

**WASHINGTON TOWNSHIP  
BOARD OF SUPERVISORS**

112 Municipal Lane  
Prosperity, PA 15329  
July 13, 2021

**MEETING MINUTES**

Walter Stout, Chairman, called the meeting to order at 7:00 PM.

In attendance were Supervisors Walter Stout, Charles Hickman and Troy Smith, Secretary Diane Headlee and township residents, Tom Ayres, Delmas Carpenter, and Leonard Dulaney.

**I. Requests to Address the Board/Public Comment**

Mr. Ayers asked why the minutes of the June, 2020 meeting had not been posted on the website. Mr. Stout explained that the previous meeting minutes are not official and therefore are not posted until they are approved, which occurs at the next meeting. Mr. Ayres also inquired about repair of the slips on Pettit Road, prior to the flex-base being put down. He also asked if Boyd Road would be repaired before the road was tar and chipped.

Walter Stout stated that the slip in front of the Coffman land would be left alone out of concern that repairing that particular slip would risk bringing the land and structures on the property into the road. Leonard Dulaney added that years ago they chose to build the road around that slip for that reason. There has been no movement since that time. Mr. Hickman stated the slip near Doug Hughes' pasture field will be also left as is. The use of the flex-base is to level out the rolls in the road. Mr. Hickman also commented that Boyd Road and all other roadways on this year's schedule will have base repairs made to the road prior to being tarred and chipped.

**II. Correspondence and Reports**

1. Received Correspondence:

- On July 1st, the township received a check for \$467,457.91 for Act 13 Impact fee monies for 2020 drilling operations, a reduction of \$81,942 from 2019 operations. The reduction is primarily due to a lower price of natural gas, and the fewest number of new wells drilled than in any year since passage of Act 13. A budget for the Impact Fee Fund will be prepared and presented for approval in August, 2021 per the Act 13 regulations.
- We have received the first half of the COVID-19 America Rescue Plan Local Fiscal Recovery Funds in the amount of \$52,334.61. This money will be used pursuant to the allowable uses (infrastructure) of such funding,

2. Planning Board:

- There were no items for discussion or needing action so the July 1<sup>st</sup> meeting was cancelled.

3. Zoning Board:

- No meeting.

4. Park Board:

- No meeting

Minutes

5. Roadmaster's Report

- The road crew worked on preparing the roads for tar and chipping. They removed trees and limbs from the township roads, mowed along the road banks, mowed the grass at the park and office. They also spent 4 to 5 days doing clean-up after the flooding. They also continue to do necessary equipment maintenance.

6. Solicitor's Remarks

- Mr. Makel was not in attendance. The supervisors have been in discussions with Mr. Makel regarding legal action to be pursued with Y-B Logging for failure to do the proper road repairs on Hemlock Road.

III. Discussion & Action Items

A. Routine

1. The Chairman asked the Board for a motion to approve the Agenda with an Addendum. The motion was made by Troy Smith and seconded by Charles Hickman. Motion carried.

2. The Chairman asked the Board for a motion to approve the Minutes of the June 8, 2021, regular meeting as presented, with no additions or corrections. The motion was made by Charles Hickman and seconded by Walter Stout. Motion carried.

B. Specific

1. Business Operations

a. Approval of Treasurer's Report for period ending June 30, 2021

	<u>General</u>	<u>Liquid Fuels</u>	<u>Machinery</u>
Beginning Balance	\$ 388,321.49	\$ 162,189.70	\$18,979.68
Revenues	85,125.37	19.32	3,062.31
Expenditures	<u>-30,538.41</u>	<u>-411.12</u>	<u>-5,825.00</u>
Ending Balance	\$ 442,908.45	\$ 161,797.90	\$ 16,216.99

	<u>Fire Fund</u>		<u>Impact Fee</u>
Beginning Balance	\$ 10,279.97	Beginning Balance	\$ 1,588,836.43
Revenues	1,592.42	Revenues - Interest	275.29
Expenditures	<u>-50.00</u>	Other	0.00
Ending Balance	\$ 11,822.39	Expenditures	<u>-1,693.40</u>
		Ending Balance	\$ 1,587,418.32

The Chairman asked the Board to consider a motion to approve the Treasurer's report for the period ending June 30, 2021, and direct that it be filed for audit. The motion was made by Charles Hickman and seconded by Troy Smith. Motion carried.

b. Bills & Transfers for Approval for All Funds – June 2021

## Minutes

The Chairman asked the Board to consider a motion to approve the payment of the monthly bills, payroll, and intra-fund transfers, as listed on the attached, from the following accounts:

General Fund	\$ 26,250.46
Liquid Fuels Fund	21,318.12
Machinery Fund	5,825.00
Impact Fund	0.00
Fire Fund	<u>50.00</u>
Total Bills & Transfers for Approval	\$ 53,443.58

The motion was made by Charles Hickman and seconded by Walter Stout. Motion carried.

c. Renewal of Package Insurance Policy – 2021-22

Last year the premium for the township's Property, Inland marine, Liability, Public Official's Liability, Excess Liability (Umbrella), Automobile and Crime insurance coverage was \$12,854.00.

The Chairman asked the Board to consider a motion to approve the renewal of the Package Insurance Policy with Higbee Insurance based on the requested and updated coverage, at the annual premium of \$13,361.00, an increase of \$507, with an effective date of August 8, 2021. The increase is due to the full year coverage adjustments for the Caterpillar skid steer, the Steelcaster spreader, and the Mo-Trim Boom Mower as well as a 4% increase for inflation of Property values. The motion was made by Troy Smith and seconded by Walter Stout. Motion carried.

d. Renewal of Workers' Compensation Insurance Policy

The Chairman asked the Board to consider a motion to renew and award the Workers' Compensation Insurance Policy to UPMC Work Partners through the Marthinsen and Salvitti Insurance Group at an annual premium of \$5,235, with an effective date of August 8, 2021. The new 2021 premium amount reflects a \$154 reduction from 2020. The motion was made by Troy Smith and seconded by Charles Hickman. Motion carried.

2. Township Supervisors

a. Ordinances, Resolutions & Policies

1. Adoption of Resolution Number 3-2021

Pursuant to the unbudgeted receipt of Covid-19 ARPA Local Fiscal Recovery Funds, the Chairman asked the Board to consider a motion to adopt Resolution (#3-2021). The full Resolution is attached to the agenda.

**A RESOLUTION** of the Washington Township, Greene County, PA Board of Supervisors providing for Supplemental Appropriations in

## Minutes

the amount of \$52,334.61 to be included in the 2021 General Fund Budget.

The motion was made by Charles Hickman and seconded by Walter Stout. Motion carried.

### b. Legal Action – Y-B Logging – Lumber LLC

The Chairman asked the Board to consider a motion permitting Mr. Makel to pursue necessary legal action against Y-B Logging & Lumber LLC, for failure to do proper road repairs on Hemlock Road in accordance with the Heavy Hauling Agreement. The motion was made by Troy Smith and seconded by Walter Stout. Motion carried.

## IV. New Business

The supervisors recently purchased a new finish mower for \$2,900 from Ross Tractor for mowing at the park. The Chairman asked the Board to consider a motion to sell the 6' Branson belly mower on Municibid. The motion was made Charles Hickman and seconded by Troy Smith. Motion carried.

## V. Information & Announcements

- The following roads (portions or entire length) are scheduled to be tar and chipped this year by the successful bidder, Suit-Kote. The work is tentatively scheduled to be done on July 26 & 27, depending on the weather. The roads are tar and chipped in a 3-year rotation.
  - Boyd Road
  - Breakneck Road
  - Byard Road
  - Cemetery Road
  - Craynes Run Road
  - Edgar Hill
  - Long Mile Road
  - Peach Tree Lane
  
- Upcoming Meetings
  - Supervisor's Regular Meeting, Tuesday, August 10, 2021, at 7:00 p.m.
  - Planning Board, Thursday, August 5, at 7:30 p.m. (if needed).
  - Zoning Hearing Board, as needed.
  - Park Board meets as needed.

## VI. Public Comment/Questions – There were no additional comments from the attendees.

## VII. Adjournment

There being no further business, the meeting adjourned at 7:17 PM on a motion by Charles Hickman, seconded by Troy Smith, with all voting 'aye'.

s/Walter S. Stout \_\_\_\_\_ Chairman

s/P. Diane Headlee \_\_\_\_\_ Secretary/Treasurer