

**WASHINGTON TOWNSHIP  
BOARD OF SUPERVISORS**

112 Municipal Lane  
Prosperity, PA 15329  
May 11, 2021

**MEETING MINUTES**

Walter Stout, Chairman, called the meeting to order at 7:00 PM.

In attendance were Supervisors Walter Stout, Charles Hickman and Troy Smith, Secretary Diane Headlee and township residents Leonard Dulaney and Jason Rosa.

I. Requests to Address the Board/Public Comment

There were no requests to address the board or public comments.

II. Correspondence and Reports

1. Received Correspondence:

- We have been advised that we will be receiving approximately \$98,868 over the next year from the federal American Rescue Plan coronavirus relief package. Of the allowable uses of the funding, the most logical use in smaller townships is for infrastructure improvement (water, sewer, broadband). The funds will be paid in two payments (June of this year, and June, 2022) and must be spent by December 31, 2024. We should plan a meeting to discuss possible uses in the very near future.

2. Planning Board:

- There were no items for discussion or needing action so the April 1st meeting was cancelled.

3. Zoning Board:

- No meeting.

4. Park Board:

- No meeting

5. Roadmaster's Report

- The road crew worked on cleaning the roadside ditches and removing trees and limbs from township roads, as needed. The crew spread new mulch in the fall zones of the playground areas and widened the parking lot at the Township Park. Work on the reclamation of the Garner Run Road waterline right-of-way has been completed. They also performed equipment maintenance and continue to mow the grass at the park and office.

6. Solicitor's Remarks – Not present.

III. Discussion & Action Items

A. Routine

1. The Chairman asked the Board for a motion to approve the Agenda with an Addendum. The motion was made by Charles Hickman and seconded by Walter Stout. Motion carried.

Minutes

2. The Chairman asked the Board for a motion to approve the Minutes of the April 13, 2021, regular meeting as presented (no additions or corrections). The motion was made by Troy Smith and seconded by Charles Hickman. Motion carried.

B. Specific

1. Personnel

- a. Township Employees

1. Part-time Park Employee

The Chairman asked the Board to consider a motion to name Kathy Biddle as the part-time summer employee to open, close, and clean/restock the restrooms and clean the pavilions at the park, effective on or about May 15, 2021, and continuing throughout the summer pursuant to the park rental schedule provided by the township, at an hourly wage of \$12.50 for time worked. The motion was made by Charles Hickman and seconded by Walter Stout. Motion carried.

2. Business Operations

- a. Approval of Treasurer's Report for period ending April 30, 2021

	<u>General</u>	<u>Liquid Fuels</u>	<u>Machinery</u>
Beginning Balance	\$ 302,749.36	\$163,692.68	\$ 385.86
Revenues	45,891.85	20.06	5,066.53
Expenditures	<u>-31,979.92</u>	<u>-1,541.70</u>	<u>-100.00</u>
Ending Balance	\$ 316,661.29	\$162,171.04	\$ 5,352.39
	<u>Fire Fund</u>		<u>Impact Fee</u>
Beginning Balance	\$ 608.78	Beginning Balance	\$ 1,740,020.88
Revenues	2,634.29	Revenues - Interest	290.22
Expenditures	<u>-50.00</u>	Other	36.75
Ending Balance	\$ 3,193.07	Expenditures	<u>-146,890.62</u>
		Ending Balance	\$ 1,593,457.23

The Chairman asked the Board to consider a motion to approve the Treasurer's report for the period ending April 30, 2021, as given, and direct that it be filed for audit. The motion was made by Charles Hickman and seconded by Walter Stout. Motion carried.

- b. Bills & Transfers for Approval for All Funds – April 2021

The Chairman asked the Board to consider a motion to approve the payment of the monthly bills, payroll, and intra-fund transfers, as listed on the attached, from the following accounts:

Minutes

General Fund	\$ 35,511.65
Liquid Fuels Fund	1,514.70
Machinery Fund	100.00
Impact Fund	151,619.02
Fire Fund	<u>50.00</u>
Total Bills & Transfers for Approval	\$ 188,795.37

The motion was made by Charles Hickman and seconded by Troy Smith. Motion carried.

3. Operations, Buildings, Grounds & Highways

a. Opening of Bids - Pettit Run Road Flex-base Paving Project

The Chairman asked the Board to consider a motion to acknowledge receipt of the following bids for the Pettit Road Flex-base Paving Project, pursuant to the prepared and advertised specifications. The bids were received and opened at 11:05 am, Friday, May 7, 2021 for the labor, material, and equipment necessary to complete the paving between the EQT Pettit Well access road to the intersection with Dillie Road, an approximate distance of 10,725 feet. Three bids (w/Bid Bond) were received for the project.

<u>Bidder</u>	<u>Unit Price/ton</u>	<u>Total Bid Amount</u>
Morgan Excavating LP	\$ 98.65	\$164,745.50
Russell Standard Corp.	92.25	154,057.50
Youngblood Paving Inc.	97.25	162,407.50

The motion to acknowledge receipt of the bids was made by Charles Hickman and seconded by Walter Stout. Motion carried.

b. Pettit Run Road Flex-Base Paving Project Bid Award

Having met the specifications and based on the past performance of the contractor, the chairman asked the Board to consider a motion to award the contract for the labor, material, and equipment necessary to complete the placement of approximately 1,670 (+/-) tons of flex-base paving on Pettit Run Road from the EQT Pettit Well access road to the intersection with Dillie Road, an approximate distance of 10,725 feet, to Russell Standard Corporation, at their low bid of \$92.25 per ton for a total cost of \$154,057.50. Cost of the project to be paid from the Impact Fee Fund. This cost is up approximately \$3.00/ton from last year. The motion was made by Troy Smith and seconded by Charles Hickman. Motion carried.

IV. New Business

There was no new business discussed.

V. Information & Announcements

- We had a very successful Township Clean-up Day on April 24<sup>th</sup> with 6.86 tons of various materials collected and properly disposed.

## Minutes

- The following roads (portions or entire length) are tentatively scheduled to be tar and chipped this year. Actual work/date schedule will be announced when finalized.
  - Boyd Road
  - Breakneck Road
  - Byard Road
  - Cemetery Road
  - Craynes Run Road
  - Edgar Hill
  - Long Mile Road
  - Martin Lane
  - Peach Tree Lane

### Upcoming Meetings

- Election Day Voting on Tuesday, May 18, 2021 from 7:00 AM – 8:00 PM at the Township Maintenance Building
- Supervisor's Regular Meeting, Tuesday, June 8th at 7:00 p.m.
- Planning Board, Thursday, May 3rd at 7:30 p.m. (if needed).
- Zoning Hearing Board, as needed.
- Park Board meets as needed.

### VI. Public Comment/Questions

Repairs to Hemlock Road will be completed once the timber company is finished and moved out. Hayden Excavating will give the timber company a bid for the roadway repairs for which they are responsible.

### VII. Adjournment

There being no further business, the meeting was adjourned at 7:19 PM on a motion by Charles Hickman, seconded by Troy Smith, with all voting 'aye'.

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s/Walter S. Stout Chairman

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s/P. Diane Headlee Secretary/Treasurer