

**WASHINGTON TOWNSHIP  
BOARD OF SUPERVISORS**

112 Municipal Lane  
Prosperity, PA 15329  
April 12, 2022

**MEETING AGENDA**

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Requests to Address the Board/Public Comment
- V. Correspondence and Reports
  1. Received Correspondence:
  2. Planning Board: Did not meet on April 7th, as there were no items for consideration or action needed.
  3. Zoning Board: No meeting.
  4. Park Board: Meeting planned for Monday, April 11<sup>th</sup> to discuss new and replacement playground equipment suggestions and scheduling of Trunk or Treat.
  5. Roadmaster's Report
  6. Solicitor's Remarks
- VI. Discussion & Action Items
  - A. Routine
    1. Approval of Agenda with/without Addendum
    2. Approval of Minutes – March 8, 2022 Regular Meeting
  - B. Specific
    1. Personnel
    2. Business Operations
      - a. Approval of Treasurer's Report for period ending March 31, 2022

Agenda

	<u>General</u>	<u>Liquid Fuels</u>	<u>Machinery</u>	<u>ARPA</u>
Beginning Balance	\$ 276,840.89	\$ 39,015.89	\$ 6,092.72	\$ 52,368.96
Revenues	14,007.63	126,769.94	98.45	5.78
Expenditures	<u>-37,429.90</u>	<u>-3,918.37</u>	<u>-3,655.17</u>	<u>-0.00</u>
Ending Balance	\$ 253,418.90	\$ 161,867.46	\$ 2,536.00	\$ 52,374.74

	<u>Fire Fund</u>		<u>Impact Fee</u>
Beginning Balance	\$ 600.25	Beginning Balance	\$ 1,803,202.70
Revenues	.05	Revenues - Interest	198.66
Expenditures	<u>-50.00</u>	Other	0.00
Ending Balance	\$ 550.30	Expenditures	<u>-6,790.85</u>
		Ending Balance	\$ 1,796,610.51

Recommended Action

Consider a motion to approve the Treasurer's report for the period ending March 31, 2022 and direct that it be filed for audit

b. Bills & Transfers for Approval for All Funds for March, 2022

Recommended Action

Consider a motion to approve the payment of the March 2022 bills, payroll and intra-fund transfers, as listed on the attached, from the following accounts:

General Fund	\$ 39,275.75
Liquid Fuels Fund	3,918.37
Machinery Fund	3,557.19
Impact Fund	4,813.27
Fire Fund	<u>50.00</u>
Total Bills, Payroll & Transfers	\$ 51,614.58

c. Opening of Bids – 2022 Tar & Chipping and Oil

Pursuant to the specifications, bids were received and opened at 11:30 am, Friday, April 8, 2022 for the labor, oil, and equipment rental necessary to complete 80,000 (+/-) square yards of

Bituminous Seal coating (2022 tar & chip program) using stone provided by the township.

Recommended Action

Consider a motion to acknowledge receipt of the following bids received and opened on April 8, 2022, for the labor, oil, and equipment rental for the 2022 roadway tar and chip program. All bids were accompanied by the required ten-percent Bid Bond.

<u>Bidder</u>	<u>Unit Price/Sq. Yd</u>	<u>Total Bid Amount</u>
Midland Asphalt	\$ 1.486	\$ 118,880.00
Russell- Standard	\$ 1.330	\$ 106,400.00
Youngblood Paving	\$ 1.290	\$ 103,200.00

- e. Creation of a Petty Cash Account

Recommended Action

Pursuant to the township auditor's recommendation, consider a motion to create a Petty Cash Account with a constant balance of \$200, to be used for small cash disbursements rather than a check. It is further recommended that the Township Secretary be designated as the Petty Cash Custodian.

- 3. Operations, Buildings, Grounds & Highways

- a. Tar & Chip Bituminous Seal Coat/E-3 Oil Bid Award

Recommended Action

Following review of the bids received, consider a motion to award the contract for the placement of approximately 80,000 (+/-) square yards of Bituminous Seal Coat (single application Tar & Chip), along with E-3 oil application, utilizing the stone provided by the township, to Youngblood Paving, Inc. at their low bid of \$1.290 per square yard completed.

- b. Approval of Flex-Base Paving Project – Craynes Run Road

Recommended Action

Consider a motion to approve the preparation of PennDOT specifications and receipt of sealed bids to apply FB-Modified (flex-base) pavement with placement

## Agenda

of a 1/2-inch leveling course, followed by a 1.5 inch wearing course on Craynes Run Road (T-551) from the EQT Good well access road intersection to the intersection with East Dividing Ridge Road, a distance of approximately 10,610 feet (2.01 mi).

### 4. Township Supervisors

### VII. New Business

### VIII. Information & Announcements

#### a. Happenings

- The application for the park ADA and Walking Trail Improvement grant in the amount of \$53,565 was submitted to DCNR. Awards will be made in the fall of 2022.
- The road elevation project on Hickory Lane was started on Monday, April 4. This project is being done by Township employees and is being funded by a \$58,344 Dirt, Gravel and Low Volume Road grant from the Greene County Conservation District. The work is expected to take approximately one month and will raise the elevation by approximately 3.5 feet on a portion of the roadway to reduce the threat of flooding.
- The roof replacements on the two picnic pavilions at the park were started on Tuesday, April 5 by Wilson Quality Builders, and were completed on April 7<sup>th</sup>. Both installations have been inspected and approved.
- The township Auditors have completed the Annual Audit and Financial Report for year ended December 31, 2021. The Board of Auditors gave their report at a public meeting held at 6:00 pm, Tuesday, April 12, 2022. The written report is available for review in the township office during regular business hours.

#### b. Upcoming Meetings

- Supervisor's Regular Meeting, Tuesday, May 10, at 6:30 p.m.
- Planning Board, Thursday, May 5th, at 7:30 p.m.
- Zoning Hearing Board, as needed.
- Park Board, as needed.

### IX. Public Comment/Questions

### X. Adjournment