

**WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS**

112 Municipal Lane
Prosperity, PA 15329
April 10, 2018

MEETING AGENDA

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Requests to Address the Board/Public Comment
- V. Correspondence and Reports
 1. Received Correspondence
 - Letter from Glatfelter Claims Management – Hope Road
 2. Planning Board
 - Did not meet on usual meeting date of April 5, as there were no items ready for board action.
 3. Zoning Board – No meeting
 4. Park Board
 - A very successful Park clean-up day with approximately 35 members of the Girl's Softball Association was held on March 24.
 5. Roadmaster's Report
 6. Solicitor's Remarks
- VI. Discussion & Action Items
 - A. Routine
 1. Approval of Agenda with/without Addendum
 2. Approval of Minutes – March 14th, 2018 regular meeting.
 - B. Specific
 1. Personnel
 - a. Elected Office, Appointed Boards & Contracted Personnel
 1. Zoning Hearing Board – Appointment

Recommended Action

Consider a motion to appoint Kevin McElheny to fill the vacancy created by the recent resignation of Brian Schoen on the Township Zoning Hearing Board. The unexpired term runs until December 31, 2022.

b. Township Employees

1. Part-time Park Employee

Recommended Action

Consider a motion to again name Kevin Brumley as the part-time summer employee at an hourly wage of \$12.25 to open, close and do light cleaning at the park, effective May 1, 2018 and continuing throughout the summer pursuant to the park usage schedule provided by the township.

2. Business Operations

a. Approval of Treasurer's Report

- Bank Statements ending on March 31, 2018:

	<u>General</u>	<u>Liquid Fuels</u>	<u>Machinery</u>	<u>Impact Fee</u>
Beginning Balance	\$ 206,435.66	\$ 23,094.88	\$ 18,953.74	\$1,175,845.08
Revenues	15,652.87	145,194.36	18.94	258.28
Expenditures	<u>32,609.42</u>	<u>5,739.85</u>	<u>275.45</u>	<u>0.00</u>
Ending Balance	\$ 189,479.11	\$162,549.39	\$ 18,697.23	\$1,176,103.36

Recommended Action

Consider a motion to approve the Treasurer's report and direct that it be filed for audit.

b. Bills for Approval for All Funds

Recommended Action

Consider a motion to approve the payment of the monthly bills as listed on the attached, from the following accounts:

General Fund	\$ 14,003.26
Liquid Fuels Fund	5,739.85
Machinery Fund	165.00
Impact Fund	0.00
Other Funds	<u>0.00</u>
Total Bills for Approval	\$ 19,908.11

c. Awarding of Bids

1. Truck Dump Bed Replacement

Recommended Action

Following review of the bids that were received in March, consider a motion to award the replacement dump bed for W-1 ('96 International) to Super City Mfg/Walsh Equipment for their low bid of \$16,410.00. The bid was made pursuant to COSTARS Contract #025-021 and will be paid for from the Machinery Fund.

2. E-3 Oil Award

Recommended Action

Following the March meeting rejection of the E-3 Oil bids received in February, consider a motion to purchase 50,000 gallons (more or less) of E-3 oil from Suit Kote, through the COSTARS Cooperative Purchasing Program (Contract #4600015386) for \$2.03 per gallon. The oil will be used for the tar and chipping of select township roads this summer.

3. Operations, Buildings, Grounds & Highways

a. Proposal for Specifications for Long Mile Slip Repair

Through grant applications and attempts to obtain assistance to repair the major slip on Long Mile Road, the township needs to have Means and Methods Specifications prepared and ready for use to correctly repair the slip, roadway and surrounding area. Civil & Environmental Consultants (CEC), which had previously prepared a preliminary geotechnical report of the slip, has proposed preparing the repair specifications to be used during the permitting and bidding process at a cost of \$15,000.

Recommended Action

Consider a motion to approve the proposal from Civil & Environmental Consultants (CEC) to prepare construction plans and permit applications in order to

permanently stabilize the landslide affecting Long Mile Road (T-405) for a total estimated cost of \$15,000, payable from the Impact Fee fund.

4. Township Supervisors
 - a. Agreements & Permits
 - b. Ordinances, Resolutions, & Policies

VII. New Business

VIII. Information & Announcements

- Spring Clean-Up Day – Saturday, April 28, 2018, township building parking area – 8:00 – 4:00 pm. Electronics accepted, Freon must be removed from appliances.
- Community Yard Sale at the Park, sponsored by the Park Board, June 2, 2018 – 7:00 am – 1:00 pm. Contact Tammy Smith for information (724) 833-0348.
- The following roads are tentatively scheduled to be tar and chipped this year. Actual date schedule will be announced when finalized.
 - Craynes Run Road
 - Martin Lane
 - Gray Run Road
 - Locust Drive
 - Byard Road from Harris well access to Franklin Twp. line
 - Apple Lane
 - Longmile Road from 221 to slip area
 - Tower Road
 - Morris Road
 - Pettit Run Road (from WW Railroad to Pettit well access)
 - East Dividing Ridge from Fisher Hollow to Amwell/W.Beth Twp. line

IX. Public Comment/Questions

X. Adjournment

Next meeting dates:

- Planning Board, Thursday, May 3, 2018
- Supervisor's Regular Meeting, Tuesday, May 8, 2018
- Park and Zoning Hearing Boards meet as needed.