

**WASHINGTON TOWNSHIP  
BOARD OF SUPERVISORS**

112 Municipal Lane  
Prosperity, PA 15329  
March 9, 2021

**MEETING MINUTES**

Walter Stout, Chairman, called the meeting to order at 7:00 PM.

In attendance were Supervisors Walter Stout, Charles Hickman and Troy Smith, Secretary Diane Headlee and township residents Debbie Stephenson and Jason Rosa.

I. Requests to Address the Board/Public Comment

There were no requests to address the board or public comments.

II. Correspondence and Reports

1. Received Correspondence:

- We have been advised by the PA Department of Environmental protection (DEP) that our Act 537 Sewage Plan as submitted has been approved. The plan describes and approves the extending of public sewer lines from dwellings along routes 19 and 221 and connecting to the Franklin Township Sewer Authority's collection system. Mr. Stout explained that currently, there are no plans to pursue a sewage project, however, prior to doing so, an approved Act 537 Plan must be on file with DEP.
- Review of letter from Mr. Makel regarding the use of the Greene County Tax Claim Bureau to collect real estate taxes. Walt Stout read aloud the letter that Mr. Makel wrote to the Director of the Greene County Tax Claim Bureau which states that essentially the Tax Claim Bureau is prohibited by the Second Class Township Code from collecting township property taxes. (See Minute Book file for letter).
- Governor Wolf, on February 19<sup>th</sup>, extended until further notice, his Disaster Emergency declaration, due to the Covid-19 pandemic.
- We have been notified by K-2 Engineering that our Zoning and Codes Enforcement Officer Bill Whetzel has left K-2 to take another position. Bill's last day was February 26, 2021 and he has been replaced by Jacob Bohna.

2. Planning Board:

- There were no items for discussion or needing action so the March 4th meeting was cancelled. We do anticipate one application for the April meeting. The application is in the process of being completed.

3. Zoning Board:

- No meeting.

4. Park Board:

- No meeting

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5. Roadmaster's Report
  - The road crew worked on winter road maintenance, including snow removal on the township roads, patched potholes and cleaned culvert crossings, and removed trees and limbs from township roads, as needed. The road crew also got the equipment ready to start cleaning ditches.
6. Solicitor's Remarks – Not present.

### III. Discussion & Action Items

#### A. Routine

1. The Chairman asked the Board to for a motion to approve the Agenda without an Addendum. The motion was made by Charles Hickman and seconded by Troy Smith. Motion carried.
2. The Chairman asked the Board for a motion to approve the Minutes of the February 9, 2021 regular meeting. The motion was made by Charles Hickman and seconded by Walter Stout. Motion carried.

#### B. Specific

##### 1. Business Operations

##### a. Approval of Treasurer's Report for period ending February 28th, 2021

	<u>General</u>	<u>Liquid Fuels</u>	<u>Machinery</u>
Beginning Balance	\$ 346,036.19	\$ 31,053.95	\$ 584.60
Revenues	17,754.43	3.56	5,725.20
Expenditures	<u>-34,724.45</u>	<u>-1,517.36</u>	<u>-5,824.00</u>
Ending Balance	\$ 329,066.17	\$ 29,540.15	\$ 485.80

	<u>Fire Fund</u>		<u>Impact Fee</u>
Beginning Balance	\$ 708.62	Beginning Balance	\$ 1,739,323.65
Revenues	.08	Revenues - Interest	333.57
Expenditures	<u>-50.00</u>	Other	0.00
Ending Balance	\$ 658.70	Expenditures	<u>-0.00</u>
		Ending Balance	\$1,739,657.22

The Chairman asked the Board to consider a motion to approve the Treasurer's report for the period ending February 28, 2021 and direct that it be filed for audit. The motion was made by Troy Smith and seconded by Charles Hickman. Motion carried.

##### b. Bills & Transfers for Approval for All Funds – February, 2021

The Chairman asked the Board to consider a motion to approve the payment of the monthly bills, payroll, and intra-fund transfers, as listed on the attached, from the following accounts:

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General Fund	\$ 36,160.99
Liquid Fuels Fund	1,517.73
Machinery Fund	5,824.00
Impact Fund	0.00
Fire Fund	<u>50.00</u>
<b>Total Bills &amp; Transfers for Approval</b>	<b>\$ 43,552.72</b>

The motion was made by Charles Hickman and seconded by Walter Stout. Motion carried.

c. Stone Bid Award

Pursuant to the bids opened on February 9, 2021 the Chairman asked the Board to consider a motion to award the stone bids to the low bidders, as follows:

<u>Product</u>	<u>Bidder</u>	<u>Awarded Bid</u>
AASHTO 1-B (#8) stone	Greer Limestone	\$20.25/ton
AASHTO #67 stone	Greer Limestone	\$19.75/ton
2-A modified (C & R)	Laurel Aggregates	\$16.00/ton
AASHTO #1 stone	Laurel Aggregates	\$18.00/ton
Rip-Rap #R-3	Laurel Aggregates	\$18.00/ton
Rip-Rap #R-4	Laurel Aggregates	\$19.00/ton
Rip-Rap #R-5	Laurel Aggregates	\$20.50/ton
Rip-Rap #R-6	Laurel Aggregates	\$22.00/ton

The price per ton was down this year compared to last year. The motion was made by Troy Smith and seconded by Charles Hickman. Motion carried.

d. Confirmation and Disposition of Bids Received Through Municibid.com

Pursuant to the February 9, 2021 approval to advertise township equipment for sale on Municibid.com, the following "high" bids and bidders, were received:

<u>Equipment</u>	<u>Bidder</u>	<u>Bid Amount</u>
Swenson V-Box Spreader	Henry Crawford	\$ 500.00
Sweepster Rotary Broom	Randy Becker	\$ 396.00

1. The Chairman asked the Board to consider a motion to either accept or reject the high bid of \$500.00 received on Municibid.com from Henry Crawford of Woodbury, PA, for the used Swenson V-Box Spreader. The motion to accept the bid was made by Charles Hickman and seconded by Walter Stout. Motion carried.
2. The Chairman asked the Board to consider a motion to either accept or reject the high bid of \$396.00 received on Municibid.com from Randy Becker of Claremont, NH, for the used Sweepster rotary broom. The motion to accept the bid

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was made by Charles Hickman and seconded by Troy Smith.  
Motion carried.

e. Approval of Payment to SPWA – Green Valley & Porter St. Waterline Project

Plans have been reviewed with the property owners affected by the new waterline installation which will serve those households along Green Valley Road and also on Porter Street Extension. Pursuant to the agreement with the water authority, SPWA is billing the township for the necessary project material and engineering costs, in anticipation of scheduling the work. The project will be a joint effort between the SPWA and Washington Township, with the township responsible for backfilling, and property restoration.

The Chairman asked the Board to consider a motion to approve the invoice in the amount of \$63,352.14 received from Southwest PA Water Authority for the materials, permits and engineering for the water line extension along Porter Street Extension from Independent Run to the eastern township boundary. Further, consider a motion to approve the invoice in the amount of \$83,108.95 received from Southwest PA Water Authority for the materials, permits and engineering for the water line extension along Green Valley Road from Rt. 221 to the boundary line with Franklin Township. These invoices will be paid from the Impact Fee fund. The motion was made by Charles Hickman and seconded by Walter Stout to approve the project and to pay of the two invoices. Motion carried.

3. Township Supervisors

a. Heavy Hauling Agreement – EQT Production Co.

The Chairman asked the Board to consider a motion to approve the renewal of a Heavy Hauling Agreement, with an effective date of March 1, 2021 to February 28, 2022, with EQT Production Company, for Byard Road (T-514), for a fee of \$300.00 pursuant to the Schedule of Fees. The motion was made by Troy Smith and seconded by Charles Hickman. Motion carried.

IV. New Business

There was no new business discussed.

V. Information & Announcements

a. A well-attended informational meeting was held on Wednesday, February 24 with the residents who live on Green Valley Road and Porter Street Extension. Discussions were held concerning the proposed water line project to be undertaken jointly with SPWA on those two roadways. All those in attendance were in favor of the project as proposed and designed. The start date could be later this year.

b. Upcoming Meetings

- Supervisor's Regular Meeting, Tuesday, April 13th at 7:00 p.m.
- Planning Board, Thursday, April 1st at 7:30 p.m. (if needed).
- Zoning Hearing Board, as needed.

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- Park Board meets as needed.

VI. Public Comment/Questions

Debbie Stephenson asked about the audit. Walter Stout explained that the audit is about finished and should be completed soon. The auditors have met for about for approximately 14 hours to date.

VII. Adjournment

There being no further business, the meeting was adjourned at 7:24 PM on a motion by Charles Hickman, seconded by Troy Smith, with all voting 'aye'.

s/Walter S. Stout Chairman

s/P. Diane Headlee Secretary/Treasurer