

**WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS**

112 Municipal Lane
Prosperity, PA 15329
April 13, 2021

MEETING MINUTES

Walter Stout, Chairman, called the meeting to order at 7:00 PM.

In attendance were Supervisors Walter Stout, Charles Hickman and Troy Smith, Secretary Diane Headlee and township residents Debbie Stephenson, Larry and Stacy Steinhoff, Leonard Dulaney and Jason Rosa.

I. Requests to Address the Board/Public Comment

There were no requests to address the board or public comments.

II. Correspondence and Reports

1. Received Correspondence:

- The township has been advised of its actual Liquid Fuels allocation for 2021 in the amount of \$134,146.87. The 2021 estimate received last September was \$130,261.92. The actual amount received in 2020 was \$144,542, reflecting a reduction of \$10,395 as anticipated due to COVID related restrictions on travelling and subsequent gasoline usage.
- We have been sent mapping that depicts Consol PA Coal Co. (CPCC) mining plans for the next 18 months. The information is in the township office for review. The current mine plan indicates active mining in the township to approximately the Morris Road area.
- The Greene County Conservation District issued their 2020 annual report. It contains a story and pictures of the bank stabilization project that we did at the Park using grant money received from the District Water Quality Mini-Grant Program.

2. Planning Board:

- There were no items for discussion or needing action so the April 1st meeting was cancelled.

3. Zoning Board:

- No meeting.

4. Park Board:

- Debbie Stephenson reported that the Park Board met on April 12, 2021 to review plans for 2021 park events.

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5. Roadmaster's Report

- The road crew worked on cleaning the roadside ditches on Longmile and Boyd Roads and removed trees and limbs from township roads, as needed. The crew is continuing to work on the reclamation of the Garner Run Road waterline right-of-way, performing site work, ditch line grading and re-seeding of grass cover.

6. Solicitor's Remarks – Not present.

III. Discussion & Action Items

A. Routine

1. The Chairman asked the Board to for a motion to approve the Agenda with an Addendum. The motion was made by Troy Smith and seconded by Charles Hickman. Motion carried.
2. The Chairman asked the Board for a motion to approve the Minutes of the March 9, 2021 regular meeting as presented (no additions or corrections). The motion was made by Charles Hickman and seconded by Walter Stout. Motion carried.

B. Specific

1. Business Operations

a. Approval of Treasurer's Report for period ending March 31st, 2021

	<u>General</u>	<u>Liquid Fuels</u>	<u>Machinery</u>
Beginning Balance	\$ 329,066.17	\$ 29,540.15	\$ 485.80
Revenues	12,507.20	134,152.53	.06
Expenditures	<u>-38,824.01</u>	<u>-0.00</u>	<u>-100.00</u>
Ending Balance	\$ 302,749.36	\$163,692.68	\$ 385.86

	<u>Fire Fund</u>		<u>Impact Fee</u>
Beginning Balance	\$ 658.70	Beginning Balance	\$ 1,739,657.22
Revenues	.08	Revenues - Interest	363.66
Expenditures	<u>-50.00</u>	Other	0.00
Ending Balance	\$ 608.78	Expenditures	<u>-0.00</u>
		Ending Balance	\$1,740,020.88

The Chairman asked the Board to consider a motion to approve the Treasurer's report for the period ending March 31, 2021 and direct that it be filed for audit. The motion was made by Charles Hickman and seconded by Troy Smith. Motion carried.

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b. Bills & Transfers for Approval for All Funds – March, 2021

The Chairman asked the Board to consider a motion to approve the payment of the monthly bills, payroll, and intra-fund transfers, as listed (see Minute book file) from the following accounts:

General Fund	\$ 35,589.59
Liquid Fuels Fund	0.00
Machinery Fund	100.00
Impact Fund	0.00
Fire Fund	<u>50.00</u>
Total Bills & Transfers for Approval	\$ 35,739.59

The motion was made by Charles Hickman and seconded by Walter Stout. Motion carried.

2. Operations, Buildings, Grounds & Highways

a. Approval of Flex-Base Paving Project – Pettit Run Road

The Chairman asked the Board to consider a motion to approve the preparation of PennDOT specifications and receipt of sealed bids to apply FB-Modified (flex-base) pavement with placement of a 1/2-inch leveling course, followed by a 1.5 inch wearing course on Pettit Run Road (T-409) from the Pettit well access road entrance to the intersection with Dille Road, a distance of approximately 10,725 feet. The motion was made by Troy Smith and seconded by Charles Hickman. Motion carried.

3. Township Supervisors

a. Heavy Hauling Agreement – Columbia Gas Transmission LLC.

The Chairman asked the Board to consider a motion to approve a Heavy Hauling Agreement dated April 13, 2021, along with subsequent bond and insurance documents with Columbia Gas Transmission LLC., for Pisgah Ridge Road (T-502), for a fee of \$300.00, pursuant to the approved Schedule of Fees. The motion was made by Charles Hickman and seconded by Troy Smith. Motion carried.

b. Tar & Chipping and Oil Project Bid Opening

Pursuant to the specifications, bids were received and opened at 11:30 am, Monday, April 12, 2021 for the labor, oil, and equipment rental necessary to complete 78,000 square yards of Bituminous Seal coating (2021 tar & chip program) using stone provided by the township.

The Chairman asked the Board to consider a motion to acknowledge receipt of the following bids received and opened on April 12, 2021, for the labor, oil, and equipment rental for the 2021 roadway tar and chip program. All bids were accompanied by the required ten-percent Bid Bond.

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<u>Bidder</u>	<u>Unit Price/Sq. Yd</u>	<u>Total Bid Amount</u>
Russell- Standard	\$ 0.983	\$ 76,674.00
Suit-Kote	\$ 0.980	\$ 76,440.00
Midland Asphalt	\$ 1.060	\$ 82,992.00
Youngblood Paving	\$ 1.250	\$ 97,500.00

The motion was made by Charles Hickman and seconded by Walter Stout. Motion carried.

c. Tar & Chip Bituminous Seal Coat/E-3 Oil Bid Award

Following review of the bids received and past performance of the contractor, the Chairman asked the Board to consider a motion to award the contract for the placement of approximately 78,000 (+/-) square yards of Bituminous Seal Coat (single application Tar & Chip), along with E-3 oil application, utilizing the stone provided by the township, to Suit-Kote Corporation at their low bid of \$0.980 per square yard for an estimated total cost of \$76,440.00. The motion was made by Charles Hickman and seconded by Troy Smith. Motion carried.

IV. New Business

There was no new business discussed.

V. Information & Announcements

- The Township Auditors have completed their work for the fiscal year ended December 31, 2020 and presented the final audit report at a public meeting held at 6:30, Tuesday, April 13, 2021 (this evening). The auditors reported no findings, and the audit went smoothly.
- Spring Clean-Up Day is scheduled for Saturday, April 24. Dumpsters will be located in the township building parking area from 8:00 am until 4:00 pm. Electronics and large furniture is accepted. Through a grant administered by Lisa Snider of the Greene County Conservation District, passenger tires (car and truck only) will be accepted at a disposal fee of \$1.00 per tire.
- The waterline project on Greene Valley Road and Porter Street Extension is now in the planning and design stage.
- Upcoming Meetings
 - Supervisor's Regular Meeting, Tuesday, May 11th at 7:00 p.m.
 - Planning Board, Thursday, May 6th at 7:30 p.m. (if needed).
 - Zoning Hearing Board, as needed.
 - Park Board meets as needed.

VI. Public Comment/Questions

There were no comments or questions from those present.

VII. Adjournment

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There being no further business, the meeting was adjourned at 7:26 PM on a motion by Charles Hickman, seconded by Troy Smith, with all voting 'aye'.

s/ Walter S. Stout Chairman

s/ P. Diane Headlee Secretary/Treasurer