

Greene County Children and Youth Services
Advisory Board Meeting Minutes
July 10, 2018

Call to Order: The regular meeting of the Greene County Children and Youth Services Advisory Board was held in the 3rd Floor Conference Room of the Fort Jackson Building, 19 South Washington Street, Waynesburg, PA on Tuesday, July 10, 2018. The meeting convened at 9:00 a.m., Pat Lemley, Chairperson presiding.

*Pat thanked Donna for running the meeting in May. She also welcomed Thelma back to the meetings. Pat welcomed the two new board members, Gary Moser and Christine Owens, and had everyone introduce themselves.

Members Present: Pat Lemley, Gary Moser, Donna Neino, Christine Owens, Sam Silbaugh, and Thelma Szarell.

Members Absent and/or Excused: Rich Pekar, Michele Robinson, Commissioner Archie Trader, and Laura Walters.

Non-Board Members Present: Amy Anderson, Stacey Courtwright, Sharon Willison, and Brandy Yekel.

Approval of May 8, 2018 Minutes: Motion to Thelma Szarell to approve minutes of the May 8, 2018 minutes. Seconded by Sam Silbaugh. Motion carried.

Pat asked Stacey if the Minutes could be sent out before the meeting so everyone can review them. Amy Anderson will start sending them out about a week before the meeting.

Approval of July 10, 2018 Treasurer's Reports: Motion to Sam Silbaugh to approve Treasurer's Report for the July 10, 2018. Seconded by Donna Neino. Motion carried.

CYS Director – Stacey Courtwright:

- Stacey reported that in the past two months, there were 169 Intakes, involving 142 families and 263 children. There are currently 111 children placed, 12 In-County, 39 Kinship, and 59 Contracted Providers. Drug use is the continued problem and then causing the physical and sexual abuse. Sex trafficking is also a problem, the agency had two reports in the past two months involving Mothers who are on drugs and using sex trafficking for their daughters.
- The Agency has hired 6 of the 10 open positions and a few of them started training yesterday. A couple more start the following Monday.
- Jessica, Brandy, and Stacey attend PCYA in Gettysburg on 6/27 and 6/28.
- Stacey stated that there are continued monthly Local Round Table meetings with the Judge and collaboration with CWRC.
- Stacey and Brandy are very busy with the Needs Based Budget. Stacey's part is due on 8/15 and Brandy's is 9/1.
- There are new updated Foster Care Brochures and Agency Brochures. Stacey passed copies around for everyone. Stacey stated that Sharon worked hard on the Foster Parent Brochure and Steve Barrett helped with the Agency Brochure.

- Lastly, Stacey reported that she still is trying to get baskets made for the 5 different police departments and would like this to happen every quarter. She had sent an email out to the employees and only got a few donations. She would really like to build better relationships and show our appreciation as there are a lot of new police. Pat and Donna both said they would be happy to donate. Donna suggested to try and get one together and then talk about it being an on-going thing. Thelma even suggested an organization donating some goods. Many of the board members said they would donate items and drop them off to the agency.

CYS Independent Contractor – Sharon Willison:

- Sharon reported that the Agency Manual is still an on-going process and her and Stacey keep plugging away at it.
- Sharon stated that the ABA is here today and there are meetings set up from 12:00 – 4:30 PM today. There are work plans set and she hopes to have a lot more to report to the board at the next meeting.

“For the Kids” Report – Laura Walters:

- There have been no new requests.

Old Business:

- Pat stated that since there was not a quorum last meeting she is looking for a motion to add Donna as a third signature to the checking account since two signatures are needed. This will make it easier when someone is not available. **A motion to Gary Moser to add Donna Neino on the checking account. Seconded by Sam Silbaugh. Donna abstained. Motion carried.** Amy will send Donna the minutes to her so she can take them to the bank.

New Business:

- Pat reported that she would like to table the By-Law Committee until the next meeting, when more people are present. She stated that if anyone is interested on being on the committee to let her know.

Motion to Donna Neino to adjourn the meeting at 9:23. Seconded by Sam Silbaugh. Motion carried.

Next meeting is scheduled for September 11, 2018

Respectfully submitted by:
Amy Anderson, Administrative Assistant
Greene County Children and Youth Services