

**WASHINGTON TOWNSHIP  
BOARD OF SUPERVISORS**

112 Municipal Lane  
Prosperity, PA 15329  
October 12, 2021

**MEETING MINUTES**

Walter Stout, Chairman, called the meeting to order at 7:00 PM.

In attendance were Supervisors Walter Stout, Charles Hickman and Troy Smith, Solicitor Dennis Makel, Secretary Diane Headlee and township residents, Delmas Carpenter, Debbie Stephenson, Jason Rosa and Leonard Dulaney.

I. Requests to Address the Board/Public Comment

There were no requests to address the Board.

II. Correspondence and Reports

1. Received Correspondence:

- The township was notified of its estimated Liquid Fuels allocation for 2022 in the amount of \$132,129.18. This is a slight decrease from actual 2021 Liquid Fuels funding which was \$134,146. The estimate is usually several thousand dollars less than the amount actually received.

- We were recently notified that Comcast plans to submit an application to the Pennsylvania Unserved High-Speed Broadband Funding Program to extend broadband service to additional households in Washington Township. We responded with a "go get it".

2. Planning Board:

- The Reorganization meeting of the Planning Board will be held at 7:30 p.m., Thursday, October 14, 2021, to be immediately followed with action regarding a proposed Lot Split.

3. Zoning Board:

- No meeting.

4. Park Board:

- The Park Board is making final plans for the "Trunk or Treat" party for township children. It will be held at the park from 2:00 until 4:00 on Saturday, October 30, 2021. In case of rain it will be moved to the maintenance garage.

5. Roadmaster's Report

- The road crew continued removing trees and limbs from the township roads. Mowing along the road banks continues as does trimming of trees on various township roads. They also continue to do necessary equipment maintenance and mow the grass at the park and office. During the fall months, in anticipation of the water line project the township crew replaced all ten of the 15-inch under the road culvert pipes on Greene Valley Road.

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### 6. Solicitor's Remarks

- Mr. Makel briefly commented on the Hemlock Road damage issue with Y-B Logging-Lumber. He has had several discussions with Y-B's attorney in hopes of reaching a settlement. Walter Stout followed up saying that we have forwarded the damage information, including before and after videos, to Y & B Logging's bonding company.

## III. Discussion & Action Items

### A. Routine

1. The Chairman asked the Board for a motion to approve the Agenda without an addendum. The motion was made by Charles Hickman and seconded by Troy Smith to approve the agenda with the addendum. Motion carried.
2. The Chairman asked the Board for a motion to approve the Minutes of the September 14, 2021 regular meeting as presented; there were no additions or corrections. The motion was made by Charles Hickman and seconded by Walter Stout. Motion carried.

### B. Specific

#### 1. Personnel

##### a. Township Employees

##### 1. Contract Extension – Gary Bennett

The Chairman asked the Board to consider a motion to extend the Employment Contract with Gary A. Bennett, who has been serving as a Seasonal Township Maintenance Employee, from its original ending date of October 1<sup>st</sup> through the completion of the Porter Street waterline project or until October 31, 2021, whichever comes first. It is further recommended that his contracted hourly wage be set at \$17.50 during the extension period, with no additional benefits except those required by law. The motion was made by Charles Hickman and seconded by Troy Smith. Motion carried.

#### 2. Business Operations

##### a. Transfer and Creation of ARPA Bank Account

As suggested by PSATS to keep the recently received American Rescue Plan Funds (ARPA) separate from the General Fund, the Chairman asked the Board to consider a motion to create a new account at our banking institution, First National Bank of Pennsylvania, and transfer the amount of ARPA funds received, \$52,334.61, into the new account. The motion was made by Troy Smith and seconded by Walter Stout. Motion carried.

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b. Approval of Treasurer’s Report for period ending September 30, 2021

	<u>General</u>	<u>Liquid Fuels</u>	<u>Machinery</u>	<u>ARPA</u>
Beginning Balance	\$ 398,502.09	\$ 131,102.02	\$ 9,279.52	\$ 52,334.61
Revenues	25,689.11	10.21	21.18	6.19
Expenditures	<u>-81,310.40</u>	<u>-77,873.86</u>	<u>-329.60</u>	<u>0.00</u>
Ending Balance	\$ 342,880.80	\$ 53,238.37	\$ 8,971.10	\$ 52,340.80

	<u>Fire Fund</u>		<u>Impact Fee</u>
Beginning Balance	\$ 12,032.41	Beginning Balance	\$ 2,053,680.92
Revenues	11.79	Revenues - Interest	301.25
Expenditures	<u>-50.00</u>	Other	0.00
Ending Balance	\$11,994.20	Expenditures	<u>-19,634.00</u>
		Ending Balance	\$ 2,034,348.17

The Chairman asked the Board to consider a motion to approve the Treasurer’s report for the period ending September 30, 2021, and direct that it be filed for audit. The motion was made by Charles Hickman and seconded by Walter Stout. Motion carried.

c. Bills & Transfers for Approval for All Funds – September, 2021

The Chairman asked the Board to consider a motion to approve the payment of the monthly bills, payroll, and intra-fund transfers, as listed on the attached, from the following accounts:

General Fund	\$ 45,237.11
Liquid Fuels Fund	77,873.86
Machinery Fund	100.00
Impact Fund	2,964.00
Fire Fund	<u>50.00</u>
Total Bills & Wages for Approval	\$ 126,224.97

The motion was made by Charles Hickman and seconded by Troy Smith. Motion carried.

d. Acceptance of UPMC Group Health Plan – 2022

The Chairman asked the Board to consider a motion to change and approve the 2022 employee medical insurance plan to the UPMC Gold HSA PPO at the estimated monthly premium of \$2,596.73, which reflects a 28% decrease over the 2021 employee health insurance plan cost, which was \$3,802 per month. As a part of the plan, the township will create and contribute a total of \$8,400 to a Health Savings Account for the three township employees who have health insurance, which will bring the annual cost for health insurance in 2022 to \$41,212, reduction of \$4,400 over 2021. The motion was made by Troy Smith and seconded Walter Stout. Charles Hickman abstained. Motion carried.

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### e. Acceptance of UPMC Vision Insurance Renewal Rates – 2022

The Chairman asked the Board to consider a motion to renew the 2022 employee vision insurance plan with UPMC for the monthly premium of \$31.15 which reflects no increase in premium over the 2021 rates. The motion was made by Troy Smith and seconded by Walter Stout. Charles Hickman abstained. Motion carried.

### 3. Operations, Buildings, Grounds & Highways

#### a. Approval to Apply for Dirt/Gravel Grant for Hickory Lane

Pursuant to the action taken at the September meeting wherein Wind Ridge Engineering was hired to complete a Topography Survey and Grading Plan for Hickory Lane, the Chairman asked the Board to consider a motion to approve the submission of a Dirt, Gravel and Low Road Volume Grant application to the Greene County Conservation District for the purpose of raising the height of a portion of Hickory Lane to minimize flooding of the roadway. If successful, the project would be undertaken next spring. The motion was made by Charles Hickman and seconded by Walter Stout. Motion carried.

### 4. Township Supervisors

#### a. Agreements, Contracts

##### 1. Revised Heavy Hauling Agreement

Pursuant to the Solicitor's recommendation and further action taken at the Supervisor's meeting in September, the Chairman asked the Board to consider a motion to approve and adopt for immediate use, a new Heavy Hauling Agreement for those contractors conveying heavy equipment and materials on township roads. See Minute Book file for a copy of the new agreement. The motion was made by Troy Smith and seconded by Charles Hickman. Motion carried.

#### b. Ordinances, Resolutions

##### 1. Creation of Employee Health Savings Account - Resolution #5 of 2021

The Chairman asked the Board to consider a motion to adopt Resolution #5 of 2021 which creates a contract with UPMC for a Health Savings Account for health Insurance Coverage for applicable township employees. See Resolution and Minute Book files for the full Resolution. The motion was made by Troy Smith and seconded by Walter Stout. Charles Hickman abstained. Motion carried.

##### 2. Tentative Approval of Lot Split – Summersgill Heirs to Summersgill/Reed

Contingent upon and pursuant to approval by the Washington Township Planning Board at a meeting to be held on October 14, 2021, having met the conditions and requirements of the Township Subdivision and Land Development Ordinance, and having received approval from the Zoning Officer and the Sewage Enforcement Officer, the Chairman asked the Board to consider a motion to approve the lot

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split of 1.9847 acres, being a part of the parcel of land identified as Tax ID #24-02-106, conveyed from Marliese Summersgill, Patrick Summersgill, and Stacy S. Lemley to Ashly N. Summersgill and Jeffery Reed, a married couple. The motion was made by Charles Hickman and seconded by Troy Smith. Motion carried.

IV. New Business

There was no new business.

V. Information & Announcements

“Trunk or Treat” Halloween party for township children will be held at the park from 2:00 until 4:00 on Saturday, October 30, 2021.

Clean-up Day is scheduled for Saturday, October 23, 2021 from 8 AM to 4 PM at the Township Garage parking area. No tires will be accepted.

Upcoming Meetings

- Supervisor’s Regular Meeting, Tuesday, November 9, at 7:00 p.m.
- Planning Board, Thursday, October 14, at 7:30 p.m.
- Fall Clean-up Day – Saturday, October 23, 8:00 am – 4:00 pm
- Zoning Hearing Board, as needed.
- Park Board, as needed.

VI. Public Comment/Questions

VII. Adjournment

There being no further business, the meeting adjourned at 7:31 PM on a motion by Charles Hickman, seconded by Troy Smith, with all voting ‘aye’.

s/Walter S. Stout Chairman

s/P. Diane Headlee Secretary/Treasurer