

**WASHINGTON TOWNSHIP  
BOARD OF SUPERVISORS**

112 Municipal Lane  
Prosperity, PA 15329  
March 14, 2018

**MEETING AGENDA**

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Requests to Address the Board/Public Comment
- V. Correspondence and Reports
  1. Received Correspondence
  2. Planning Board
    - Having no items to consider, the regularly scheduled March 8 meeting was cancelled.
  3. Zoning Hearing Board
    - Pursuant to the Township Zoning Ordinance, a Hearing was conducted on February 22, 2018 regarding the Application for a Special Exception filed by Consol Penna. Coal Co. LLC, for the construction and operation of a bleeder (ventilation) shaft on property located near Pettit Run Road (Tax ID#24-03-105). The hearing resulted in a decision to grant the requested Special Exception.
  4. Park Board
    - Met on March 8 to discuss plans for upcoming activities at the park, including the March 24<sup>th</sup> clean-up day and the community yard sale, on Saturday, June 2.
  5. Roadmaster's Report
  6. Solicitor's Remarks
  7. EQT Report
- VI. Discussion & Action Items
  - A. Routine
    1. Approval of Agenda with/without Addendum
    2. Approval of Minutes, as corrected – February 13, 2018 regular meeting

Agenda

B. Specific

1. Personnel

a. Elected Office, Boards & Contracted Personnel

1. Resignations/Appointments

a. Zoning Hearing Board – Resignation

Recommended Action

Due to his relocating from the area, consider a motion to accept the resignation of Brian Schoen from the Township Zoning Hearing Board, effective immediately.

b. Nomination of Emergency Management Coordinator (EMC)

Recommended Action

The Pennsylvania Emergency Management Services Code directs all political subdivisions to have an emergency management program that includes a trained Emergency Management Coordinator. Pursuant to this regulation, consider a motion to nominate Richard (Rick) Patton to serve as the township's Emergency Management Coordinator, subject to confirmation by the Governor. Mr. Patton will replace Richard Owen, who is no longer able to serve in the position.

2. Business Operations

a. Approval of the Treasurer's Report

- For bank statements ending February 28, 2018:

|                   | <u>General</u>   | <u>Liquid Fuels</u> | <u>Machinery</u> | <u>Impact Fee</u> |
|-------------------|------------------|---------------------|------------------|-------------------|
| Beginning Balance | \$ 220,211.08    | \$ 24,587.64        | \$ 19,048.01     | \$ 1,177,583.52   |
| Revenues          | 17,292.92        | 7.04                | 5.73             | 143.84            |
| Expenditures      | <u>31,068.34</u> | <u>1,499.80</u>     | <u>100.00</u>    | <u>1,882.28</u>   |
| Ending Balance    | \$ 206,435.66    | \$ 23,094.88        | \$ 18,953.74     | \$ 1,175,845.08   |

Recommended Action

Consider a motion to approve the Treasurer's report and direct that it be filed for audit.

b. Bills for Approval for All Funds

Recommended Action

Agenda

Consider approval of the payment of the monthly bills as listed on the attached, from the following accounts:

|                        |              |
|------------------------|--------------|
| General Fund           | \$ 15,227.49 |
| Liquid Fuels Fund      | 1,499.80     |
| Machinery Fund         | 0.00         |
| Impact Fee Fund        | 1,882.28     |
| Fire Fund              | <u>0.00</u>  |
| Total Bills & Payments | \$ 18,609.57 |

c. Approval of Payment to SPWA

Plans are now underway for the two construction projects involving the installation of new water lines in the township; at the park and on the Waynesburg Lakes property. Pursuant to the agreement with the water authority, they have ordered and are billing the township for the necessary and related materials for both projects in anticipation of scheduling the work.

Recommended Action

Consider a motion to approve the invoices received from Southwest PA Water Authority to be paid from the Impact Fee fund for the necessary materials for the water line extension to the park and for the water line extension, as follows:

|                            |              |
|----------------------------|--------------|
| Park extension (grant)     | \$31,165.00  |
| Waynesburg Lakes extension | \$111,133.12 |

d. Opening/Awarding of Bids

1. Truck Dump Bed Replacement

Recommended Action

Consider a motion to refer the bids received and opened on March 12, 2018, as shown on the bid tabulation below, to the Supervisors and the Solicitor for further review, for the purchase and installation of a new truck dump bed to replace the existing one on W-1 ('96 International), with further action anticipated at the April 10, 2018 meeting.

| <u>Bidder</u>   | <u>Bid Amount</u> |
|---|-------------------|
| Super City Mfg. Inc/Walsh Equipment (COSTARS)           | \$16,410.00       |
| Somerset Welding & Steel, Inc/Walsh Equipment (COSTARS) | \$18,912.00       |

Agenda

2. Stone Bid Award

Recommended Action

Pursuant to the bids opened on February 13, 2018, consider a motion to award the stone bids to the low bidders, as follows:

| <u>Product</u>  | <u>Bidder</u>     | <u>Awarded Bid</u> |
|-----------------|-------------------|--------------------|
| 1-B (#8) stone  | Greer Limestone   | \$25.00/ton        |
| #67 stone       | Greer Limestone   | \$21.00/ton        |
| 2-A (C & R)     | Greer Limestone   | \$17.25/ton        |
| #4 rail ballast | Greer Limestone   | \$19.25/ton        |
| Rip-Rap #R-4    | Laurel Aggregates | \$21.25/ton        |

3. Oil Bid Rejection/Award Through COSTARS

Recommended Action

Pursuant to the bids opened on February 13, 2018, consider a motion to reject all the E-3 oil bids received. The oil is now included and available through the COSTARS program at a rate of \$2.03 per gallon, which is two cents per gallon less than the lowest bid received.

4. Tar & Chipping Equipment Rental

Recommended Action

Pursuant to the bids opened on February 13, 2018, consider a motion to award the bid for the rental of the equipment with operators to be used for this summer's tar and chipping of the township roads to the low bidder, Suit-Kote as follows:

| <u>Equipment</u>                   | <u># hours</u> | <u>Bid/hour</u> | <u>Estimated Award</u> |
|------------------------------------|----------------|-----------------|------------------------|
| Motorized chipper                  | 40             | \$185           | \$7,400.00             |
| 2 Pneumatic rollers                | 80             | 77              | 6,160.00               |
| 4 dump trucks                      | 160            | 87              | 13,920.00              |
| Tractor w/broom                    | 40             | 73              | 2,920.00               |
| Supervision w/truck                | 40             | 50              | <u>2,000.00</u>        |
| Total Award for 40 hours of usage: |                |                 | \$32,400.00            |

3. Operations, Buildings, Grounds & Highways

a. Sale by Auction of Used & Unnecessary Equipment & Supplies

Recommended Action

## Agenda

Consider a motion to send used and unnecessary equipment to Behm's Auction & Real Estate Service Consignment Sale held on March 31, 2018 at the Greene County Fairgrounds. It is understood any item sent may have a reserve placed on it, as determined by the Supervisors.

### 4. Township Supervisors

#### a. Agreements & Permits

#### b. Ordinances, Resolutions & Policies

##### 1. Heavy Hauling Agreements – EQT Gathering of PA, LLC

###### Recommended Action

Consider a motion to approve the renewal of Heavy Hauling Agreements, dated February 19, 2018, with EQT Gathering of PA, LLC., for Craig's Run Road (T-558), and for Castile Ridge Road (T-564) for a fee of \$300.00 for each road, pursuant to the approved Schedule of Fees.

##### 2. Heavy Hauling Agreement – EQT Production Co.

###### Recommended Action

Consider a motion to approve a Heavy Hauling Agreement, with an effective date of February 1, 2018 to February 28, 2019, with EQT Production Co. for Byard Road (T-514), for a fee of \$300.00 pursuant to the Schedule of Fees.

### VII. New Business

### VIII. Information & Announcements

- The Township Auditors have completed their work for the fiscal year ended December 31, 2017 and will present the audit findings at a public meeting on Monday, March 19, 2018 at 6:00 pm. The meeting will be held in the meeting room of the township building.
- Park Clean-up Day in conjunction with the Waynesburg Girl's Softball Assn. will be Saturday, March 24 at 9:00 am.
- Spring Clean-up Day – Saturday, April 28. Includes TV's, and computer equipment. Dumpsters located at the Township Building, 8 am – 4 pm.
- Community Yard Sale at the park, sponsored by the township Park Board, Saturday, June 2, 9 am – 2 pm.
- If anyone has an interest in serving as a member of the Zoning Hearing Board, please send Mrs. Headlee a Letter of Interest.

### IX. Public Comment/Questions

### X. Adjournment