

**WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS**

112 Municipal Lane
Prosperity, PA 15329
March 14, 2018

MINUTES

Walter Stout, Chairman, called the meeting to order at 7:00 PM followed by the Pledge of Allegiance.

In attendance were Supervisors Walter Stout, Troy Smith, Charles Hickman; Secretary Diane Headlee. Also in attendance were several township residents.

I. Requests to Address the Board/Public Comment

1. There were no requests to address the Board.

II. Correspondence and Reports

1. Received Correspondence

- Mr. Stout reported that he had recently spoken with Tim Faddis at SPWA regarding the upcoming waterline projects to the Waynesburg Lakes and the park. Mr. Faddis would like to do the park waterline first and will contact the township to schedule the work.

2. Planning Board

- Having no items to consider, the regularly scheduled March 8 meeting was cancelled. The Planning Board's next meeting will be on April 5, 2018.

3. Zoning Hearing Board

- Pursuant to the Township Zoning Ordinance, a Hearing was conducted on February 22, 2018 regarding the Application for a Special Exception filed by Consol Penna. Coal Co. LLC, for the construction and operation of a bleeder (ventilation) shaft on property located near Pettit Run Road (Tax ID#24-03-105). The hearing resulted in a decision to grant the requested Special Exception. This would be near the Stillwagon property on Pettit Road.

4. Park Board

- Met on March 8 to discuss plans for upcoming activities at the park, including the March 24th clean-up day and the community yard sale, on Saturday, June 2.

5. Roadmaster's Report

- Charles Hickman reported that the road crew checked and cleaned culverts and ditches as needed on the township roads. Worked removing trees and downed limbs after the storms. Closed Hope Road due to a slip to the roadway surface, making the road impassable. They also worked on the slips on Wilman Hill, Craynes Run and Craig's Run roads. Also prepared the meeting room for the special election held on March 13.

6. Solicitor's Remarks – No remarks by the solicitor.

III. Discussion & Action Items

A. Routine

1. A motion to approval of Agenda without an Addendum was made by Troy Smith and seconded by Charles Hickman. Motion carried.
2. A motion to approve the Minutes of the February 13, 2018 meeting was made by Charles Hickman and seconded by Walt Stout. Motion carried.

B. Specific

1. Personnel

a. Elected Office, Boards & Contracted Personnel

1. Resignations/Appointments

a. Zoning Hearing Board – Resignation

The Chairman asked the Board to consider a motion to accept the resignation, effective immediately, received from Brian Schoen from the Township Zoning Hearing Board, due to his relocating from the area. The motion was made by Charles Hickman and a second made by Troy Smith. Motion carried.

b. Nomination of Emergency Management Coordinator (EMC)

The Pennsylvania Emergency Management Services Code directs all political subdivisions to have an emergency management program that includes a trained Emergency Management Coordinator. Pursuant to this regulation, the Chairman asked the Board to consider a motion to nominate Richard (Rick) Patton to serve as the township's Emergency Management Coordinator, subject to confirmation by the Governor. Mr. Patton will replace Richard Owen, who is no longer able to serve in the position. The motion was made by Charles Hickman and seconded by Walt Stout. Motion carried.

2. Business Operations

a. Approval of the Treasurer's Report

- For bank statements ending February 28, 2018:

	<u>General</u>	<u>Liquid Fuels</u>	<u>Machinery</u>	<u>Impact Fee</u>
Beginning Balance	\$ 220,211.08	\$ 24,587.64	\$ 19,048.01	\$ 1,177,583.52
Revenues	17,292.92	7.04	5.73	143.84
Expenditures	<u>31,068.34</u>	<u>1,499.80</u>	<u>100.00</u>	<u>1,882.28</u>
Ending Balance	\$ 206,435.66	\$ 23,094.88	\$ 18,953.74	\$ 1,175,845.08

The Chairman asked the Board to consider a motion to approve the Treasurer's report and direct that it be filed for audit. The motion was made by Troy Smith and a second made by Charles Hickman. Motion carried.

b. Bills for Approval for All Funds

The Chairman asked the Board to consider approval of the payment of the monthly bills as listed, (see Minute Book file), from the following accounts:

General Fund	\$ 15,227.49
Liquid Fuels Fund	1,499.80
Machinery Fund	0.00
Impact Fee Fund	1,882.28
Fire Fund	<u>0.00</u>
Total Bills & Payments	\$ 18,609.57

The motion was made by Troy Smith and a second made by Charles Hickman. Motion carried.

c. Approval of Payment to SPWA

Plans are now underway for the two construction projects involving the installation of new water lines in the township; at the park and on the Waynesburg Lakes property. Pursuant to the agreement with the water authority, they have ordered and are billing the township for the necessary and related materials for both projects in anticipation of scheduling the work.

The Chairman asked the Board to consider a motion to approve the invoices received from Southwest PA Water Authority to be paid from the Impact Fee fund for the necessary materials for the water line extension to the park and for the water line extension, as follows:

Park extension (grant)	\$31,165.00
Waynesburg Lakes extension	\$111,133.12

The motion was made by Charles Hickman and a second made by Walt Stout. Motion carried.

d. Opening/Awarding of Bids

1. Truck Dump Bed Replacement

The Chairman asked the Board to consider a motion to refer the bids received and opened on March 12, 2018, as shown on the bid tabulation below, to the Supervisors and the Solicitor for further review, for the purchase and installation of a new truck dump bed to replace the existing one on W-1 ('96 International), with further action anticipated at the April 10, 2018 meeting.

<u>Bidder</u>	<u>Bid Amount</u>
Super City Mfg. Inc/Walsh Equipment (COSTARS)	\$16,410.00
Somerset Welding & Steel, Inc/Walsh Equipment (COSTARS)	\$18,912.00

The motion was made by Charles Hickman and a second made by Troy Smith. Motion carried.

2. Stone Bid Award

Pursuant to the bids opened on February 13, 2018, the Chairman asked the Board to consider a motion to award the stone bids to the low bidders, as follows:

<u>Product</u>	<u>Bidder</u>	<u>Awarded Bid</u>
1-B (#8) stone	Greer Limestone	\$25.00/ton
#67 stone	Greer Limestone	\$21.00/ton
2-A (C & R)	Greer Limestone	\$17.25/ton
#4 rail ballast	Greer Limestone	\$19.25/ton
Rip-Rap #R-4	Laurel Aggregates	\$21.25/ton

The motion was made by Troy Smith and a second made by Charles Hickman. Motion carried.

3. Oil Bid Rejection/Award Through COSTARS

Pursuant to the bids opened on February 13, 2018, the Chairman asked the Board to consider a motion to reject all the E-3 oil bids received. The oil is now included and available through the COSTARS program at a lesser rate than the lowest bid received.

The motion was made by Troy Smith and a second made by Walt Stout. Motion carried.

4. Tar & Chipping Equipment Rental

Pursuant to the bids opened on February 13, 2018, the Chairman asked the Board to consider a motion to award the bid for the rental of the equipment with operators to be used for this summer's tar and chipping of the township roads to the low bidder, Suit-Kote as follows:

<u>Equipment</u>	<u># hours</u>	<u>Bid/hour</u>	<u>Estimated Award</u>
Motorized chipper	40	\$185	\$7,400.00
2 Pneumatic rollers	80	77	6,160.00
4 dump trucks	160	87	13,920.00
Tractor w/broom	40	73	2,920.00
Supervision w/truck	40	50	<u>2,000.00</u>
Total Award for 40 hours of usage:			\$32,400.00

The motion was made by Charles Hickman and a second made by Troy Smith. Motion carried.

3. Operations, Buildings, Grounds & Highways

a. Sale by Auction of Used & Unnecessary Equipment & Supplies

The Chairman asked the Board to consider a motion to send used and unnecessary equipment to Behm's Auction & Real Estate Service Consignment Sale held on March 31, 2018 at the Greene County Fairgrounds. It is understood any item sent may have a reserve placed on it, as determined by the Supervisors.

The motion was made by Charles Hickman and a second made by Troy Smith. Hickman and Smith voted 'Yes', Walt Stout abstained as he works as an Auctioneer for Behm's. Motion carried

4. Township Supervisors

a. Agreements & Permits

1. Heavy Hauling Agreements – EQT Gathering of PA, LLC

The Chairman asked the Board to consider a motion to approve the renewal of Heavy Hauling Agreements, dated February 19, 2018, with EQT Gathering of PA, LLC., for Craig's Run Road (T-558), and for Castile Ridge Road (T-564) for a fee of \$300.00 for each road, pursuant to the approved Schedule of Fees. EQT will again repair the slips on Craig's Run that they repaired last year.

The motion was made by Charles Hickman and a second made by Walt Stout. Motion carried.

2. Heavy Hauling Agreement – EQT Production Co.

The Chairman asked the Board to consider a motion to approve a Heavy Hauling Agreement, with an effective date of February 1, 2018 to February 28, 2019, with EQT Production Co. for Byard Road (T-514), for a fee of \$300.00 pursuant to the Schedule of Fees.

The motion was made by Charles Hickman and a second made by Walt Stout. Motion carried.

IV. New Business

There was no new business brought up for discussion.

V. Information & Announcements

- The Township Auditors have completed their work for the fiscal year ended December 31, 2017 and will present the audit findings at a public meeting on Monday, March 19, 2018 at 6:00 pm. The meeting will be held in the meeting room of the township building.
- Park Clean-up Day in conjunction with the Waynesburg Girl's Softball Assn. will be Saturday, March 24 at 9:00 am.
- Spring Clean-up Day – Saturday, April 28. Includes TV's, and computer equipment. Dumpsters located at the Township Building, 8 am – 4 pm.
- Community Yard Sale at the park, sponsored by the township Park Board, Saturday, June 2, 9 am – 2 pm.
- If anyone has an interest in serving as a member of the Zoning Hearing Board, please send Mrs. Headlee a Letter of Interest.

VI. Public Comment/Questions

Stacy Steinhoff asked who she should contact regarding the use of the Jake Brakes on Route 19. Walt Stout suggested that if she can get the company name on the truck and perhaps the truck number and give that information to him, he will call the company with a complaint. He further explained how the Jake Brake ordinance only pertains to certain areas of certain state roadways, as determined by a traffic study that was conducted and approved by PennDOT.

VII. Adjournment

There being no further business, on a motion to adjourn was made by Charles Hickman, seconded by Troy Smith with all voting 'aye', the meeting was adjourned at 7:33 PM.

_____ Chairman

_____ Secretary/Treasurer