

**WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS**

112 Municipal Lane
Prosperity, PA 15329
September 8, 2020

MINUTES

Walter Stout, Chairman, called the meeting to order at 7:00 PM.

In attendance were Supervisors Walter Stout, Charles Hickman and Troy Smith, Secretary Diane Headlee and township resident Leonard (Duck) Dulaney.

I. Requests to Address the Board/Public Comment

- Leonard Dulaney asked if they had started work on the Garner Run waterline. Walter Stout said that the SPWA planned to start the road bores this week, if there are no emergencies that need their attention.

II. Correspondence and Reports

1. Received Correspondence:

- As required by Act 205 of 1984, we have been advised that the township's expected minimum financial obligation to the Washington Township Municipal Pension Plan in 2021 will be \$16,145.00.
- The township was notified of its estimated Liquid Fuels allocation for 2021 in the amount of \$130,261.92. This is a substantial reduction in Liquid Fuels funding, due mainly to COVID-19 causing reduced collections in the gasoline tax. The amount received in 2020 was \$144,542. On average, the Township spends \$120,000 each year to tar and chip approximately 10 miles of road.
- We have been advised by the DCNR Bureau of Recreation and Conservation that the final Payment Request on the park project in the amount of \$13,706 has been approved. This brings the total grant receipts on the project to \$84,706 or 49.3% of the total project costs. We have also received the final payment from the State Multi-Modal grant, bringing the total received to 70% of the cost of the repairs to the Longmile Road slip.

2. Planning Board: The Board did not meet in September due to the lack of any items needing attention or action.

3. A Zoning Hearing was held on August 27 to consider the variance request received from Douglas Robinson for an exception to the 5-foot side yard set-back requirement. Due to COVID-19 concerns, the hearing board members agreed to have Solicitor Grimes appoint a Hearing Officer to hear the testimony and to make the decision in their absence. Attorney Kirk King was appointed and heard the matter. He has not issued a decision as of this date.

4. Park Board: The Park Board has announced that the "Trunk or Treat" party for township children will be held at the park from 2:00 until 4:00 on Saturday, October 31, 2020. In case of rain it will be moved to the maintenance garage.

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5. Roadmaster's Report

- The road crew continues to do mowing and weed-eating at the park and office/garage areas. They made and installed reflective markers at all of the culverts on Craig's Run Road, took care of some truck and equipment maintenance, and did some building maintenance as well. They also completed the stream bank stabilization project at the park and trimmed dead limbs out of the trees along the waterway.

6. Solicitor's Remarks: Mr. Makel was not in attendance.

III. Discussion & Action Items

A. Routine

1. The Chairman asked the Board to for a motion to approve the Agenda without an Addendum. The motion was made by Charles Hickman and seconded by Walter Stout. Motion carried
2. The Chairman asked the Board for a motion to approve the Minutes of the August 11th, 2020 regular meeting. No additions or corrections were offered. The motion was made by Troy Smith and seconded by Charles Hickman to approve the minutes as submitted. Motion carried.

B. Specific

1. Business Operations

a. Approval of Treasurer's Report for period ending August 31, 2020

	<u>General</u>	<u>Liquid Fuels</u>	<u>Machinery</u>	<u>DCNR</u>
Beginning Balance	\$ 400,326.32	\$ 135,441.18	\$ 1,106.48	\$ 59.79
Revenues	19,126.11	27.75	437.02	.01
Expenditures	<u>32,738.02</u>	<u>9,174.77</u>	<u>200.00</u>	<u>0.00</u>
Ending Balance	\$ 386,714.41	\$ 126,294.16	\$ 1,343.50	\$ 59.80

<u>Fire Fund</u>		<u>Impact Fee</u>	
Beginning Balance	\$ 12,300.13	Beginning Balance	\$ 1,992,059.53
Revenues	229.78	Revenues	391.48
Expenditures	<u>50.00</u>	Expenditures	<u>61,000.00</u>
Ending Balance	\$ 12,479.91	Ending Balance	1,931,451.01
		Certificate of Deposit	<u>-1,200,000.00</u>
		Cash Available	\$ 731,451.01

The Chairman asked the Board to consider a motion to approve the Treasurer's report, with the corrected Ending Balance for the Fire Fund for period ending August 31, 2020 and direct that it be filed for audit. The motion was made by Charles Hickman and seconded by Walter Stout. Motion carried.

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b. Bills, Wages & Transfers for Approval for All Funds – August, 2020

The Chairman asked the Board to consider a motion to approve the payment of the monthly bills, wages and intra-fund transfers, as listed (see Minute Book file), from the following accounts:

:

General Fund	\$ 59,668.20
Liquid Fuels Fund	101,309.67
Machinery Fund	100.00
Impact Fund	61,000.00
DCNR Account	0.00
Fire Fund	<u>50.00</u>

Total Bills & Transfers for Approval \$ 222,127.87

The motion was made by Charles Hickman and seconded by Troy Smith. Motion carried.

c. Excavator Rental for Garner Run Water Line Construction

In accordance with the agreement with SPWA to construct the water line on Garner run, the township is required to backfill the excavated ditch. Quotes were solicited for a large excavator, as the one owned by the township is too small to adequately perform the necessary work. Three quotes were received for monthly rental as follows:

United Rentals	\$4,497.00/month
Cleveland Brothers	\$5,628.00/month
Murphy Tractor & Equipment Co.	\$6,200.00/month

The Chairman asked the Board to consider a motion to approve the rental of an excavator from United Rentals at a quoted monthly charge of \$4,497, to be used by township personnel to backfill the ditch as the Garner Run water line is installed pursuant to the agreement with the Southwestern PA Water Authority. Joe Monica from United Rentals said that when the machine was not being used it could be pulled from service and we wouldn't be charged for those days. The motion was made by Charles Hickman and seconded by Troy Smith. Motion carried.

2. Township Supervisors

a. Ordinances, Resolutions & Policies

1. Bond Release for Heavy Hauling Agreement – EQT Production Co.

The Chairman asked the Board to consider a motion to approve the release of the Maintenance Performance Bond obtained by EQT Production Co, and the subsequent cancellation of the Heavy Hauling Agreement dated September 10, 2019 for Morris Road (414). EQT will no longer utilize the roadway for heavy equipment hauling. The motion was made by Troy Smith and seconded by Charles Hickman. Motion carried.

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IV. New Business

V. Information & Announcements

- Supervisor's Regular Meeting, Tuesday, October 13, 2020 at 7:00 p.m.
- Planning Board, Thursday, October 1, 2020 at 7:30 p.m., if needed.
- Zoning Hearing Board, Thursday, October 22, 2020, at 7:00 p.m., if needed.
- Fall Clean-up Day – Saturday, October 24, 2020, 8:00 am – 4:00 pm
- “Trunk or Treat” party for township children - Saturday, October 31, 2:00 until 4:00 pm. In case of rain it will be held inside the maintenance garage.

VI. Public Comment/Questions: There were no further comments made.

VII. Adjournment

There being no further business, the meeting was adjourned at 7:18 PM on a motion by Charles Hickman, seconded by Troy Smith, with all voting 'aye'.

s/ Walter S. Stout Chairman

s/ P. Diane Headlee Secretary/Treasurer