find another intern to help Peyton but is still looking.

OLD BUSINESS

Burwell Cemetery – Bald Hill Church Road

None

NEW BUSINESS

Request for Assistance

Mary Yost with 97 Acres in Dunkard Township, George Scull with 190 Acres in Morgan Township and Kevin Watters with 89.83 Acres in Cumberland Township are requesting for assistance. The three people applying are all new people who are asking for assistance.

A motion was made by Jim Cowell to accept all three applicants to get assistance. Mike Belding seconded. (Motion Passed)

2018 Conservation Leadership School Scholarship

Christina Adams and Joseph Kurincak applied for the Conservations Leadership School.

A motion was made by Mike Belding to send two students to the leadership school. Jim Cowell seconded. (Motion Passed)

2018 NCF Envirothon Competition Funding Request

The funding for them to go to National Competition is covered by the State Envirothon. When the students from Carmichaels go to Idaho they are going to be experiencing different things out there so they need to prepare for the competition. Ms. Snider asked Kevin Willis to put together a quick budget of what he would need finically to prepare and travel for the National Competition. Ms. Snider and Ms. Kozlowski have been pushing for donations from companies that the Conservation District works with. The donations so far for travel and to prepare for National Envirothon are from Dominion Energy, SPK Engineers, First Energy, Bankson Engineers, Greene Team Pellet Fuel, Contura, EQT, Wind Ridge Engineering, Ohiopyle State Park, Chevron, and PA Soil & Rock.

A motion was made by Jim Cowell to make up the difference for the budget. Archie Trader seconded. (Motion Passed)

Mr. Willis said a huge thank you to everyone involved in getting them this far. He thanked everyone who was there after they won that was there to help them prepare. Mr. Willis explain how different Idaho is from Pennsylvania and how much time it's going to take and prepare. Mr. Willis went over their schedule that they will be following while at National Competition. July 19th, 2018 will be a sendoff at Carmichaels High School at 3 pm.

2018 PACD CREP & NPS Mini Grants

Mr. Zinn stated that we were awarded two grants, one thru NPS for \$2,000.00 and the other for \$3,000.00 thru CREP. NPS grant is used to promote storm water and rain barrels workshops. There is still a lot of interest in the workshops for storm water and rain barrels. The other mini grant is geared to outreach for CREP and to promote the program to Greene County landowners. We will use the money for displays for the local fairs, mailings and events.

A motion was made by Mike Belding to accept the grant funding. Jim Cowell seconded. (Motion Passed)

Nutrient Management

GCCD received a letter from the State Conservation Commission that we are not in compliance with our current Nutrient Management delegation agreement. Ms. Wright's provisional nutrient management certification will expire on June 30th. The district was trying to have Ms. Wright obtain a NM dual public review status so that if she would leave the district she could then write plans for those within the county. It became difficult to find the additional plan to review and write. The plan Ms. Wright had been working on has now been asked to not be completed. So in order to be compliant with the agreement Ms. Wright will need to

review one plan by the end of December of 2018. Ms. Wright and Ms. Snider reviewed two letters that were pre-drafted to send to the state to explain our direction with the Nutrient Management program.

A motion was made by Archie Trader to send two letters to the state. Jim Cowell seconded. (Motion Passed)

Nutrient Management Funding Request

Ms. Snider prepared for a funding request for salaries benefits and administrative cost that is for \$14,000.00.

A motion was made by Mike Belding to send for the funding. Jim Cowell seconded. (Motion Passed)

Mr. Cowell asked about the Fairgrounds progress on their nutrient management plan and their soil test. Ms. Snider informed him that the district helped Mario Barchiesi, Fairgrounds Manager send out their soil test for the fairgrounds.

DGR-QAB Revenue for 17-18 Funds

June 14th, 2018 the QAB met to go over the D&G projects Ms. Snider, Lindsay Kozlowski, Phil Evans and Eric Davis were present at the June 14th QAB meeting. Ms. Snider reviewed the recommendation of the QAB. It is the recommendation of the Greene County Dirt, Gravel, Low Volume Quality Assurance Board to the Greene County Conservation District Board of Directors that awards should be made to all DGR and Low Volume projects submitted and reviewed by the QAB minus the Freeport Fox Hill, project which does not qualify and the Freeport Township Stockdale Hill project shall be funded as a demonstration project utilizing the districts education and administration funding. QAB also recommends removing the DSA from the Center Township-Grinnage Run project and replacing with sufficient fill material. These projects total \$396,394.50 for DGR and 24,950 for low volume funds. This will leave approximately \$96,000 for DGR and \$70,000 for LVR. This includes the project amendment for Cumberland township Carter Road and a funding increase for Greene Township Rudolph Run. GCCD should be aware that they may need to cover the costs of signed contracts prior to receiving the 2018-2019 allocation. If funding coverage is needed through the general fund, then the general fund will be reimbursed by the program when the funding is received from the state

A motion was made by Archie Trader to accept the QAB recommendations and fund the projects as outlined. Jim Cowell seconded. (Motion Passed)

2017-2018 CDFAP UGWF Funding

Conservation District has currently spent \$209,000.00 of the \$210,000.00 Conservation District Fund Allocation Program and Unconventional Gas Well Funding. Ms. Snider has been working and tracking the districts spending for the program and it seems that the district is on track. Ms. Snider asked if she could purchase cell phone boosters for the vehicles for when staff doesn't have service it would help them get service. The boosters are about \$500.00 each and she was wanting to get one for the truck and the explorer.

A motion was made by Jim Cowell to purchase cell phone boosters. Mike Belding seconded. (Motion Passed)

2018-2019 CDFAP application for funding request

Ms. Snider requested that the board approve funding reporting numbers for herself, Lindsay, and Ms. Wrights Salary. Lisa's is 50% \$30,617.00, Lindsay 50% \$33,126.00 and Karlie 100% \$34,220.00 these are the projected numbers for 2018-2019.

A motion was made by Archie Trader to submit the projected numbers for 2018-2019. Jim Cowell seconded. (Motion Passed)

AG Progress Days

August 15, 2018 is Ag Progress Days 1:45-2:00 at the special events building for a luncheon. Jim Cowell said that it was worth going to. Mr. Cowell said that if the staff goes to let him know he will give us a parking pass.

LOGO Design Quote

Conservation District got a quote from Direct Results for a LOGO to represent the Conservation District.

A motion was made by Jim Cowell to continue looking for someone to do a logo. Archie Trader seconded. (Motion Passed)

Mr. Cowell added to new business that the Greene County Farm Bureau was able to rent the Farm AG trailer the week of the Greene County Fair. The cost to rent it is \$1,250.00. The Farm Bureau asked the Conservation District to help sponsor it to bring it to the Fair. Mr. Cowell asked if anyone be willing to help is more than welcome.

A motion was made by Mike Belding to pay for the trailer and the Farm Bureau manage it the week of the fair. Archie Trader seconded. (Motion Passed)

REPORTS FROM COOPERATING AGENCIES AND GUESTS

Michal Roup-FSA – CRP Grassland Program they stopped the ranking and didn't accept anyone due to the lack of interest. There are new sign ups if anyone is interested. Ms. Roup also let Mr. Zinn know that if he needed any help with CREP she would help him. The recording for acreage was over last Friday June 15, 2018. The County Committee reelection is coming up if anyone would be interested.

Mr. Cowell added that field day at his farm has been cancelled due to some health issues.

Ms. Snider stated that she was going to start something new by sending new employees out to the directors and see what their Farm Operations are and what they do.

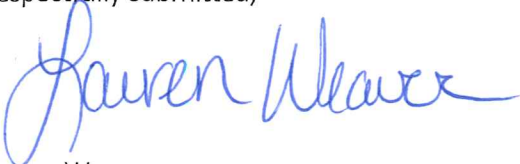
NEXT REGULAR MEETING

The next regular meeting will be held on July 17th, 2018 at 10:00 a.m.

ADJOURNMENT

With no further business to discuss, a motion was made by Mike Belding to adjourn the meeting at 11:11 a.m. Jim Cowell seconded. (Motion Passed)

Respectfully submitted,



Lauren Weaver
Fiscal Officer

MEETING MINUTES CERTIFICATION

We, the undersigned, agree that the minutes taken above were approved in their entirety by the
Greene County Conservation District on July 17th, 2018.

Chairman, Greene County Conservation District

Bradley C. Cunningham

Secretary, Greene County Conservation District

Marshall H. Selby