

**WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS**

112 Municipal Lane
Prosperity, PA 15329
March 12, 2019

MEETING AGENDA

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Requests to Address the Board/Public Comment
- V. Correspondence and Reports
 1. Received Correspondence
 - The township has been advised of its actual Liquid Fuels allocation for 2019 in the amount of \$148,556.69. The 2019 estimate received last September was \$144,679.
 - Received word from PennDOT that contract letting for the work to repair the slip on Porter Street (SR 1003) is May 9, 2019, with work tentatively scheduled to begin during the summer of 2019.
 2. Planning Board
 - Having no items to consider, the regularly scheduled March 7th meeting was cancelled.
 3. Zoning Hearing Board – no meeting
 4. Park Board
 - Met on March 11 to discuss plans for upcoming activities at the park, including the March 30th clean-up day and possibly, the community yard sale.
 5. Roadmaster's Report
 6. Solicitor's Remarks
 7. EQT Report
- VI. Discussion & Action Items
 - A. Routine
 1. Approval of Agenda with/without Addendum
 2. Approval of Minutes, February 12, 2019 regular meeting

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B. Specific

1. Personnel

a. Elected Office, Boards & Contracted Personnel

1. Resignations/Appointments

a. Park Board – Appointment

Recommended Action

Consider a motion to appoint Walker Smith to fill the vacancy on the Park Board effective immediately. His term will expired on December 31, 2023

2. Business Operations

a. Approval of the Treasurer’s Report

- For bank statements ending February 28, 2019:

	<u>General</u>	<u>Liquid Fuels</u>	<u>Machinery</u>	<u>DCNR</u>
Beginning Balance	\$ 337,814.49	\$ 23,141.41	\$ 20,310.99	\$ 15,718.72
Revenues	28,096.53	12.33	21,925.75	9.00
Expenditures	<u>30,137.04</u>	<u>3,345.95</u>	<u>100.00</u>	<u>779.00</u>
Ending Balance	\$ 335,773.98	\$ 19,807.79	\$ 42,136.74	\$ 14,948.72

Impact Fee

Beginning Balance	\$1,524,082.84
Revenues	414.31
Expenditures	<u>14,363.43</u>
Ending Balance	\$1,510,133.72

Recommended Action

Consider a motion to approve the Treasurer's report and direct that it be filed for audit.

b. Bills for Approval for All Funds

Recommended Action

Consider approval of the payment of the monthly bills as listed on the attached, from the following accounts:

General Fund	\$ 20,316.12
Liquid Fuels Fund	2,096.63

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Machinery Fund	0.00
DCNR account	779.00
Impact Fee Fund	<u>1,882.28</u>
Total Bills & Payments	\$ 32,147.26

c. Opening/Awarding of Bids

1. Rejection of All Bids Received – Township Park Rehabilitation Project

Recommended Action

As suggested by the Architect and the DCNR Program Specialist, consider a motion to reject all the bids received on February 12, 2019 for the Township Park Rehabilitation project and re-bid the project after making some modifications to the original plan.

2. Stone Bid Award

Recommended Action

Pursuant to the bids opened on February 12, 2019, consider a motion to award the stone bids to the low bidders, as follows:

<u>Product</u>	<u>Bidder</u>	<u>Awarded Bid</u>
1-B (#8) stone	Greer Limestone	\$26.25/ton
#67 stone	Greer Limestone	\$22.00/ton
2-A modified (C & R)	Greer Limestone	\$18.75/ton
Rip-Rap #R-3	Greer Limestone	\$23.00/ton
Rip-Rap #R-4	Greer Limestone	\$23.50/ton
Rip-Rap #R-5	Greer Limestone	\$24.00/ton
Rip-Rap #R-6	Greer Limestone	\$26.00/ton

3. Tar & Chipping and Oil Project Bid Opening

Pursuant to the specifications prepared by our PennDOT Services Specialist, bids will be opened during the Supervisor's meeting.

Recommended Action

Consider a motion to refer the bids as shown on the attached bid tabulation to the Supervisors and the Solicitor for review, with further action anticipated at the April 9, 2019 meeting.

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4. Opening/Awarding of Bid – Utility Tractor

Sealed bids were requested pursuant to Section 3102 of the Township Code for the purchase of a new Utility Tractor with mower, pallet forks and front-loader. Bids were due and opened on March 11, 2019 at 11:00 a.m. and the results are as follows:

<u>Bidder</u>	<u>Equipment</u>	<u>Bid Amount</u>
Morris Machinery	Branson 2510h, as specified	\$18,473.00
4-Seasons Lawn & Garden	Kioti CK-2510H	19,996.00
Parcs Superstores	Kubota 2601	19,706.86
Parcs Superstores	Kubota BX 2680	16,958.00
Parcs Superstores	New Holland Boomer 24	19,232.00
Parcs Superstores	New Holland Workmaster 25S	16,997.55

Recommended Action

Following a thorough review of each bid and all of the submitted specifications supplied with each tractor, consider a motion to accept the bid of \$18,473.00 received from Morris Machinery for the 'as specified' Branson 2510h tractor, BL100S front loader, 42-inch pallet forks and the 60-inch belly mower.

d. Approval of Purchase of New Utility Trailer

Recommended Action

Pursuant to the requirements of Section 3101 of the Second Class Township Code, consider a motion to approve the purchase a new Lo-Pro split tilt-trailer from Smouse Trucks and Vans Inc., for \$5,390.00, to be paid from the Machinery Fund.

3. Operations, Buildings, Grounds & Highways

a. Use of Park Ball Fields – Waynesburg Girls Softball Assn.

Recommended Action

Consider a motion to enter into a 3-year agreement (2019-21) with the Waynesburg Girls Softball Association for the use of the park ball fields on Monday through Thursday evenings from April 1 through July 31 of each year. Any scheduled township activities (rental of park) shall have priority with advance notice. The WGSA has agreed to provide in-kind service for park clean-up and ball field maintenance.

b. Water Line Extension – Garner Run Road area

Recommended Action

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Pursuant to the Comprehensive Plan Goals and Objectives to increase access to public water service within the township, consider a motion to develop and proceed with a joint construction project with the Southwestern PA Water Authority, pending their approval, to continue an 8-inch water line from the current terminus at the park to a point near the intersection of Garner Run Road and Waterdam Road for an approximate distance of 6,000 feet to serve eight households. The line installation would cross private property through a series of right-of-ways, rather than in the PennDOT right-of-way along Garner Run Road. The estimated cost to the township for the project materials and engineering is \$154,000. The township would also provide labor, materials and equipment for backfilling, stone and roadway restoration. Funding for the project will come from the Impact Fee monies.

4. Township Supervisors

a. Agreements & Permits

1. Heavy Hauling Agreements – Equitrans Midstream Corp.

Recommended Action

Consider a motion to approve the renewal of Heavy Hauling Agreements, dated March 1, 2019, with Equitrans Midstream Corp., for Craig's Run Road (T-558), and for Castile Ridge Road (T-564) for a fee of \$300.00 for each road, pursuant to the approved Schedule of Fees.

2. Heavy Hauling Agreement – EQT Production Co.

Recommended Action

Consider a motion to approve a Heavy Hauling Agreement, with an effective date of March 1, 2019 to March 1, 2020, with EQT Production Co. for Byard Road (T-514), for a fee of \$300.00 pursuant to the Schedule of Fees.

VII. New Business

VIII. Information & Announcements

- The Township Auditors have completed their work for the fiscal year ended December 31, 2018 and presented the audit findings at a public meeting held at 6:00 this evening.
- Park Clean-up Day in conjunction with the Waynesburg Girl's Softball Assn. will be Saturday, March 30 at 9:00 am.

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- Spring Clean-up Day – Saturday, April 27. Includes TV's, and computer equipment. Dumpsters located at the Township Building, 8 am – 4 pm.

IX. Public Comment/Questions

X. Adjournment

Next meeting dates:

- Planning Board, Thursday, April 4, at 7:30 pm
- Supervisor's Regular Meeting, Tuesday, April 9, at 7:00 pm
- Zoning Hearing & Park Boards meet as needed