

MINUTES
Greene County Industrial Development Authority
February 9, 2021

I. The meeting was called to order at 9:00 A.M. Those present were as follows:

Mike Belding, Chairman
Cheryl Semonic, Board Member
Crystal Simmons, CDBG/HOME Director
George Scull, Vice Chairman
Blair Zimmerman, GC Commissioner
Richard Cleveland, Chief Clerk CDBG
Betsy McClure, GC Commissioner

By phone:
Greta Mooney, Board Member
Ernie Dehass, GCIDA Solicitor
Phil Hook, Board Member
Jeremy Kelly, Planning Director
Public:
Greg Fireley, BCES

II. 'If a potential conflict, you are duty bound to disclose'

III. Approval of Minutes – January 12, 2021

Mr. Belding requests a motion to approve Meeting Minutes from January 12, 2021.
Motion to approve – Mr. Scull
Second – Mrs. Mooney
All in favor.

IV. Treasurers Report

- a. **Balance Sheet** as of January 31, 2021
- b. **Profit & Loss** as of January 31, 2021

Mrs. Mooney requests clarification for the income listed on the profit and loss statement, whether it comes from interests or funding. Ms. Simmons explains that it could have come from either the draw down of EPA funding from the ASAP account that did not clear or remaining funds from a previous grant from the Commissioners. Mrs. Mooney requests clarification where the income is coming from on the balance sheet. Ms. Simmons states that she will seek clarification on where the funds are coming from.

Mr. Belding requests a motion to approve the Treasurers Report.
Motion to approve- Mr. Scull
Second- Mr. Hook
All in favor.

V. Approval of Checks for Payment

General Account

- a. Observer Reporter Reorganization - \$84.50
- b. DeHass Law, LLC, Services - \$580.00
 - i. December 17, 2020 – February 4, 2021 14 - \$440.00
 - ii. Nema January 11, 2021 – February 1, 2021 - \$140.00
 - iii. Lewis Loan Closing - \$175.00

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EPA Account

- c. AMO Environmental Decisions, Inc. - \$7,343.95
 - i. Petro T3 Site Assess/Reporting - \$9,591.43
 - ii. HazSubts T3 Site Assess/Reporting - \$12,253.75

d. Budget Overview

Revolving Loan Account

- e. 2019 Revolving Loan Interest Transfer - \$10,896.13

Ms. Simmons clarifies that the Observer Reporter check was already approved but that it may not have been signed yet. Ms. Simmons states that the payments for DeHass Law are separated to show how the payments are being applied. The first is for general services, the second is for a case, and the third to show a clear charge to applicants. Ms. Simmons explains the payments for the EPA account.

Mr. Belding requests a motion to approve items under a., b., and c. checks for payment.

Motion to approve- Mr. Scull

Second- Mr. Hook

All in favor.

Ms. Simmons states that the budget overview is for a grant. Ms. Simmons reviewed the budget outline for the grant which was for \$300,000 awarded in 2018. Ms. Simmons explains that the outline shows how much of the grant has been spent and what still needs to be spent. There is around \$88,000 left in the Hazardous Sites budget and \$48,000 left in the Petroleum Sites budget. Ms. Simmons explains that the remaining amount will be spent toward Phase 2 at the Locust Site and at the site in Mather. Mr. Scull questions whether the remaining amount will be enough to finish those sites. Ms. Simmons confirmed that it is of common belief that the remaining funds are sufficient for the completion of those two sites.

Ms. Simmons explains the usage for the Revolving Loan Funds. Ms. Simmons stated that the amount for transfer has been approved by Cypher & Cypher and will be placed in the General Account upon approval from the board.

Mr. Belding requests a motion to approve the transfer of the 2019 Revolving Loan Interest in the General Account.

Motion to approve- Mr. Scull

Second- Mr. Hook

All in favor.

VI. Deposits

a. Revolving Loan Payments

- 1. 1/15/2021 - \$350.00
 - a) The Ice Plant (GCLD) - \$350.00
- 2. 1/19/2021 - \$1,691.63
 - a) Main Contracting LLC - \$943.56
 - b) Wilson Commons LLC - \$275.77
 - c) Pizza-Italia 1&2 - \$472.30
- 3. 1/27/2021 - \$907.00
 - a) Adam Lewis Trucking 3 - \$907.00

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Ms. Simmons explains the breakdown of each payment and that all loans were paid and deposited.

VII. Brownfields Initiative

- a. Greg Firely, BCES Senior Project Manager / Environmental Scientist AMO Environmental Decisions
- b. Next GC-BRAC Meeting – March 9, 2021 at 10 A.M.

Mr. Firely shares an overview of the progress at each of the sites. Mr. Firely stated that at the Locust Site, Phase two is in progress and that DEP paperwork was completed to add the Mather Site. The acceptance form for the Mather Site was received. Mr. Firely explains what the process for collecting data is and this information will lead to an understanding of what is to be done there. Mr. Firely adds that approval for the plan by the DEP will be needed to proceed. Mr. Belding concluded that there will be a recommendation for remediation and a recommendation for use. Ms. Simmons adds that as the 2018 funds are coming to an end the opportunity to apply for another grant is in the foreseeable future. Ms. Simmons states that the new amount can be up to \$600,000.

The next GC-BRAC Meeting will be March 9, 2021 at 10 A.M.

VIII. New Business

- a. Forgivable Advance for Small Business
 - i. Underwriter/Loan Review Committee
- b. Adam Lewis Trucking Loan Satisfaction

Ms. Simmons gives a review of the Forgivable Advance for Small Businesses that amounts to \$600,000 under the CARES Act. Ms. Simmons states that the program has received thirty-seven applications so far. Applicants must either be creating one LMI full-time position or retaining a position. The funds can be used to pay for multiple items such as utilities, payroll, insurance, supplies, etc. Ms. Simmons states that the received applications are being pre-screened, making sure that they follow the guidelines and are eligible. Once the applicants have submitted all criteria and prove themselves eligible, the applications will be given to the budget director, Ms. Snyder. Ms. Simmons states that it is up for discussion who will do the final review for the applications. Ms. Simmons add that the IDA board has been suggested to do said final revisions before submitting to the Commissioners who will make the final decision. Except for Waynesburg borough, Cumberland township, and Franklin township who will select their own grantees .

Mr. Belding requests a motion that the Industrial Development Authority Board will accept the responsibility of the CDBG-CV approval committee.

Motion to approve- Mr. Scull

Second- Mr. Hook

All in favor.

Ms. Simmons asks for the opinion of the IDA board concerning who will review applicants for the Emergency Loan program. Mr. Belding asks if the controller would be an acceptable fit. Mr. Belding stats that he will discuss the matter with the controller.

Ms. Simmons explains that for the Adam Lewis Trucking, an Emergency Loan was administered. Ms. Simmons added that the first loan for Adam Lewis Trucking has been paid off, the second loan is still in effect. Mr. DeHaas explains that a document needs to be administered, signed and sent so the title is reissued without a lean on it for Adam Lewis.

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IX. Old Business

- a. Economic Development Administration
 - i. CARES Funding Disadvantage Coal Communities
- b. MRIE – repayment
- c. SIP Compliance
- d. Certified Economic Development Organization (CEDO)
 - i. Partnerships

Ms. Simmons gives an update on the CARES funding for Disadvantage Coal Communities. Ms. Simmons states that the follow through with the MRIE repayment is in place. Mr. Dehaas stated that a correction needs to be made to the guidelines stating that the loan will be paid out over three years with interest no lower than two percent. Ms. Simmons explains that the organization does not fit the criteria to become a CEDO, so partnership with a CEDO is in effect. Mr. Belding brought to the attention of the board that CARES Act funding for hospitality, restaurants, and bars is coming about quickly and will need the cooperation of the CEDO. Mr. Belding adds that there are five options for potential CEDOs to work with.

X. Public Comment

None

XI. Executive Session

Mr. Belding requests a motion to move to executive session.

*Motion to approve-
Second-
All in favor.*

Mr. Belding requests a motion to move out of executive session.

*Motion to approve-
Second-
All in favor.*

XII. Next Meeting – March 9, 2021

The next meeting will be March 9, 2021.

XIII. Adjournment

Mr. Belding requests a motion to adjourn the meeting at

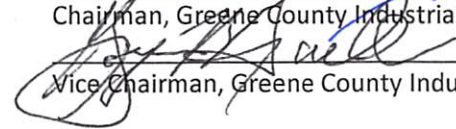
*Motion to approve-
Second-
All in favor.*

MEETING MINUTES CERTIFICATION

We, the undersigned, agree that the minutes taken above were approved in their entirety by the Greene County Industrial Development Authority on 9 March, 2021



Chairman, Greene County Industrial Development Authority



Vice Chairman, Greene County Industrial Development Authority