

**WASHINGTON TOWNSHIP  
BOARD OF SUPERVISORS**

112 Municipal Lane  
Prosperity, PA 15329  
December 8, 2020

**MINUTES**

Walter Stout, Chairman, called the meeting to order at 7:00 PM.

In attendance were Supervisors Walter Stout, Charles Hickman and Troy Smith, Secretary Diane Headlee and township resident Jason Rosa.

I. Requests to Address the Board/Public Comment

No requests or public comments.

II. Correspondence and Reports

1. Received Correspondence:

- Received the 2021 Certified Summary Tax Assessment roll from the County Assessment Office showing a total taxable assessment of \$50,030,088 in the township. This is a major decrease of \$3,166,637 in tax assessment from 2020 due mainly to the depletion of coal owned and actively mined by Consol, PA. The change equates to a decrease in tax revenue of approximately \$7,600.
- The Impact Fee Fund Certificate of Deposit in the amount of \$1,200,000.00 matured on November 26, 2020, returning earned interest of \$23,582.25. Requests for quotes for a 12-month renewal of the principal amount were obtained from First National Bank and Community Bank resulting in bids of .25% and .20% respectively. We also examined the PA Municipal bond market to determine if there were any Act 10 allowable investment instruments available that would pay a higher rate of interest, but unfortunately, found none. Since the Impact Fee Money Market Fund at First National is currently paying .35%, the funds will be left in that account until such time as bond market conditions change or CD rates increase

2. Planning Board:

There were no items for discussion or needing action so the December 3rd meeting was cancelled. The Planning Board members were provided with the listing of various permits issued during 2020 by the township.

3. Zoning Hearing Board:

There was no action needed by the Zoning Hearing Board in November. As such, there was no meeting.

4. Park Board:

There was no meeting in November.

5. Roadmaster's Report:

- Construction of the Garner Road waterline is continuing, with no known issues. The road crew worked on winter road maintenance, mowed road banks, readied equipment in preparation for winter road maintenance, and removing trees and limbs from township roads following recent wind storms. The road crew also

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assisted Hayden Excavation with work on the culvert pipe replacement project on Greene Valley.

- 6. Solicitor's Remarks: Not in attendance, however, the solicitor's office has been dealing with COVID.

III. Discussion & Action Items

A. Routine

- 1. The Chairman asked the Board to for a motion to approve the Agenda without an Addendum. The motion was made by Charles Hickman and seconded by Walter Stout. Motion carried.
- 2. The Chairman asked the Board for a motion to approve the Minutes of the November 10, 2020 regular meeting and the November 16, 2020 Budget meeting. No additions or corrections were offered. The motion was made by Troy Smith and seconded by Charles Hickman to approve the minutes for both meetings as submitted. Motion carried.

B. Specific

1. Business Operations

a. Approval of Treasurer's Report for period ending November 30, 2020

	<u>General</u>	<u>Liquid Fuels</u>	<u>Machinery</u>
Beginning Balance	\$ 365,557.20	\$ 32,644.01	\$ 1,787.23
Revenues	21,873.09	5.55	175.80
Expenditures	<u>-31,401.88</u>	<u>-0.00</u>	<u>-100.00</u>
Ending Balance	\$ 356,028.41	\$ 32,649.56	\$1,863.03

<u>Fire Fund</u>		<u>Impact Fee</u>	
Beginning Balance	\$ 12,716.49	Beginning Balance	\$ 748,016.95
Revenues	93.41	Revenues	1,223,820.70
Expenditures	<u>-50.00</u>	Expenditures	<u>-163,523.05</u>
Ending Balance	\$12,759.90	Ending Balance	\$ 1,808,314.60

The Chairman asked the Board to consider a motion to approve the Treasurer's report for the period ending November 30, 2020 and direct that it be filed for audit. The motion was made by Charles Hickman and seconded Walter Stout. Motion carried.

b. Bills, Wages & Transfers for Approval for All Funds – November, 2020

The Chairman asked the Board to consider a motion to approve the payment of the monthly bills, wages and intra-fund transfers, as listed on the attached, from the following accounts:

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General Fund	\$ 25,781.41
Liquid Fuels Fund	0.00
Machinery Fund	100.00
Impact Fund	171,687.71
Fire Fund	<u>50.00</u>
Total Bills, Wages & Transfers	\$ 197,619.12

The motion was made by Charles Hickman and seconded by Walter Stout.  
Motion carried.

2. Operations, Buildings, Grounds & Highways

a. Heavy Hauling Agreements – Donald Livengood

The Chairman asked the Board to consider a motion to approve Heavy Hauling Agreements dated November 2, 2020, along with subsequent bonds with Donald Livengood for Craig’s Run Road (T-558), and for Fisher Hollow Road (T-559), for a fee of \$300.00 per roadway, pursuant to the approved Schedule of Fees, pending payment and receipt of the fees. The motion was made by Charles Hickman and seconded by Troy Smith.  
Motion carried.

b. Heavy Hauling Agreement – Y-B Logging-Lumber Co.

The Chairman asked the Board to consider a motion to approve a Heavy Hauling Agreement dated December 8, 2020, along with subsequent bond with Y-B Logging-Lumber Co. for Hemlock Road (T-401), for a fee of \$300.00, pursuant to the approved Schedule of Fees. The motion was made by Charles Hickman and seconded by Troy Smith. Motion carried.

3. Township Supervisors

a. Adoption of Resolution #5 of 2020 - Transfer of Funds – Impact to General

The Chairman asked the Board to consider motion to approve the following Resolution #5 of 2020:

BE IT RESOLVED that \$25,000 be transferred to the General Fund from the Impact Fee Fund pursuant to the 2020 General Fund Budget as adopted on December 10, 2019.

The motion was made by Charles Hickman and seconded by Walter Stout.  
Motion carried. (See Resolution Book for complete Resolution.)

b. Adoption of Resolution #6 of 2020 - Transfer of Funds - Fire Companies

The Chairman asked the Board to consider motion to approve the following Resolution #6 of 2020:

BE IT RESOLVED that a total of \$12,100 be paid in the appropriate percentages, to the Waynesburg-Franklin Township Fire Company (79%) and to the Amwell Township

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Fire Company (21%) from the Fire Fund pursuant to the 2020 Fire Fund Budget as adopted on December 10, 2019.

The motion was made by Charles Hickman and seconded by Walter Stout. Motion carried. (See Resolution Book for complete Resolution.)

c. Approval of 2021 Final Budgets

The Chairman asked the Board to consider a motion to approve the 2021 Final Budgets, (See Minute Book file), for the various township accounts, with minor changes to the proposed budgets which were approved at the budget workshop meeting on November 16, 2020.

<u>Fund</u>	<u>Revenues</u>	<u>Expenditures</u>
General Fund	\$ 725,300	\$ 428,825
Machinery Fund	23,025	22,725
Fire Fund	12,360	12,150
Liquid Fuels Fund	163,162	144,500

The motion was made by Troy Smith and seconded by Charles Hickman. Motion carried.

d. Adoption of Resolution #7 of 2020 – Tax Levies for 2021

The Chairman asked the Board to consider a motion to adopt Resolution #7 of 2020 which establishes the tax rates for the General, Machinery and Fire Funds for the year of 2021. The tax rates for 2021 will remain the same as they were for 2020. In accordance with Sections 3205 and 3208 of the Second Class Township Code, the millage on each \$1,000 of assessed value, and the cents on each \$100 of assessed value are as follows:

<u>Fund</u>	<u>Millage/\$1000</u>	<u>Cents/\$100</u>
General	2.91	29.10
Machinery	0.50	5.00
Fire	<u>0.26</u>	<u>2.60</u>
Total	3.67 mills	36.70 cents

The motion was made by Charles Hickman and seconded by Walter Stout. Motion carried. (See Resolution Book for complete Resolution.)

IV. New Business

- Mr. Hickman reported that we will need to do some minor repair work on one of the spreaders.

V. Information & Announcements

- Hayden Excavation will be replacing the 60” culvert pipe which runs across Green Valley Road. The road will be closed to all through traffic during the project. The work has been completed and the road was reopened to traffic on December 11, 2020.

## Minutes

- Next meeting dates:
  - Supervisor's Reorganization, Monday, January 4, 2021 at 7:00 pm
  - Township Auditor's Reorganization, Tuesday, January 5, 2021 at 7:00 pm
  - Supervisor's Regular Meeting, Tuesday, January 12, 2021 at 7:00 p.m.
  - Planning Board, Thursday, January 7, 2021 at 7:30 p.m. (if needed)
  
- Zoning Hearing Board and Park Board meets as needed.

### VI. Public Comment/Questions

### VII. Adjournment

There being no further business, the meeting was adjourned at 7:35 PM on a motion by Charles Hickman, seconded by Troy Smith, with all voting 'aye'.

s/ Walter S. Stout \_\_\_\_\_ Chairman

s/ P. Diane Headlee \_\_\_\_\_ Secretary/Treasurer