

**WASHINGTON TOWNSHIP BOARD OF SUPERVISORS  
REORGANIZATION MEETING  
January 2, 2018 - 7:00 p.m.**

**MINUTES**

Walter Stout, Chairman, called the meeting to order at 7:00 pm, followed by the Pledge of Allegiance.

In attendance were Supervisors, Walter Stout, Troy Smith and newly elected Supervisor Charles Hickman; Secretary, Diane Headlee, and former Supervisor Leonard Dulaney.

1. Nomination(s) & Election of Board Chairman - The Chairman asked for nominations for Chairman. Charles Hickman nominated Walter Stout to remain as Chairman. There were no other nominations. A motion was made by Charles Hickman and seconded by Troy Smith to cast a unanimous ballot for Mr. Stout. Motion carried.
2. Nomination(s) & Election of Board Vice-Chairman - The Chairman asked for nominations for Vice-Chairman. Charles Hickman nominated Troy Smith to remain as Vice-Chairman. There were no other nominations. A motion was made by Charles Hickman and seconded by Walter Stout to cast a unanimous ballot for Mr. Smith. Motion carried.
3. Appointments
  - a. P. Diane Headlee, Township Secretary/Treasurer

The Chairman asked the board to consider that P. Diane Headlee be retained as the part-time Township Secretary/Treasurer during calendar year 2018, for 20 hours per week, at an hourly rate of \$17.25 (.50/hour increase), and with benefits and working conditions granted to part-time employees by policy #2016-1. The motion was made by Troy Smith and seconded by Charles Hickman. Motion carried.
  - b. Walter Stout, Working Supervisor

The Chairman asked the board to consider that he be retained to continue as a part-time Working Supervisor during calendar year 2018, for up to 20 hours per week, at the 2018 hourly wage and working conditions set by the Board of Auditors pursuant to Section 606 of the Township Code. The motion was made by Troy Smith and seconded by Charles Hickman. Motion carried.
  - c. Charles Hickman, Working Supervisor

The Chairman asked the board to consider that Charles Hickman be hired as a full-time Working Supervisor during calendar year 2018, at the 2018 hourly wage and working conditions set by the Board of Auditors pursuant to Section 606 of the Township Code. The motion was made by Troy Smith and seconded by Walter Stout. Motion carried.

4. Continuation of Treasurer's Bond

The Chairman asked for a motion to continue the Treasurer's Bond in the amount of \$200,000 for calendar year 2018. A motion was made by Troy Smith and seconded by Walter Stout to maintain the Treasurer's Bond for Mrs. Headlee in the amount of \$200,000 during calendar year 2018. Motion carried.

5. Setting of Meeting Dates

The Chairman recommended that the regular monthly meeting of the Board of Supervisors of Washington Township, Greene County, PA, be held at 7:00 p.m. on the second Tuesday of each month, during the 2018 calendar year, in the Township Maintenance Building, in Ruff Creek, PA. Any additional, re-scheduled or special meetings of the board shall be advertised in accordance with the applicable law. The motion was made by Troy Smith and seconded by Charles Hickman. Motion carried.

6. Adjournment

There being no further business to discuss, Troy Smith made the motion to adjourn the meeting, seconded by Charles Hickman. Motion carried. Meeting adjourned at 7:08 PM.

The regular Board of Supervisors meeting will be on Tuesday, January 9, 2018 at 7:00 PM.

\_\_\_\_\_, Chairman

\_\_\_\_\_, Secretary