

**Greene County Children and Youth Services**  
**Advisory Board Meeting Minutes**  
**May 14, 2019**

**Call to Order:** The regular meeting of the Greene County Children and Youth Services Advisory Board was held in the 3<sup>rd</sup> Floor Conference Room of the Fort Jackson Building, 19 South Washington Street, Waynesburg, PA on Tuesday May 14, 2019. The meeting convened at 9:00 a.m., Pat Lemley, Chairperson presiding.

**Members Present:** Pat Lemley, Gary Moser, Donna Neino, Michele Robinson, Sam Silbaugh, Thelma Szarell, and Commissioner Archie Trader.

**Members Absent and/or Excused:** Christine Owens and Laura Walters.

**Non-Board Members Present:** Amy Anderson, Stacey Courtwright, Sharon Willison, Gene D'Antonio, and Brandy Yekel.

**Approval of March 12, 2019 Minutes:** Motion by Donna Neino to approve minutes of the March 12, 2019 minutes. Seconded by Michele Robinson. Motion carried.

**Approval of May 14, 2019 Treasurer's Reports:** Motion by Sam Silbaugh to approve Treasurer's Report for the May 14, 2019. Seconded by Thelma Szarell. Donna Neino abstained due to the reimbursement to self. Motion carried.

**CYS Director – Stacey Courtwright:**

- Stacey reported that since the last meeting, there have been 245 reports, involving 187 families and 327 children.
- Stacey stated that drugs still continue to be the big issue with the agency's high placements. The agency did have several adoptions recently.
- There are 3 casework positions open and Eric Greaves was promoted to casework supervisor.
- Robin Carter-Costa was hired in the new fiscal position and is doing very well.
- Siara Johnson has come back to the agency temporarily to do the Needs Based Budget and Plan.
- Stacey reported that her, Brandy, and Siara met with Jeff Marshall for a conference call with the State about the 2020/21 budget and what it looks like.
- Stacey reported that the State is really pushing for "Family First" and finding ways to keep children in the home safely.
- Stacey reported that the Charting the Course training for new caseworkers has been redeveloped and now called Foundations. There is a lot more online and simulation with the new training.
- Next week Stacey and Jessica Sphar are attending a training on vicarious trauma to help caseworkers.
- Stacey reported that the Needs Based Budget and Plan draft is out and will be holding a public hearing in the near future.
- Stacey stated she has been collaborating with the State Police. Stacey and Marcus Simms have been meeting and working on a policy. The Agency will be paying the deputy that is on-call for CYS.

- Stacey reported that 6/3 – 6/7 is Child Welfare Appreciation week and wanted to know if the Board would want to do anything for the workers.
- Stacey reported that the Audit report came in and the Agency was given their full licensure and only had 4 small citations, just on paperwork, there were no safety citations. Stacey was really proud of all of the improvements.

**CYS Independent Contractor: - Sharon Willison:**

- Sharon reported that last Friday a Seminar was held at the Fairgrounds for Grandparents and other Caregivers raising children in 2019. The ABA helped put it together as well. Sharon stated that it went very well and there were 40 attendees with a mix of grandparents and professionals.
- Sharon also reported that the ABA was in town 5/2 – 5/10. Sub-Committee meeting are still held every other month and keep moving forward with that. The Attorneys and caseworkers also had a training.

**“For the Kids” Report – Laura Walters:**

- No new requests.
- Donna Neino made a small change in the “For the Kids” Policies and Procedures. “Allow for funds to be used by the Advisory Board to apply for 501(c)3 non-profit status. Donna advised to please read over and the Board can vote on it at the July meeting.

**Old Business:**

- Donna Neino reported that the By-Law Committee has met on several occasions to go over and revise the current By-Laws. Donna made the changes and asks everyone to go over them and be prepared to vote on the updated version at the July meeting. Pat Lemley thanked the By-Law Committee for all of their hard work.

**Motion by Donna Neino to adjourn the meeting at 9:28 A.M. Seconded by Gary Moser. Motion carried.**

**Next meeting is scheduled for July 9, 2019**

Respectfully submitted by:  
Amy Anderson, Administrative Assistant  
Greene County Children and Youth Services