

**WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS**

112 Municipal Lane
Prosperity, PA 15329
July 9, 2019

MINUTES

Walter Stout, Chairman, called the meeting to order at 7:00 PM followed by the Pledge of Allegiance.

In attendance were Supervisors Walter Stout, Troy Smith, Charles Hickman; and Secretary Diane Headlee. Also in attendance were residents Jim Hughes and Leonard (Duck) Dulaney.

I. Requests to Address the Board/Public Comment

Jim Hughes asked about the slip repairs on Longmile Road. Mr. Stout stated that he received an email today that the permit is almost ready to submit to Soil Conservation and it will be at the township for signatures in two weeks. As soon as we get the permits we will be ready to go out to bid. If everything goes well we should be out to bid by the first of September. At this point is just a matter of obtaining the permits and going out to bid.

II. Correspondence and Reports

1. Received Correspondence:

- On July 8, the township received a check for \$555,192.97 in Act 13 Impact fee monies for 2018 drilling operations. A budget for the Impact Fee Fund will be prepared and presented for approval in August, 2019 per the Act 13 regulations. This amount is approximately \$24,000 more than we received last year.

2. Planning Board:

- No meeting was held, as there are no items needing board consideration.

3. Zoning Board:

- No meeting.
- Zoning and Building Codes Officer, Frank Monack has resigned from K2 Engineering. K2 is replacing him with Bill Whetzel. Prior to leaving, Frank will be bringing Mr. Whetzel to the office to introduce him.
- EQT will be taking down the structures on the Luther Cole property, located on Route 221 south of Route 19.

4. Park Board:

- The Community Yard Sale was held on Saturday, June 22. It was reported that the attendance was steady and the participating vendors had a good day.

5. Roadmaster's Report:
 - Finished work on the wall at the Hope Road Slip. Worked on cleaning up trees and limbs from township roads and mowing the road banks. Mowed grass at the park and the office. Preparing the roads for tar and chip.
6. Solicitor's Remarks:
 - The Solicitor was not present.
7. EQT Report:
 - Fracing will continue through approximately July 13th on the Rough Hollow Pad located on Garner Run Road.

III. Discussion & Action Items

A. Routine

1. The Chairman asked the Board to for a motion to approve the Agenda without an Addendum. The motion was made by Charles Hickman and seconded by Troy Smith. Motion carried.
2. The Chairman asked the Board for a motion to approve the Minutes of the June 5, 2019 meeting with the following correction: the amount of the Impact fee account bills was incorrectly reported as \$19,002.33, and should have been \$19,152.33, an addition of \$150; therefore the Total Bills for Approval should have been \$34,693.93. The motion was made by Charles Hickman and seconded by Troy Smith. Motion carried.

B. Specific

1. Personnel
2. Business Operations
 - a. Approval of Treasurer's Report

Bank Statements ending on June 30, 2019:

	<u>General</u>	<u>Liquid Fuels</u>	<u>Machinery</u>	<u>DCNR</u>
Beginning Balance	\$ 462,991.91	\$ 161,728.89	\$ 26,438.87	\$ 14,977.00
Revenues	33,435.68	93.05	2,323.58	8.62
Expenditures	<u>32,749.29</u>	<u>0.00</u>	<u>100.00</u>	<u>0.00</u>
Ending Balance	\$ 463,678.30	\$ 161,821.94	\$ 28,662.45	\$ 14,985.62

Impact Fee

Beginning Balance	\$ 1,482,311.58
Revenues	322.98
Expenditures	<u>2,070.50</u>
Ending Balance	\$ 1,480,564.06

- The Chairman asked the Board to consider a motion to approve the Treasurer's report and direct that it be filed for audit. The motion was made by Charles Hickman and seconded by Walter Stout. Motion carried.

b. Bills for Approval for All Funds

- The Chairman asked the Board to consider a motion to approve the payment of the monthly bills and intra-fund transfers, from the following accounts (see Minute Book file):

General Fund	\$ 13,253.24
Liquid Fuels Fund	0.00
Machinery Fund	0.00
Impact Fund	22,852.21
Other Funds	<u>0.00</u>
Total Bills for Approval	\$ 36,105.45

- The motion was made by Troy Smith and seconded by Charles Hickman. Motion carried.

c. Renewal of Workers' Compensation Insurance Policy

- The Chairman asked the Board to consider a motion to renew and award the Workers' Compensation Insurance Policy to UPMC WorkPartners through the Marthinsen and Salvitti Insurance Group at an annual premium of \$5,956, with an effective date of August 8, 2019. The new premium amount reflects a \$760 reduction from 2018. One other proposal was received with an anticipated annual premium of \$6,433. The motion was made by Troy Smith and seconded by Charles Hickman. Motion carried.

3. Operations, Buildings, Grounds & Highways

4. Township Supervisors

a. Agreements & Permits

1. Holding Tank Agreement – UMWA Career Center

- The Chairman asked the Board to consider a motion to approve a Holding Tank Agreement, dated June 11, 2019, with UMWA Career Centers, Inc., for a fee of \$1,000.00 pursuant to the Holding Tank Ordinance (#6 of 2004) and Resolution #2 - 2016, for the Truck Driving Training facility on UMWA property, (parcel number 24-05-106B). The motion was made by Charles Hickman and seconded by Troy Smith. Motion carried.

2. Heavy Hauling Agreement Renewals – EQT Production Co.

- The Chairman asked the Board to consider a motion to approve the one-year renewal of Heavy Hauling Agreements, dated July 1, 2019 with EQT Production Co. for the following township roads: Bailey Hollow Road (T-561), Breakneck Road (T-404), Cemetery Road (T-553), Craig's Run Road (T-558), Craynes Run Road (T-551), East Dividing Ridge Road (T-657), West Dividing Ridge Road (T-658), Fisher Hollow Road (T-559), Good Hill Road (T-557), Gray Run Road (T-555), Locust Road (T-563), Pettit Road (T-409) and Wilman Hill Road (T-552) for a fee of \$300.00 per roadway, pursuant to the approved Schedule of Fees. The motion was made by Charles Hickman and as second was made by Troy Smith. Motion carried.

IV. New Business

Preparations are being made to a site behind the office building for an additional coverall building to be used for storing equipment. We will be using an 8' by 40' metal shipping container on the lower side and blocks on the upper side of the coverall. The container box will be used for storage of small equipment. The building will have a concrete front apron pad. In addition, we will also need to have a concrete apron pad poured in the front of the cinder/salt coverall building to eliminate the muddy condition that develops during the salt and cinder loading process. Specification work will continue with an anticipated purchase of the building and completion of the related work in the fall.

V. Information & Announcements

- The following roads (portions or entire length) are scheduled to be tar and chipped this year. The revised tentative dates for tar and chipping are August 5th & 6th:
 - Apple Lane
 - Boyd Road
 - Cemetery Road
 - Constance Road
 - Edgar Hill Road (top)
 - Hemlock Road
 - Hope Road
 - Peachtree Lane
 - Pettit Run Road (from WW Railroad Road to Pettit well access)
 - Pisgah Ridge Road
 - Purman Run Road
 - Shamrock Road (water line vicinity)
 - Upper Craynes Run Road (from Gray Run to Dividing Ridge Rd)
 - Wilman Road
 - Wood Lane

Next meeting dates:

- Supervisor's Regular Meeting, Tuesday, August 13, 2019 at 7:00 p.m.
- Planning Board, Thursday, August 1, 2019 at 7:30 p.m. (if needed)
- Zoning Hearing Board, as needed.
- Park Board meets as needed.

VI. Public Comment/Questions

- There were no additional comments or questions asked.

VII. Adjournment

There being no further business, the meeting was adjourned at 7:30 PM on a motion by Charles Hickman, seconded by Walter Stout, with all voting 'aye'.

_____ Chairman

_____ Secretary/Treasurer