

**WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS**

112 Municipal Lane
Prosperity, PA 15329
October 12, 2021

MEETING AGENDA

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Requests to Address the Board/Public Comment
- V. Correspondence and Reports
 1. Received Correspondence:
 - The township was notified of its estimated Liquid Fuels allocation for 2022 in the amount of \$132,129.18. This is a slight decrease from actual 2021 payment in Liquid Fuels funding which was \$134,146. The estimate is usually several thousand dollars less than the amount actually received.
 - We were recently notified that Comcast plans to submit an application to the Pennsylvania Unserved High-Speed Broadband Funding Program to extend broadband service to additional households in Washington Township.
 2. Planning Board:
 - The Reorganization meeting of the Planning Board will be held at 7:30 p.m., Thursday, October 14, 2021, to be immediately followed with action regarding a proposed Lot Split.
 3. Zoning Board:
 - No meeting.
 4. Park Board:
 - The Park Board is making final plans for the “Trunk or Treat” party for township children. It will be held at the park from 2:00 until 4:00 on Saturday, October 30, 2021. In case of rain it will be moved to the maintenance garage.
 5. Roadmaster's Report
 6. Solicitor's Remarks
- VI. Discussion & Action Items
 - A. Routine
 1. Approval of Agenda with/without Addendum
 2. Approval of Minutes – September 14, 2021 regular meeting

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B. Specific

1. Personnel

a. Township Employees

1. Contract Extension – Gary Bennett

Recommended Action

Consider a motion to extend the Employment Contract with Gary A. Bennett, who has been serving as a Seasonal Township Maintenance Employee, from its original ending date of October 1st through the completion of the Porter Street waterline project or until October 31, 2021, whichever comes first. It is further recommended that his contracted hourly wage be set at \$17.50 during the extension period, with no additional benefits except those required by law.

2. Business Operations

a. Approval of Treasurer’s Report for period ending September 30, 2021

	<u>General</u>	<u>Liquid Fuels</u>	<u>Machinery</u>	<u>ARPA</u>
Beginning Balance	\$ 398,502.09	\$ 131,102.02	\$ 9,279.52	\$ 52,334.61
Revenues	25,689.11	10.21	21.18	6.19
Expenditures	<u>-81,310.40</u>	<u>-77,873.86</u>	<u>-329.60</u>	<u>0.00</u>
Ending Balance	\$ 342,880.80	\$ 53,238.37	\$ 8,971.10	\$ 52,340.80

	<u>Fire Fund</u>		<u>Impact Fee</u>
Beginning Balance	\$ 12,032.41	Beginning Balance	\$ 2,053,680.92
Revenues	11.79	Revenues - Interest	301.25
Expenditures	<u>-50.00</u>	Other	0.00
Ending Balance	\$11,994.20	Expenditures	<u>-19,634.00</u>
		Ending Balance	\$ 2,034,348.17

Recommended Action

Consider a motion to approve the Treasurer’s report for the period ending September 30, 2021 and direct that it be filed for audit.

b. Transfer and Creation of ARPA Bank Account

Recommended Action

As suggested by PSATS to keep the recently received American Rescue Plan Funds (ARPA) separate from the General Fund, consider a motion to create a new account at our banking institution, First National Bank of

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Pennsylvania, and transfer the amount of ARPA funds received, \$52,334.61, into the new account.

c. Bills & Transfers for Approval for All Funds – September, 2021

Recommended Action

Consider a motion to approve the payment of the monthly bills, payroll, and intra-fund transfers, as listed on the attached, from the following accounts:

General Fund	\$ 45,237.11
Liquid Fuels Fund	77,873.86
Machinery Fund	100.00
Impact Fund	2,964.00
Fire Fund	<u>50.00</u>
Total Bills & Wages for Approval	\$ 126,224.97

c. Acceptance of UPMC Group Health Plan – 2022

Recommended Action

Consider a motion to change and approve the 2022 employee medical insurance plan to the UPMC Gold PPO at the estimated monthly premium of \$2,734.40, which reflects a 28% decrease over the 2021 employee health insurance plan cost, which was \$3,802 per month. As a part of the plan, the township will create and contribute a total of \$8,400 to a Health Savings Account for the three township employees who have health insurance, which will bring the annual cost for health insurance in 2022 to \$41,212, reduction of \$4,400 over 2021.

d. Acceptance of UPMC Vision Insurance Renewal Rates – 2022

Recommended Action

Consider a motion to renew the 2022 employee vision insurance plan with UPMC for the monthly premium of \$31.15 which reflects no increase in premium over the 2021 rates.

3. Operations, Buildings, Grounds & Highways

a. Approval to Apply for Dirt/Gravel Grant for Hickory Lane

Recommended Action

Pursuant to the action taken at the September meeting wherein Wind Ridge Engineering was hired to complete a Topography Survey and Grading Plan for Hickory Lane, consider a motion to approve the submission of a Dirt, Gravel and Low Road Volume Grant

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application to the Greene County Conservation District for the purpose of raising the height of a portion of Hickory Lane to minimize flooding of the roadway. If successful, the project would be undertaken next spring.

4. Township Supervisors

a. Agreements, Contracts

1. Revised Heavy Hauling Agreement

Recommended Action

Pursuant to the Solicitor's recommendation and further action taken at the Supervisor's meeting in September, consider a motion to approve and adopt for immediate use, a new Heavy Hauling Agreement for those contractors conveying heavy equipment and materials on township roads. The new agreement is attached.

b. Ordinances, Resolutions

1. Creation of Employee Health Savings Account - Resolution #5 of 2021

Recommended Action

Consider a motion to adopt Resolution #5 of 2021 which creates a contract with UPMC for a Health Savings Account for health Insurance Coverage for applicable township employees. The full Resolution is attached.

2. Tentative Approval of Lot Split – Summersgill Heirs to Summersgill/Reed

Recommended Action

Contingent upon and pursuant to approval by the Washington Township Planning Board at a meeting to be held on October 14, 2021, having met the conditions and requirements of the Township Subdivision and Land Development Ordinance, and having received approval from the Zoning Officer and the Sewage Enforcement Officer, consider a motion to approve the lot split of 1.9847 acres, being a part of the parcel of land identified as Tax ID #24-02-106, conveyed from Marliese Summersgill, Patrick Summersgill, and Stacy S. Lemley to Ashly N. Summersgill and Jeffery Reed, a married couple.

VII. New Business

VIII. Information & Announcements

"Trunk or Treat" Halloween party for township children will be held at the park from 2:00 until 4:00 on Saturday, October 30, 2021.

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Upcoming Meetings

- Supervisor's Regular Meeting, Tuesday, November 9, at 7:00 p.m.
- Planning Board, Thursday, October 14, at 7:30 p.m.
- Fall Clean-up Day – Saturday, October 23, 8:00 am – 4:00 pm
- Zoning Hearing Board, as needed.
- Park Board, as needed.

IX. Public Comment/Questions

X. Adjournment