

GREENE COUNTY PRISON BOARD

AGENDA

JANUARY 21, 2021

(live streamed)

The Greene County Prison Board meeting was brought to order at 11:45 am by Chairman Mike Belding in the first-floor meeting room of the County office building. Others in attendance were: Commissioner Betsy McClure, Commissioner Blair Zimmerman, Chief Clerk Jeff Marshall, Sarah Penich, Ami Cree, John Kingston, Jerad Cline and Sheriff Simms

MOTIONS

1. Commissioner Betsy McClure and Commissioner Blair Zimmerman the second to approve the minutes from the December 17th 2020 Prison Board meeting. Vote unanimous.

SECURITY

1. There were five (5) reportable Extraordinary Occurrence Reports (EOR) submitted to the Pennsylvania Department of Corrections for the Month of December 2020.
2. The facility issued six (6) major misconducts and seventeen (17) minor misconducts for the month of December 2020.

TREATMENT

1. A transition team meeting was conducted on 1-12-2021 with Directors Fox and Fuller to discuss the scope of daily duties conducted by Counselor Virgili pending his retirement. Counselor Virgili explained the review and notifications required for drug and alcohol assessments along the mental health review and reporting aspects.
Director Fox has agreed to provide a staff member from his department on Mondays, Wednesdays, and Fridays to maintain certain aspects of this workload. Some other duties such as the

coordination of volunteers, programing coordination needs and re-entry requirements will be maintained by the Management Team. One area of discussion was the need to re-start a basic adult education program since the retirement Ms. Pavel. Following this meeting Director Fuller contacted the leadership of the Intermediate Unit 1 to schedule a meeting for 1-20-2021 to develop a virtual learning format. It was determined from this meeting that we will start a virtual Basic Adult Education and GED program as soon as we coordinate the necessary equipment. A survey of Inmate interest will be generated through Cell Cast to formulate a schedule.

STAFFING AND TRAINING

1. Casual Food Service Worker Kaitlyn Wilson has terminated her employment with no prior notice.

MAINTENANCE

1. Mr. Ziefel has completed various projects during the Month of December to include getting the AC Compressor installed, clearing the sewerage line to Rolling Meadows road which involved the grease traps outside the Kitchen, replacing the hot water tank in the facility Laundry and numerous in-house repairs.
2. The cost projections for the restructuring of the Visiting Lobby will be at or about \$ 285.00 with \$162.00 for the block, \$37.00 for sand, and \$ 85.00 for cement. We have a door, frame, hardware, rebar and matching paint for the room, but will have to buy primer as an additional cost.

FINANCIAL REPORT

1. The December assessed revenue report generated from the Greene County Central Booking Center was \$7,350.00 with \$1,243.47 being an actual paid return for the month.
The yearly assessed amount from the Central Booking Center for 2020 was \$ 72,450.00 with a total collected amount of \$25,233.97 being paid to the County.
2. We have deposited \$174.22 for Work Release Inmates and \$200.00 for Weekend sentenced Inmates totaling \$ 374.22 for December 2020.
The total yearly deposits for 2020 regarding Work Release Inmates was \$6,354.22 and \$7,600.00 for Weekend fees.
3. Fayette County currently owes \$500.00 in rental fees for the month of December 2020.
Fayette County paid \$15,376.55 in rental fees for 2020.
4. The total revenue received for December was \$1,617.69
5. A review of net income received from Oasis Commissary for 2020 was \$5,577.77 making our combined revenue for 2020 at or about \$60,142.51

CURRENT POPULATION REPORT

Full Time males	36	
Full Time Females	11	
Total	47	as of 1-21-2021

This includes two (2) from Fayette County and two (2) from Washington County.

Average daily population 12-01-2020 to 12-31-2020

Lowest count-43, Highest count-49, Average count-45

Current WE/WR status for January 2021

Weekend Males	0
Weekend females	0
Total	0
Work Release Males	2
Work release females	0
Total	2

GENERAL DISCUSSION

Discussion of survey conducted by Captain Cline on Category 6 Facility fee assessments.

PUBLIC COMMENT

The next Prison Board meeting will be February 18th and conducted in the Commissioners Conference room located on the first floor of the County Building.

ADJOURNMENT

Commissioner Betsy McClure made the motion and Commissioner Blair Zimmerman the second to adjourn.