

**WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS**

112 Municipal Lane
Prosperity, PA 15329
September 14, 2021

MEETING MINUTES

Walter Stout, Chairman, called the meeting to order at 7:00 PM.

In attendance were Supervisors Walter Stout, Charles Hickman and Troy Smith, Secretary Diane Headlee and township residents, Tammy Smith, Debbie Stephenson, and Ronald Martin.

I. Requests to Address the Board/Public Comment

There were no requests to address the Board.

II. Correspondence and Reports

1. Received Correspondence:

- As required by Act 205 of 1984, we have been advised that the township's expected minimum financial obligation to the Washington Township Municipal Pension Plan in 2022 will be \$17,002.05.

2. Planning Board:

- There were no items ready for action so the September 2nd meeting was cancelled.

3. Zoning Board:

- No meeting.

4. Park Board:

- A Park Board Meeting was held on September 13, 2021 to discuss Trunk or Treat and the renewal of the agreement with the Revolution Softball Association. Trunk or Treat is scheduled for Saturday, October 30, 2021 from 2 PM until 4 PM at the park. In case of rain, it will be moved to the township Garage. Debbie Stephenson said that she had some things from EQT that were leftover from the Greene County Fair and was told by Casey Durdines that she could use the items for Trunk or Treat.

5. Roadmaster's Report

- The road crew continued removing trees and limbs from the township roads after rain and wind storms. They replaced the badly rusted bed on the 2011 Ford F-350 truck (W-23) with a new aluminum flat bed purchased from Smouse's. Mowing along the road banks continues and they also cleaned the ditches on Good Hill and Hickory Lane due to storm damage. They also continue to do necessary equipment maintenance and mow the grass at the park and office.

6. Solicitor's Remarks

- Mr. Makel was not in attendance; however, we are continuing with the issue of damages done to Hemlock Road by Y-B Logging. We have submitted the estimate of damages and other pertinent information to their bonding company.

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III. Discussion & Action Items

A. Routine

1. The Chairman asked the Board for a motion to approve the Agenda with an Addendum containing one item (proposal for Hickory Lane survey). The motion was made by Charles Hickman and seconded by Troy Smith to approve the agenda with the addendum. Motion carried.
2. The Chairman asked the Board for a motion to approve the Minutes of the August 17, 2021 regular meeting as presented; there were no additions or corrections. The motion was made by Charles Hickman and seconded by Walter Stout. Motion carried.

B. Specific

1. Personnel
2. Business Operations

a. Approval of Treasurer's Report for period ending August 31, 2021

	<u>General</u>	<u>Liquid Fuels</u>	<u>Machinery</u>
Beginning Balance	\$ 423,728.54	\$ 133,485.39	\$ 10,864.68
Revenues	23,930.14	15.05	371.14
Expenditures	<u>-49,156.59</u>	<u>-2,398.42</u>	<u>-1,956.30</u>
Ending Balance	\$ 398,502.09	\$ 131,102.02	\$ 9,279.52

	<u>Fire Fund</u>		<u>Impact Fee</u>
Beginning Balance	\$ 11,888.67	Beginning Balance	\$ 2,053,356.32
Revenues	193.74	Revenues - Interest	324.60
Expenditures	<u>-50.00</u>	Other	0.00
Ending Balance	\$ 12,032.41	Expenditures	<u>-0.00</u>
		Ending Balance	\$ 2,053,680.92

The Chairman asked the Board to consider a motion to approve the Treasurer's report for the period ending August 31, 2021, and direct that it be filed for audit. The motion was made by Charles Hickman and seconded by Walter Stout. Motion carried.

b. Bills & Transfers for Approval for All Funds – August 2021

The Chairman asked the Board to consider a motion to approve the payment of the monthly bills, payroll, and intra-fund transfers, as listed on the attached, from the following accounts:

General Fund	\$ 40,094.77
Liquid Fuels Fund	2,398.42
Machinery Fund	100.00

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Impact Fund	16,670.00
Fire Fund	<u>50.00</u>
Total Bills & Wages for Approval	\$ 59,313.19

The motion was made by Troy Smith and seconded by Charles Hickman. Motion carried.

c. Confirmation and Disposition of Bids Received Through Municibid.com

Pursuant to the July 13, 2021, approval to advertise the Branson 60" mid-mount mower for sale on Municibid.com, the following bid and bidder, was received:

<u>Equipment</u>	<u>Bidder</u>	<u>Bid Amount</u>
Branson BM-60 Mid-mount Mower	Rich Patton, Edinburg, PA	\$61.00

The Chairman asked the Board to consider a motion to either accept or reject the high bid of \$61.00 received on Municibid.com from Rich Patton, of Edinburg, PA, for the used Branson BM-60 Mid-mount Mower. A motion to reject the bid of \$61.00 was made by Charles Hickman and seconded by Troy Smith. Motion carried.

3. Operations, Buildings, Grounds & Highways

a. Proposal for Hickory Lane Survey – Wind Ridge Engineering

In anticipation of submitting an application for a Dirt, Gravel and Low Volume Road Maintenance Grant in order to raise the height of Hickory Lane to minimize flooding of the roadway, Wind Ridge Engineering was asked to submit a proposal for the necessary survey work.

The Chairman asked the Board to consider a motion to acknowledge the receipt of and approve the proposal as submitted by Wind Ridge Engineering for a Topography Survey and Grading Plan for Hickory Lane, at a fee of \$3,500 to be paid from the Impact Fee fund. This amount would be part of our match for the grant. The survey information will be used in the pursuant of a Dirt, Gravel and Low Road Volume Grant administered through the Greene County Conservation District. The motion was made by Troy Smith and seconded by Charles Hickman. Motion carried.

4. Township Supervisors

a. Ordinances & Resolutions

Prior to asking for a motion to approve the Timber Harvesting Ordinance, Mr. Stout explained that due to increased timbering activity in the township, the Supervisors had asked Mr. Makel for a sample Timber Harvesting ordinance, specifically one which would allow the township to obtain prior notification from the logging company and to also receive a copy of the logger's Erosion and Sediment Plan (E & S Report). Mr. Stout, upon receiving information that there had been several concerns raised about the proposed ordinance, met with Ron Martin, a township resident who had

previously been in the timbering business. At that meeting Mr. Martin explained his concerns, several of which could have made it overly expensive for the logger to the point that he might forego purchasing local timber. He was also concerned about the mapping requirements in the proposed ordinance. Mr. Stout and Mr. Martin subsequently worked jointly on the ordinance, wherein Mr. Martin's concerns were addressed, and that is the ordinance being offered for consideration. Mr. Martin, who was in attendance, was then asked by Mr. Stout for further comments. A discussion ensued and Mr. Martin explained his previous concerns and how they had been addressed and resolved in the Ordinance being brought forward for consideration. He also answered several questions from Mr. Smith, Mr. Hickman and audience members.

1. Enactment of Ordinance #1 of 2021 – Regulating the Harvesting of Timber

The Chairman asked the Board to consider a motion to approve the following Ordinance (#1-2021):

An Ordinance of Washington Township, Greene County, Pennsylvania, Regulating the Harvesting of Timber Within the Township and Prescribing Penalties for the Violation Thereof. (See Ordinance Book for the full Ordinance).

The motion was made by Charles Hickman and seconded by Troy Smith. Motion carried.

2. Adoption of Resolution #4-2021

The Chairman asked the Board to consider a motion to adopt the following Resolution which imposes a fee pursuant to Ordinance #1 of 2021 (Harvesting of Timber):

It is hereby resolved by the Board of Supervisors of Washington Township that the fee to accompany each logging plan submitted pursuant to the Timber Harvesting Ordinance No. 1 of 2021, shall be Three Thousand and 00/100 (\$3,000.00) Dollars. This fee shall be payable to the Washington Township and shall be placed in a special Township account until the logging project is completed. Any expenses incurred by the Township shall be paid from this account. Any remaining monies shall be reimbursed to the operator after the project has been completed and all expenses, if any, have been deducted for repair of any damages caused by the logging project. The Board of Supervisors will vote, at a public meeting, on the amount to be returned to the operator from the special account. If the aforesaid escrow amount is reduced to the sum of Five Hundred and 00/100 (\$500.00) Dollars, then the Township has the right to ask for additional money to bring the sum to Three Thousand (\$3,000.00) Dollars.

The motion was made by Charles Hickman and seconded by Walter Stout. Motion carried.

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3. Enactment of Ordinance #2 of 2021 – Weight Restrictions on Township Roads

In anticipation of developing a new Heavy Hauling Agreement, it was determined that several township roads had been omitted from the ten-ton weight restriction imposed by three previous Ordinances that were adopted 2004, 2005 and 2006. The required Weight Limit Study of those roads was performed by Wind Ridge Engineering, and the roads are now included in the revised Ordinance, which also includes the 911 road names in the descriptions.

The Chairman asked the Board to consider a motion to approve the following Ordinance (#2-2021):

An Ordinance of Washington Township, Greene County, Pennsylvania, Imposing Restrictions as to the Weight of Vehicles Operating upon the Township Roads or Bridges; Providing for the Issuing of Special Permits for Movement of Vehicles of Weights in Excess of Maximum Weight Established; and Penalties for Violations. (See Ordinance Book for the full Ordinance).

The motion was made by Charles Hickman and seconded by Troy Smith. Motion carried.

IV. New Business

There was no new business brought forward.

V. Information & Announcements

Upcoming Meetings

- Supervisor's Regular Meeting, Tuesday, October 12, at 7:00 p.m.
- Planning Board, Thursday, October 7, at 7:30 p.m. (if needed).
- Fall Clean-up Day – Saturday, October 23, 8:00 am – 4:00 pm
- Zoning Hearing Board, as needed.
- Park Board - October 11, 2021 at 6:00 PM

VI. Public Comment/Questions

The supervisors thanked Ron Martin for attending the meeting and clarifying information pertaining to the timber ordinance. Also the supervisors thanked Park Board members Tammy Smith and Debbie Stephenson for attending and for planning the Halloween Trunk or Treat party.

VII. Adjournment

There being no further business, the meeting adjourned at 7:41 PM on a motion by Charles Hickman, seconded by Troy Smith, with all voting 'aye'.

s/Walter S. Stout _____ Chairman

s/P. Diane Headlee _____ Secretary/Treasurer