

**WASHINGTON TOWNSHIP  
BOARD OF SUPERVISORS**

112 Municipal Lane  
Prosperity, PA 15329  
June 8, 2021

**MEETING MINUTES**

Walter Stout, Chairman, called the meeting to order at 7:00 PM.

In attendance were Supervisors Walter Stout, Charles Hickman and Troy Smith, Secretary Diane Headlee and township resident Jason Rosa.

I. Requests to Address the Board/Public Comment

There were no requests to address the board or public comments.

II. Correspondence and Reports

1. Received Correspondence:

- We have been advised that Consol PA Coal Company has submitted a permit application to the PA DEP for four de-gas boreholes for the Enlow Fork Mine, two of which are in Washington Township. The map showing the locations of the boreholes is in the township office. (See Minute Book file)
- We have applied for COVID-19 America Rescue Plan Local Fiscal Recovery Funds in the amount of \$104,669 pursuant to the allowable uses (infrastructure) of such funding. Half the payment will be made this year and the remaining amount will be paid in 2022.

2. Planning Board:

- There were no items for discussion or needing action so the June 3rd meeting was cancelled.

3. Zoning Board:

- No meeting.

4. Park Board:

- No meeting was held. Per Tammy Smith there will be no park board meetings held through the summer. The meetings will resume in September with making plans for the Trunk or Treat in October.

5. Roadmaster's Report

- The road crew worked on preparing the roads for tar and chipping in July. The crew removed trees and limbs from the township roads, mowed along the road banks, mowed the grass at the park and office. They also continue to do necessary equipment maintenance.

6. Solicitor's Remarks

- Mr. Makel was not present, however, Mr. Stout reported that he had discussed an employee contract for a seasonal employee with him.

Minutes

III. Discussion & Action Items

A. Routine

1. The Chairman asked the Board for a motion to approve the Agenda without an Addendum. The motion was made by Charles Hickman and seconded by Walter Stout. Motion carried.
2. The Chairman asked the Board for a motion to approve the Minutes of the May 11, 2021, regular meeting as presented with no additions or corrections. The motion was made by Troy Smith and seconded by Charles Hickman. Motion carried.

B. Specific

1. Personnel

a. Township Employees

1. Seasonal Maintenance Employee – Gary Bennett

The Chairman asked the Board to consider a motion to enter into an Employment Contract with Gary A. Bennett, a resident of Washington Township, to serve as a Seasonal Township Maintenance Employee effective June 14, 2021, until October 1, 2021, at a contracted hourly wage of \$17.00, with no additional benefits except those required by law. The motion was made by Charles Hickman and seconded by Troy Smith. Motion carried.

2. Business Operations

a. Approval of Treasurer's Report for period ending May 31, 2021

	<u>General</u>	<u>Liquid Fuels</u>	<u>Machinery</u>
Beginning Balance	\$ 316,661.29	\$162,171.04	\$ 5,352.39
Revenues	98,254.77	18.66	13727.29
Expenditures	<u>-26,594.57</u>	<u>-0.00</u>	<u>-100.00</u>
Ending Balance	\$ 388,321.49	\$162,189.70	\$18,979.68

	<u>Fire Fund</u>		<u>Impact Fee</u>
Beginning Balance	\$ 3,193.07	Beginning Balance	\$ 1,593,457.23
Revenues	7,136.90	Revenues - Interest	256.00
Expenditures	<u>-50.00</u>	Other	0.00
Ending Balance	\$10,279.97	Expenditures	<u>-4,876.80</u>
		Ending Balance	\$ 1,588,836.43

The Chairman asked the Board to consider a motion to approve the Treasurer's report for the period ending May 31, 2021, and direct that it be filed for audit. The motion was made by Charles Hickman and seconded by Troy Smith. Motion carried.

## Minutes

### b. Bills & Transfers for Approval for All Funds – May, 2021

The Chairman asked the Board to consider a motion to approve the payment of the monthly bills, payroll, and intra-fund transfers, as listed (see Minute Book file), from the following accounts:

General Fund	\$ 27,498.17
Liquid Fuels Fund	0.00
Machinery Fund	100.00
Impact Fund	1,693.40
Fire Fund	<u>50.00</u>

Total Bills & Transfers for Approval \$ 29,341.57

The motion was made by Charles Hickman and seconded by Walter Stout. Motion carried.

### c. Repayment of Loan – Machinery Fund to General Fund

Pursuant to action taken by the Board of Supervisors on February 9, 2021 wherein a motion was adopted to loan the Machinery Fund \$5,725 from the General Fund to pay for the new Steelcaster salt and cinder spreader, the Chairman asked the Board to consider a motion approving the repayment of said loan to the General Fund from the Machinery Fund in full, on or about June 9, 2021. The motion was made by Charles Hickman and seconded by Troy Smith. Motion carried.

## IV. New Business

There was no new business discussed or brought forward.

## V. Information & Announcements

- The following roads (portions or entire length) are scheduled to be tar and chipped this year by the successful bidder, Suit-Kote. The work is tentatively scheduled to be done on July 22 & 23, depending on the weather.
  - Boyd Road
  - Breakneck Road
  - Byard Road
  - Cemetery Road
  - Craynes Run Road
  - Edgar Hill
  - Long Mile Road
  - Martin Lane
  - Peach Tree Lane

### Upcoming Meetings

- Supervisor's Regular Meeting, Tuesday, July 13th at 7:00 p.m.
- Planning Board, Thursday, July 1st at 7:30 p.m. (if needed).
- Zoning Hearing Board, as needed.
- Park Board meets as needed.

## Minutes

### VI. Public Comment/Questions

We have contacted Russell Standard for a start date for the Flex-Base paving on Pettit Road, however, we have not been given a firm date at this time.

### VII. Adjournment

There being no further business, the meeting was adjourned at 7:12 PM on a motion by Charles Hickman, seconded by Troy Smith, with all voting 'aye'.

s/ Walter S. Stout Chairman

s/ P. Diane Headlee Secretary/Treasurer