



Greene County Conservation District

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GREENE COUNTY CONSERVATION DISTRICT

REGULAR MEETING

MINUTES

December 12, 2018

CALL TO ORDER AND INTRODUCTION OF GUESTS

Vice Chairman Jim Cowell called the meeting to order at 5:00 p.m. at Valley View Farm, Waynesburg, PA. Those in attendance were as follows:

GREENE COUNTY CONSERVATION DISTRICT DIRECTORS AND ASSOCIATE DIRECTORS

Jim Cowell-Vice Chairman; Tom Headlee-Treasurer; Mike Belding-Secretary; Bill Wentzel-Public Director; Archie Trader-Commissioner Representative; Dominick Barbetta-Associate Director- Jerry Day-Associate Director; Greg Hopkins-Associate Director; Glodenna Halstead- Associate Director and Dave Shipman-Associate Director.

STAFF

Lisa Snider-District Manager and Lindsay Kozlowski-Assistant Manager/Environmental Program Specialist

GUESTS AND COOPERATING AGENCIES

Phil Evans-NRCS and Mike Hamilton-NRCS

PUBLIC COMMENTS

There were no public comments.

NEW BUSINESS

2017 AUDIT

This matter was discussed at the GCCD November meeting and a hard copy of the report was mailed to the directors. Ms. Snider noted that a representative from Zelenkofske Axelrod LLC would be available to attend GCCD's January meeting, if the board so desires.

2019 BUDGET

This matter was also discussed at the GCCD November meeting. Ms. Snider revised the budget to include the changes noted at that meeting. Additionally, \$5,000.00 was added to the Continuing Education Scholarship.

A motion was made by Bill Wentzel to approve the proposed 2019 Budget as presented. Tom Headlee seconded. (Motion Passed)

DIRT AND GRAVEL ROAD (D&GR) AND LOW VOLUME ROAD (LVR) APPLICATIONS

Ms. Snider distributed a spreadsheet that includes a summary of the funding (the total amount awarded for each project, the total amount of projects completed, and the balance of funding remaining) in both programs. The spreadsheet shows that the amount of approved contracts actually exceeds the amount of funding available, by approximately \$42,000; however, the GCCD board agreed to cover overages, not to exceed \$200,000.

A total of four applications have been received for this round of funding. Following are the two projects that ranked the highest by the program's Quality Assurance Board (QAB).

D&GR

Roberts Run Road-Greene Township-\$65,300.00

The QAB recommends funding the Roberts Run Road project in Greene Township at an approximate cost of \$65,300. This project will include the installation of broad based dips to improve the road drainage.

LVR

Barton Hollow Road-Center Township-\$108,547.00

This project will consist of the replacement of two culverts, the installation of fill to elevate the road higher than the stream and the repair of access points.

A motion was made by Commissioner Trader to accept the recommendation of the QAB and fund the Roberts Run Road Project in Greene Township and the Barton Hollow Road Project in Center Township. Mike Belding seconded. (Motion Passed)

The other two applications received, that were ranked lower by the QAB, were for projects involving slide repair, in Morgan Township, on Bowser Road and Mahley Road. Since there is not enough funding to approve all of three of these projects under LVR program, the QAB board recommended that the Morgan Township projects be considered for the fall round of funding.

ASSOCIATE DIRECTORS

This matter was also discussed at the November meeting. A letter was sent to GCCD's current associate directors and to the individuals who were invited to serve. Thus far, the following associate directors have confirmed their interest: Dominick Barbetta, Jerry Day, Glodenna Halstead, Gay Thistle, Greg Hopkins, Jim Willis, Dave Shipman, and Jeff Rode. The following new members have confirmed that they wish to serve include Carol Adamson, Joel Folman, Chuck Kubasik, and Becky Salosky.

LIME SPREADER PURCHASE

At GCCD’s November meeting, Ms. Snider noted that she was working with Jeff Novak, Greene County Maintenance, regarding the purchase of a lime spreader through Costars. Specifications for the purchase of a Stoltz lime spreader were sent to five dealers closest to the area and quotes were received from three. All quotes were distributed at the meeting. As discussed previously, a service plan for the maintenance of the equipment is important to the board. Many of the dealers using Costars do not provide a maintenance plan. Information was also received from King Equipment of West Virginia, who would provide an annual preventive maintenance service.

In accordance with the state law, purchases under \$17,500 require that three different quotes be received and it does not require that the lowest price be accepted. If certain items (services, etc.) are included that quote can be accepted.

Following discussion, a motion was made by Mike Belding to accept the quote of \$16,000 from Kings Equipment. Tom Headlee seconded. (Motion Passed)

Mr. Cowell will assist Ms. Snider to order the equipment.

NEXT REGULAR MEETING

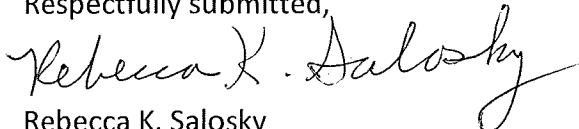
The next meeting, the reorganizational meeting, will be held on January 15th, 2018 at 10:00 a.m.

Ms. Snider noted the following regarding the fiscal officer’s position. A bid was received from a Greene County union employee interested in the position. Per contract, if the employee qualifies for the position, they must be given a 40-day trial period.

ADJOURNMENT

With no further business to discuss, a motion was made by Tom Headlee to adjourn the meeting at 5:15 p.m. Bill Wentzel seconded. (Motion Passed)

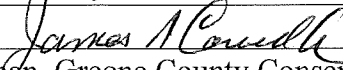
Respectfully submitted,



Rebecca K. Salosky
Fiscal Officer

MEETING MINUTES CERTIFICATION

We, the undersigned, agree that the minutes taken above were approved in their entirety by the Greene County Conservation District on January 15, 2019.


Chairman, Greene County Conservation District


Secretary, Greene County Conservation District