

**WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS**

112 Municipal Lane
Prosperity, PA 15329
December 11, 2018

MINUTES

Walter Stout, Chairman, called the meeting to order at 7:00 PM followed by the Pledge of Allegiance.

In attendance were Supervisors Walter Stout, Troy Smith, Charles Hickman; and Secretary, Diane Headlee. Also in attendance were several interested township residents.

I. Requests to Address the Board/Public Comment

Larry Calvert, the sponsor for Victory 5K Children's Challenge Race being presented by the Rolling Meadows Church of God and Bethlehem Baptist Church of Ruff Creek asked the board for permission to use the Washington Township Park walking track from 9:30 am to 11:00 am on the second Saturday in June and July for race practice for the children and for a brief devotional period. The proceeds raised will benefit the Crisis Pregnancy Center of Greene County. Mr. Stout indicated that the board will take the request under consideration and vote at a future meeting.

II. Correspondence and Reports

1. Received Correspondence

- Received the 2019 Pre-Certified Summary Tax Assessment roll from the County Assessment Office showing a total taxable assessment of \$52,911,333 in the township. This is a slight increase of \$392,388 in tax assessment from 2018, mainly due to change in assessment status of the UMWA facility, from tax-free to taxable. The change equates to an increase in tax revenue of approximately \$1,440.
- Received a letter from PennDOT indicating they plan to replace the bridge on WW Railroad Road (SR 4029) near the intersection with Pettit Run Road (T409) during 2019.

2. Planning Board

- There were no items ready for consideration in December.

3. Zoning Board

- No meeting necessary.

4. Park Board

- The Board has not met recently.

5. Roadmaster's Report

- Mr. Hickman reported the road crew performed winter road maintenance and maintenance on the equipment. The road crew filled washouts in ditches on Craigs Run and Edgar Hill. They also cleaned up fallen trees and limbs on the township roads. They mowed road banks, replaced missing and faded road signs. They also performed building maintenance at the township garage.

6. Solicitor's Remarks – Not present.

7. EQT Report - No one was present from EQT and we did not receive a report from Mr. Durdines.

III. Discussion & Action Items

A. Routine

1. A motion for approval of the Agenda without an Addendum was made by Charles Hickman and seconded by Troy Smith. Motion carried.
2. A motion for approval of Minutes for the November 13, 2018 regular meeting was made by Troy Smith and seconded by Charles Hickman. Motion carried.

B. Specific

1. Business Operations

a. Approval of Treasurer's Report

- Bank Statements ending on November 30, 2018:

	<u>General</u>	<u>Liquid Fuels</u>	<u>Machinery</u>	<u>DCNR</u>
Beginning Balance	\$ 245,201.80	\$ 37,953.44	\$ 24,083.68	\$ 15,689.04
Revenues	19,278.74	19.63	14.71	9.67
Expenditures	<u>35,463.47</u>	<u>10,549.44</u>	<u>365.42</u>	<u>0.00</u>
Ending Balance	\$ 229,017.07	\$ 27,423.63	\$ 23,732.97	\$ 15,698.71

Impact Fee

Beginning Balance	\$ 1,566,695.63
Revenues	505.57
Expenditures	<u>6,058.97</u>
Ending Balance	\$ 1,561,142.23

The Chairman asked the Board to consider a motion to approve the Treasurer's report and direct that it be filed for audit. The motion was made by Charles Hickman and seconded by Walter Stout. Motion carried.

b. Bills & Transfers for Approval for All Funds

The Chairman asked the Board to consider a motion to approve the payment of the monthly bills and intra-fund transfers, as listed (see Minute Book File) from the following accounts:

General Fund	\$ 18,285.42
Liquid Fuels Fund	8,259.51
Machinery Fund	265.82
Impact Fund	1,827.94
DCNR Account	0.00
Fire Fund	<u>0.00</u>

Total Bills & Transfers for Approval \$ 28,638.69

The motion was made by Troy Smith and seconded by Charles Hickman. Motion carried.

2. Operations, Buildings, Grounds & Highways

a. Approval of Offer for the Purchase of Used Equipment

Pursuant to the requirements of Section 3102 (h)(8) of the Second Class Township Code, the Chairman asked the Board to consider a motion to approve the offer to purchase a used Highway SA-9 tailgate salt and cinder spreader from Morgan Township for \$2,000. The motion was made by Charles Hickman and seconded by Walter Stout. Motion carried.

3. Township Supervisors

a. Adoption of Resolution #5 of 2018 - Transfer of Funds

The Chairman asked the Board to consider motion to approve the following Resolution #5 of 2018);

BE IT RESOLVED that \$25,000 be transferred to the General Fund from the Impact Fee Fund pursuant to the 2018 General Fund Budget as adopted on December 12, 2017.

The motion was made by Troy Smith and seconded by Walter Stout. Motion carried. (See Resolution Book for full Resolution).

b. Approval of 2019 Final Budgets

The Chairman asked the Board to consider a motion to approve the 2019 Final Budgets, as follows and attached, for the various township accounts, with minor changes to the proposed budgets which were approved at the budget workshop meeting on November 8, 2018.

<u>Fund</u>	<u>Revenues</u>	<u>Expenditures</u>
General Fund	\$ 663,500	\$ 461,900
Machinery Fund	76,600	52,500
Fire Fund	12,415	12,350
Liquid Fuels Fund	167,100	147,100
DCNR Grant Fund	40,280	40,250

The motion was made by Charles Hickman and seconded by Troy Smith. Motion carried.

c. Adoption of Resolution #6 of 2018 – Tax Levies for 2019

The Chairman asked the Board to consider a motion to adopt Resolution #6 of 2018 which establishes the tax rates for the General, Machinery and Fire Funds for the year of 2019. The tax rates for 2019 will remain the same as they were for 2018. In accordance with Sections 3205 and 3208 of the Second Class Township Code, the millage on each \$1,000 of assessed value, and the cents on each \$100 of assessed value are as follows:

<u>Fund</u>	<u>Millage/\$1000</u>	<u>Cents/\$100</u>
General	2.91	29.10
Machinery	0.50	5.00
Fire	<u>0.26</u>	<u>2.60</u>
Total	3.67 mills	36.70 cents

The motion was made by Troy Smith and seconded by Charles Hickman. Motion carried. (See Resolution Book for full Resolution).

d. January, 2019 Meeting Date Change

The Chairman asked the Board to consider a motion to change the date of the January regular Supervisor's meeting from Tuesday, January 8, 2019 to Monday, January 7, 2019, beginning at the conclusion of the annual Supervisor's Reorganization meeting. The motion was made by Charles Hickman and seconded by Troy Smith. Motion carried.

IV. New Business

There was no new business.

V. Information & Announcements

- We recently met with SPWA construction representatives to discuss the Shamrock Road Water Line Extension project on Waynesburg Lakes. The water line installation will begin on December 17, 2018 and will continue until finished, weather permitting.
- The Public Meeting held Thursday evening, November 15, at 7:00 pm at the UMWA Building in Ruff Creek to kick off the process of updating the Township's Zoning and Land Use Ordinances was attended by approximately 20 interested township residents. Mr. Martinak and Ms. Easton from Mackin Engineering did an excellent job explaining to the citizens of the township about the current land use and development ordinances, and the need to periodically update the ordinances to incorporate changes in the law and land use modifications.

Next meeting dates:

- Planning Board, Thursday, January 3, at 7:30 pm.
- Supervisor's Reorganization Meeting, Monday, January 7, at 7:00 pm, immediately followed by January, 2019 Regular Meeting.
- Township Auditors Reorganization Meeting, Tuesday January 8, at 7:00 pm.
- Zoning Hearing Board & Park Board meets as needed.

VI. Public Comment/Questions

There were no further comments from those in attendance

VII. Adjournment

There being no further business, the meeting was adjourned at 7:35 PM on a motion by Charles Hickman, seconded by Troy Smith, with all voting 'aye'.