

**WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS**

112 Municipal Lane
Prosperity, PA 15329
July 3, 2018

MINUTES

Walter Stout, Chairman, called the meeting to order at 7:30 PM followed by the Pledge of Allegiance.

In attendance were Supervisors Walter Stout, Troy Smith, Charles Hickman; and Secretary, Diane Headlee. Also in attendance was township resident Leonard Dulaney.

I. Requests to Address the Board/Public Comment

There were no requests to address the Board.

II. Correspondence and Reports

1. Received Correspondence

- The township was notified by the PA Public Utility Commission that we will receive \$531,200 in Impact fee monies in 2018 for 2017 drilling operations. A budget for the Impact Fee Fund will be prepared and presented for approval in August, 2018.

2. Planning Board

- There are no items ready for consideration in July.

3. Zoning Board

- No meeting

4. Park Board

- No report

5. Roadmaster's Report

- Mr. Hickman reported the road crew has been working on patching various roads and preparing for the tar and chip to be completed later in the month. The road crew also has been working on cleaning up trees and limbs, the road banks and doing the park maintenance.

6. Solicitor's Remarks

- Not in attendance.

III. Discussion & Action Items

A. Routine

1. A motion for approval of the Agenda with an Addendum was made by Charles Hickman and seconded by Troy Smith. Motion carried.

2. A motion to approve the Minutes for the June 12, 2018 regular meeting with one correction: the Ordinance which requires certain property owners to connect to a public water system should have been numbered **Ordinance #2 – 2018**, rather than #1-2018 as written on the Agenda, was made by Troy Smith, seconded by Charles Hickman. Motion carried.

B. Specific

2. Business Operations

- a. Approval of Treasurer’s Report

Mrs. Headlee reported on the Bank Statements ending on June 30, 2018:

	<u>General</u>	<u>Liquid Fuels</u>	<u>Machinery</u>	<u>Impact Fee</u>	<u>DCNR</u>
Beginning Balance	\$324,506.36	\$152,877.39	\$ 39,301.44	\$1,161,541.11	\$19,890.18
Revenues	43,378.97	64.53	2,342.91	166.83	8.69
Expenditures	<u>62,662.46</u>	<u>26,177.65</u>	<u>100.00</u>	<u>94,009.61</u>	<u>0</u>
Ending Balance	\$305,222.87	\$126,764.27	\$ 41,544.35	\$1,067,698.33	\$ 19,898.87

The Chairman asked the Board to consider a motion to approve the Treasurer’s report as given and direct that it be filed for audit. A motion was made by Charles Hickman and a second was made by Walter Stout. Motion carried.

- b. Bills & Transfers for Approval for All Funds

The Chairman asked the Board to consider a motion to approve the payment of the monthly bills and intra-fund transfers, as listed on the attached (see Minute Book file), from the following accounts:

General Fund	\$ 12,129.15
Liquid Fuels Fund	26,088.63
Machinery Fund	0.00
Impact Fund	3,546.00
DCNR Account	0.00
Fire Fund	<u>0.00</u>
 Total Bills & Transfers for Approval	 \$ 41,763.78

The motion was made by Troy Smith and a second made by Charles Hickman. Motion carried.

- c. Renewal of Package Insurance Policy

Last year the premium for the township’s Property, Inland Marine, Liability, Public Official’s Liability, Excess Liability (Umbrella), Automobile and Crime insurance coverage was \$11,450.

The Chairman asked the Board to consider a motion to approve the renewal of the Package Insurance Policy with Higbee Insurance based on the requested and updated coverage, at the annual premium of \$10,916.00, with an effective date of August 8, 2018. A motion was made by Troy Smith and a second was made by Charles Hickman. Motion carried.

4. Township Supervisors

a. Agreements & Permits

1. Heavy Hauling Agreement Renewals – EQT Production Co.

The Chairman asked the Board to consider a motion to approve the one-year renewal of two Heavy Hauling Agreements, dated July 3, 2018 with EQT Production Co. for the following township roads: Craynes Run Road (T-551) and Wilman Hill Road (T-552) for a fee of \$300.00 each, pursuant to the approved Schedule of Fees. Wilman Hill was formerly bonded by Rice Energy. A motion was made by Troy Smith and a second was made by Walter Stout. Motion carried.

2. Heavy Hauling Agreements– EQT Production Co.

The Chairman asked the Board to consider a motion to approve two new Heavy Hauling Agreements, dated July 3, 2018 with EQT Production Co. for the following township roads: Gray Run Road (T-555) and Cemetery Road (T-553) for a fee of \$300.00 each, pursuant to the approved Schedule of Fees. A motion was made by Charles Hickman and a second was made by Troy Smith. Motion carried.

3. Holding Tank Agreement – Thomaston Land Co, LLC

The Chairman asked the Board to consider a motion to approve a Holding Tank Agreement, dated June 25, 2018, with Thomaston Land Co, LLC, dba/Ruff Creek General Store for a fee of \$1,000.00 pursuant to the Holding Tank Ordinance (#6 of 2004) and Resolution #2-2016. A motion was made by Charles Hickman and a second was made by Troy Smith. Motion carried.

4. Holding Tank Agreement – Barry Jackman

The Chairman asked the Board to consider a motion to approve a Holding Tank Agreement, dated June 22, 2018, with Barry Jackman, for a fee of \$1,000.00 pursuant to the Holding Tank Ordinance (#6 of 2004) and Resolution #2 -2016, for a seasonal site at 300 Byard Road, (parcel number 24-05-115). A motion was made by Charles Hickman and a second was made by Walter Stout. Motion carried.

IV. New Business

There was no new business brought before the Board.

V. Information & Announcements

- The following roads are scheduled to be tar and chipped on July 11 and 12, 2018.
 - Craynes Run Road
 - Martin Lane
 - Gray Run Road
 - Shamrock, Park East, & Arrowhead Roads (Waynesburg Lakes)
 - Byard Road from Harris well access to Top Road
 - Apple Lane
 - Longmile Road from 221 to slip area
 - Tower Road
 - Morris Road
 - East Dividing Ridge from Fisher Hollow to Amwell/W.Beth Twp. line

VI. Public Comment/Questions

There were no further comments or questions from the public.

VII. Adjournment

There being no further business, the meeting was adjourned at 7:57 PM on a motion by Charles Hickman, seconded by Troy Smith with all voting 'aye'.

_____ Chairman

_____ Secretary/Treasurer