

**WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS**

112 Municipal Lane
Prosperity, PA 15329
March 12, 2019

MINUTES

Walter Stout, Chairman, called the meeting to order at 7:00 PM followed by the Pledge of Allegiance.

In attendance were Supervisors Walter Stout, Troy Smith, Charles Hickman; Secretary Diane Headlee. Also in attendance were several township residents.

I. Requests to Address the Board/Public Comment

There were no requests to address the Board or public comments.

II. Correspondence and Reports

1. Received Correspondence

- The township has been advised of its actual Liquid Fuels allocation for 2019 in the amount of \$148,556.69. The 2019 estimate received last September was \$144,679. The majority of that money was used for the tar and chip and to purchase stone for slip repairs.
- Received word from PennDOT that contract letting for the work to repair the slip on Porter Street (SR 1003) is May 9, 2019, with work tentatively scheduled to begin during the summer of 2019. We have not heard anything on the Apple Hill Road slip repair.

2. Planning Board

- Having no items to consider, the regularly scheduled March 7th meeting was cancelled.

3. Zoning Hearing Board – no meeting

4. Park Board

- Met on March 11th to discuss plans for upcoming activities at the park, including the March 30th clean-up day with the Waynesburg Girls Softball Association and the community yard sale on June 22nd in the morning. They will be working on the Trunk or Treat for this year and looking for an alternate place to have it if it rains.

5. Roadmaster's Report

- Charles Hickman gave the Roadmaster's report. The road crew cleaned up trees and limbs from the roads, did snow removal and maintenance on the equipment. They continued working with the water authority on the new water line on Shamrock Road at the Waynesburg Lakes. The water line is complete; however, there is a lot of clean up to be done.

Minutes

- 6. Solicitor's Remarks – none
- 7. EQT Report – no report from EQT

III. Discussion & Action Items

A. Routine

- 1. The Chairman asked the Board to for a motion to approve the Agenda without an Addendum. The motion was made by Charles Hickman and seconded by Troy Smith. Motion carried.
- 2. The Chairman asked the Board to for a motion to approve the Minutes of the February 12, 2019 meeting. The motion was made by Troy Smith and seconded by Charles Hickman. Motion carried.

B. Specific

1. Personnel

a. Elected Office, Boards & Contracted Personnel

1. Resignations/Appointments

a. Park Board – Appointment

The Chairman asked the Board to consider a motion to appoint Walker Smith to fill the vacancy on the Park Board effective immediately. His term will expire on December 31, 2023. The motion was made by Charles Hickman and seconded by Walter Stout. Troy Smith abstained as Walker is his son. Motion carried.

2. Business Operations

a. Approval of the Treasurer's Report

For bank statements ending February 28, 2019:

	<u>General</u>	<u>Liquid Fuels</u>	<u>Machinery</u>	<u>DCNR</u>
Beginning Balance	\$ 337,814.49	\$ 23,141.41	\$ 20,310.99	\$ 15,718.72
Revenues	28,096.53	12.33	21,925.75	9.00
Expenditures	<u>30,137.04</u>	<u>3,345.95</u>	<u>100.00</u>	<u>779.00</u>
Ending Balance	\$ 335,773.98	\$ 19,807.79	\$ 42,136.74	\$ 14,948.72

Impact Fee

Beginning Balance	\$1,524,082.84
Revenues	414.31
Expenditures	<u>14,363.43</u>
Ending Balance	\$1,510,133.72

The Chairman asked the Board to consider a motion to approve the Treasurer's report and direct that it be filed for audit. The motion was made by Charles Hickman and seconded by Walter Stout. Motion carried.

b. Bills for Approval for All Funds

The Chairman asked the Board to consider a motion to approve the payment of the monthly bills and intra-fund transfers, from the following accounts (see Minute Book file):

General Fund	\$ 20,316.12
Liquid Fuels Fund	2,096.63
Machinery Fund	0.00
DCNR account	779.00
Impact Fee Fund	<u>1,882.28</u>
Total Bills& Payments	\$32,147.26

The motion was made by Charles Hickman and seconded by Troy Smith. Motion carried.

c. Opening/Awarding of Bids

1. Rejection of All Bids Received– Township Park Rehabilitation Project

As suggested by the Architect and the DCNR Program Specialist, the Chairman asked the Board to consider a motion to reject all the bids received on February 12, 2019 for the Township Park Rehabilitation project and re-bid the project after making some modifications to the original plan. The motion was made by Charles Hickman and seconded by Walter Stout. Motion carried.

2. Stone Bid Award

Pursuant to the bids opened on February 12, 2019, the Chairman asked the Board to consider a motion to award the stone bids to the low bidders, as follows:

<u>Product</u>	<u>Bidder</u>	<u>Awarded Bid</u>
1-B (#8) stone	Greer Limestone	\$26.25/ton
#67 stone	Greer Limestone	\$22.00/ton
2-A modified (C & R)	Greer Limestone	\$18.75/ton
Rip-Rap #R-3	Greer Limestone	\$23.00/ton
Rip-Rap #R-4	Greer Limestone	\$23.50/ton
Rip-Rap #R-5	Greer Limestone	\$24.00/ton
Rip-Rap #R-6	Greer Limestone	\$26.00/ton

The motion was made by Troy Smith and seconded by Charles Hickman. Motion carried.

3. Tar & Chipping and Oil Project Bid Opening

Pursuant to the specifications prepared by our PennDOT Services Specialist, bids were opened during the Supervisor’s meeting for the single coat placement of 74,000 sq. yards of seal coat and E-3 oil. The bids are as follows:

<u>Bidder</u>	<u>Per Sq. Yard</u>	<u>Bid Amount</u>
Russell Standard Corp.	\$ 1.233	\$ 91,242.00
Suit-Kote Corp.	1.150	85,100.00
Midland Asphalt Materials, Inc.	1.590	117,660.00
Youngblood Paving, Inc.	1.305	96,570.00

The Chairman asked the Board to consider a motion to refer the bids as shown on the attached bid tabulation to the Supervisors and the Solicitor for review, with further action anticipated at the April 9, 2019 meeting. The motion was made by Charles Hickman and seconded by Walter Stout. Motion carried.

4. Opening/Awarding of Bid – Utility Tractor

Sealed bids were requested pursuant to Section 3102 of the Township Code for the purchase of a new Utility Tractor with mower, pallet forks and front-loader. Bids were due and opened on March 11, 2019 at 11:00 a.m. and the results are as follows:

<u>Bidder</u>	<u>Equipment</u>	<u>Bid Amount</u>
Morris Machinery	Branson 2510h, as specified	\$18,473.00
4-Seasons Lawn & Garden	Kioti CK-2510H	19,996.00
Parcs Superstores	Kubota 2601	19,706.86
Parcs Superstores	Kubota BX 2680	16,958.00
Parcs Superstores	New Holland Boomer 24	19,232.00
Parcs Superstores	New Holland Workmaster 25S	16,997.55

Following a thorough review of each bid and all of the submitted specifications supplied with each tractor, the Chairman asked the Board to consider a motion to accept the bid of \$18,473.00 received from Morris Machinery for the ‘as specified’ Branson 2510h tractor, BL100S front loader, 42” pallet forks and the 60-inch belly mower, to be paid from the Machinery Fund. The motion was made by Charles Hickman and seconded by Troy Smith. Motion carried.

d. Approval of Purchase of New Utility Trailer

Pursuant to the requirements of Section 3101 of the Second Class Township Code, the Chairman asked the Board to consider a motion to approve the purchase a new Lo-Pro split tilt-trailer from Smouse Trucks and Vans Inc., for \$5,390.00, to be paid from the Machinery Fund. The motion was made by Charles Hickman and seconded by Walter Stout. Motion carried.

3. Operations, Buildings, Grounds & Highways

a. Use of Park Ball Fields – Waynesburg Girls Softball Assn.

The Chairman asked the Board to consider a motion to enter into a 3-year agreement (2019-21) with the Waynesburg Girls Softball Association for the use of the park ball fields on Monday through Thursday evenings from April 1 through July 31 of each year. Any scheduled township activities (rental of park) shall have priority with advance notice. The WGSA has agreed to provide in-kind service for park clean-up and ball field maintenance. The motion was made by Charles Hickman and seconded by Troy Smith. Motion carried.

b. Water Line Extension – Garner Run Road area

Pursuant to the Comprehensive Plan Goals and Objectives to increase access to public water service within the township, the Chairman asked the Board to consider a motion to develop and proceed with a joint construction project with the Southwestern PA Water Authority, pending their approval, to continue an 8-inch water line from the current terminus at the park to a point near the intersection of Garner Run Road and Waterdam Road for an approximate distance of 6,000 feet to serve eight households. The line installation would cross private property through a series of right-of-ways, rather than in the PennDOT right-of-way along Garner Run Road. The estimated cost to the township for the project materials and engineering is \$154,000. The township would also provide labor, materials and equipment for backfilling, stone and roadway restoration. Funding for the project will come from the Impact Fee monies. The motion was made by Charles Hickman and seconded by Walter Stout. Motion carried.

4. Township Supervisors

a. Agreements & Permits

1. Heavy Hauling Agreements – Equitrans Midstream Corp.

The Chairman asked the Board to consider a motion to approve the renewal of Heavy Hauling Agreements, dated March 1, 2019, with Equitrans Midstream Corp., for Craig's Run Road (T-558), and for Castile Ridge Road (T-564) for a fee of \$300.00 for each road, pursuant to the approved Schedule of Fees. The motion was made by Charles Hickman and seconded by Troy Smith. Motion carried.

2. Heavy Hauling Agreement – EQT Production Co.

The Chairman asked the Board to consider a motion to approve a Heavy Hauling Agreement, with an effective date of March 1, 2019 to March 1, 2020, with EQT Production Co. for Byard Road (T-514), for a fee of \$300.00 pursuant to the Schedule of Fees. The motion was made by Charles Hickman and seconded by Troy Smith. Motion carried.

IV. New Business

Minutes

Mr. Hickman stated that repairs are planned to a gas line that crosses Pisgah Road in Franklin Township. The access road is located between Franklin Township and Washington Township so we will need to make sure that Washington Township's part of Pisgah is bonded prior to its use by heavy vehicles.

V. Information & Announcements

- The Township Auditors have completed their work for the fiscal year ending December 31, 2018 and presented the audit findings here at a public meeting earlier this evening.
- Park Clean-up Day in conjunction with the Waynesburg Girl's Softball Assn. will be Saturday, March 30 at 9:00 am.
- Spring Clean-up Day – Saturday, April 27. Includes TV's, and computer equipment. Dumpsters located at the Township Building, 8 am – 4 pm.

Next meeting dates:

- Planning Board, Thursday, April 4, at 7:30 pm
- Supervisor's Regular Meeting, Tuesday, April 9, at 7:00 pm
- Zoning Hearing & Park Boards meet as needed

VI. Public Comment/Questions

Rita Martin asked what taking place at the Ruff Creek Store. Walter Stout explained they are removing contaminated solid and old fuel tanks.

Walter Stout said we should hear about the multi-modal grant soon. There is to be a meeting either on March 22nd or 27th.

Debbie Stephenson asked about the guard around the grill at the park for safety purposes. Walter Stout said we will be taking care of that.

VII. Adjournment

There being no further business, the meeting was adjourned at 7:33 PM on a motion by Troy Smith, seconded by Charles Hickman, with all voting 'aye'.

_____ Chairman

_____ Secretary/Treasurer