

**WASHINGTON TOWNSHIP  
BOARD OF SUPERVISORS**

112 Municipal Lane  
Prosperity, PA 15329  
November 10, 2020

**MINUTES**

Walter Stout, Chairman, called the meeting to order at 7:00 PM.

In attendance were Supervisors Walter Stout, Charles Hickman and Troy Smith, Secretary Diane Headlee and township residents Jason Rosa, Leonard Dulaney, and Larry and Stacey Steinhoff.

I. Requests to Address the Board/Public Comment

No requests or public comments.

II. Correspondence and Reports

1. Received Correspondence:

- We have been advised by Crystal Simmons, the Director of the Greene County Community Development Block Grant (CDBG) program, that the CDBG grant request for the water line construction on WW Railroad Road between Rt. 18 and Pettit Road was not funded again this year. The project has, however, been included in the county's Three-Year Community Development Plan for 2023.

2. Planning Board: The Board did not meet in November due to the lack of any items needing attention or action; however, there are at least two Lot Split plans being pursued at this time for future approval.

3. There was no action needed by the Zoning Hearing Board in October. As such there was no meeting.

4. Park Board: A very successful "Trunk or Treat" party was held at the park on a beautiful Saturday afternoon. There were approximately 45 children attending and they enjoyed visiting each of the eight decorated trunks. Lauren Stauffer and her daughter Jennifer won first prize for their "Mickey Mouse" trunk. The supervisors expressed their thanks to the Park Board for all their hard work to make Trunk or Treat a success.

5. Roadmaster's Report

- Construction of the Garner Road water line is continuing, with no known issues. Mr. Stout called attention to the work being done by the township work crew who has been working in conjunction with the water company employees. He expressed thanks to Charlie Hickman and Bill Main for the excellent work they have been doing with the reclamation details and also to Charlie for his daily on-site supervision of the project.
- Russell Standard completed the flex-base paving project on Craynes Run Road from SR 221 to Wilman Hill Road.

Minutes

- We are planning to close Greene Valley Road for a culvert replacement after Thanksgiving. The work will be done by Hayden Construction.
- As mentioned, the road crew has been assisting on the installation of the new waterline on Garner Run Road, while Jason Rosa continues to mow township road banks. The crew continues to remove trees and limbs from the township roads following numerous recent storms.

6. Solicitor's Remarks – the Solicitor was not in attendance

III. Discussion & Action Items

A. Routine

1. The Chairman asked the Board to for a motion to approve the Agenda without an Addendum. The motion was made by Charles Hickman and seconded by Troy Smith. Motion carried.
2. The Chairman asked the Board for a motion to approve the Minutes of the October 13, 2020 regular meeting. No additions or corrections were offered. The motion was made by Charles Hickman and seconded by Walter Stout to approve the minutes as submitted. Motion carried.

B. Specific

1. Business Operations

a. Approval of Treasurer's Report for period ending October 31, 2020

|                   | <u>General</u>    | <u>Liquid Fuels</u> | <u>Machinery</u> | <u>DCNR</u>       |
|-------------------|-------------------|---------------------|------------------|-------------------|
| Beginning Balance | \$ 381,404.47     | \$ 32,638.64        | \$ 1,812.74      | \$13,766.56       |
| Revenues          | 21,608.11         | 5.37                | 74.49            | 0.00              |
| Expenditures      | <u>-37,455.38</u> | <u>0.00</u>         | <u>-100.00</u>   | <u>-13,766.56</u> |
| Ending Balance    | \$ 365,557.20     | \$ 32,644.01        | \$ 1,787.23      | 0.00              |

| <u>Fire Fund</u>  |               | <u>Impact Fee</u>      |                      |
|-------------------|---------------|------------------------|----------------------|
| Beginning Balance | \$ 12,725.83  | Beginning Balance      | 1,949,403.35         |
| Revenues          | 40.66         | Revenues               | 276.58               |
| Expenditures      | <u>-50.00</u> | Expenditures           | <u>-1,662.98</u>     |
| Ending Balance    | \$ 12,716.49  | Ending Balance         | \$ 1,948,016.85      |
|                   |               | Certificate of Deposit | <u>-1,200,000.00</u> |
|                   |               | Cash Available         | \$ 748,016.95        |

The Chairman asked the Board to consider a motion to approve the Treasurer's report for the period ending October 31, 2020 and direct that it be filed for audit. The motion was made by Troy Smith and seconded by Charles Hickman. Motion carried.

## Minutes

### b. Bills, Wages & Transfers for Approval for All Funds – October, 2020

The Chairman asked the Board to consider a motion to approve the payment of the monthly bills, wages and intra-fund transfers, (see Minute Book file for list), from the following accounts:

|                                |              |
|--------------------------------|--------------|
| General Fund                   | \$ 35,166.60 |
| Liquid Fuels Fund              | 0.00         |
| Machinery Fund                 | 100.00       |
| Impact Fund                    | 4,735.34     |
| DCNR Account                   | 13,766.56    |
| Fire Fund                      | <u>50.00</u> |
| Total Bills, Wages & Transfers | \$ 53,818.50 |

Mr. Stout noted that the DCNR account was closed on October 1, 2020, and the \$13,766.56 reimbursement money owed to the General Fund from the DCNR account has been transferred. The motion was made by Charles Hickman and seconded by Walter Stout. Motion carried.

### c. Acceptance of United Concordia Dental Insurance Renewal Rates – 2021

The Chairman asked the Board to consider a motion to renew the 2021 employee dental insurance plan with United Concordia for the estimated monthly premium of \$338.75, which reflects no increase in premium over the 2020 rates. The motion was made by Troy Smith and seconded by Walter Stout, Charles Hickman abstained as he and his dependents are included in the dental insurance plan. Motion carried.

## 2. Operations, Buildings, Grounds & Highways

### a. Initial & Renewal of Heavy Hauling Agreement – Equitrans Midstream

Pursuant to the tabling action taken at the October, 2020 meeting wherein Equitrans Midstream requested to be released from the road bond on Pettit Road, it was determined that Equitrans continues to use Pettit Road as well as Breakneck Road. Pursuant to that determination, the Chairman asked the Board to consider a motion to approve the one-year renewal of a Heavy Hauling Agreement, dated October 1, 2020 with Equitrans for Pettit Road (T-409), and for a new Heavy Hauling Agreement and subsequent bond for Breakneck Road (T-404), also dated October 1, 2020, for a fee of \$300.00 per roadway, pursuant to the approved Schedule of Fees. The motion was made by Charles Hickman and seconded by Troy Smith. Motion carried.

## IV. New Business

## V. Information & Announcements

- Budget Meeting, Monday, November 16, 2020 at 4:00 p.m.
- Supervisor's Regular Meeting, Tuesday, December 8, 2020 at 7:00 p.m.
- Planning Board, Thursday, December 3, 2020 at 7:30 p.m., if needed.
- Zoning Hearing Board meets as needed.

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VI. Public Comment/Questions

VII. Adjournment

There being no further business, the meeting was adjourned at 7:21 PM on a motion by Charles Hickman, seconded by Troy Smith, with all voting 'aye'.

s/ Walter S. Stout \_\_\_\_\_ Chairman

s/ P. Diane Headlee \_\_\_\_\_ Secretary/Treasurer