

*March 4, 2019
Greene County Human Services
19 South Washington Street
3rd Floor Fort Jackson Building
Waynesburg, PA 15370*

Board Attendance: Donna Dire, Chairman; Janice Blair-Martin, 1st Vice Chairman; Jeff McCracken, 2nd Vice Chairman; Mark Carlson, Secretary; Archie Trader; Barb Walters; Terri Cooley-Taylor; Pat Lemley; Barb Walters

Board Members Unable to Attend: Charlene Pagac; Gene Rush; Mike Caruso

Staff: Karen Bennett, Administrator; Marcy Maletta, Assistant Administrator / Chief Fiscal Officer; Jeff Grimes, Solicitor; Brean Fuller, MH Director; Tammy Henderson, Administrative Assistant; Lauren Chambers, Early Intervention Director; Amy Switalski, Housing and Family Resources Director; Deneen Chulick, Intellectual and Developmental Disabilities; Lisa Milan, Family Center/Hi Fi Supervisor; Melissa Kirk, Drug and Alcohol Director; Rick Blaker, Transportation Director

Public: none

Call to Order – Donna Dire

Introductions of all staff and board members.

Quorum Check – Quorum was met.

Approval of the December 17, 2018 minutes. A motion was made to accept the minutes by Pat Lemley and second by Barb Walters.

Chairman’s Report – Donna Dire

- Donna welcomed everyone.
- Membership discussion/Nomination – there is interest for a student from Waynesburg University, Briana Armenia. Her name will be sent to the commissioners for approval.
- Board Reorganization
 - Subcommittee Members - A letter needs to be sent to Mike Caruso and Charlene Pagac of their interest of still being a member.
 - 2019 Meeting Dates and Times – Copies of all meeting dates and times for all human services meetings and subcommittee meetings were handed out to all members and staff for the 2019 calendar year.
- By-law Committee – The By-law Committee will meet Friday March 15 between 9:30 am and 10:00 am.

Committee Reports

Drug and Alcohol – Jeff McCracken

Summary of Drug and Alcohol Subcommittee February 2019

The meeting was called to order, a quorum check was completed, and the approval for both October and November were voted upon and passed.

Guidelines for the Human Services Block grant should be coming out in April at which point we will be to work on that to reapply.

Drug and Alcohol updates:

- We have received the feedback from the grant that was submitted for the case managers and unfortunately we did not get award this, however DDAP is looking at avenues to fund more applicants of the grant. We have submitted our interested to reapply to DDAP.
- On March 8th, Creating Change in the Communities will be held at Waynesburg University which is sponsored by Southwestern PA Prevention Network.
- We have had 78 individuals trained in the Quit logics program and 2 Naloxone Kits where distributed.
- In March gambling away the golden years has been scheduled for the senior centers and gateway.
- The next step in our needs assessment has been approved and we will begin to have focus groups to complete the next phase.
- Communities that Care is hosting is first event in Carmichaels in order to gain some participation from those youth whom may not travel into town.
- The oxford houses will be transition into certified recovery house in 2020 and DDAP has approved Shanna to work with the individuals in the house to perform case management functions, while this transition occurs.
- The opioid task force has completed an informational card that is being distributed into the community.
- Human Services administrator report: Karen reported that she is chairing the community prevention portion of the Opioid task force and the group is looking at all prevention programs, gaining and understanding, and determining what the community needs could potential be. A yearlong training for the hospital staff is going to occur on hose to reduce stigma and Pitt is being utilized for technical assistance. DDAP will be coming sometime in the summer to host a listening session on the Opioid stigma.
- Finally, still uncertain to whether or not the Washington health system is going after the Warm hand off grant as they have indicated we do not have the numbers, however after trying to get much need information it is still clear on status of the grant.

The meeting was adjourned.

Administrators Report – Karen Bennett

- All directors gave Program Highlights/Goals for 2019
 - Fiscal – Marcy Maletta
 - 3 major accomplishments 2018
 - 1- Implemented MIP Accounting Software for Behavioral Health and Human Services
 - 2- Clean Audits
 - 3- Mentored Brandy (CYS) on Quarterly reports & Needs Based Budget
 - 3 projects/priorities for 2019
 - 1- Work towards implementing MIP for Drug and Alcohol and Transportation
 - 2- Work with other Directors on understanding their Budgets
 - 3- Continue to work towards getting Clean Audits
- Early Intervention – Lauren
 - 3 major accomplishments 2018
 - 1- Staff/Caseload Management and Fiscal Training: The Service Coordination staff and EI Director have been working with EITA on a fiscal accountability plan. Service Coordinators have been learning to better capture their efforts through the Service Note tab in the Pelican system. Promise and Pelican work together to provide reimbursement to the county for their Medical Assistance eligible services. As the EI Director, I now, complete a productivity study each month to better monitoring

- services and billable units of the staff. The Pelican system is making updates to their system as well to more clearly define the Service Coordination objectives for the EI team including the family. After increasing our captured billable units and the support of our administration and the Commissioners, we were able to hire a temporary – part time Service Coordinator, making their caseloads more manageable. Updated to: We have now posted for a full time Service Coordinator, bringing our program to 4 Full Time Service Coordinators.
- 2- Combined Family Events/LICC Trainings: GCHSP EI and Intermediate Unit One have partnered and combined efforts to host more meaningful family events and training. We recognize that transportation and financial hardships make it difficult for families to attend events. We have changed our approach to combine our “Family Events” such as Trick or Treat to Safety” and the Holiday Party with Infant Toddler Literacy and Resource Gathering training opportunities. This coming year, we are looking at new innovative ways to dig a little deeper by “meeting families where they are”.
 - 3- Transition Training: GCSHP and Greene County LICC hosted two Transition Training events this year. The first, with the help of Early Intervention Technical Assistance (EITA), we presented Transition 101 to the families of our Infants and Toddlers ready to exit our EI Program to Preschool and Community Services. We partnered with our colleagues from Beaver County to form a Parent Panel to share “real stories”. In November, we formed our own Parent Panel and have identified our own “Parent Champion” for EI here in Greene County. We hosted a Thankful for the Journey training at the Parkview Knoll Community Room site. A Thanksgiving themed dinner was shared with family incentives. Families of toddlers already turning two were invited. This is hoped to be an annual event.

3 Goals for 2019

- 1- Family Engagement: Step 1 has included focus groups per agency with EITA. The SC Unit has had their session, and provider sessions are scheduled. The consensus in these sessions and other discussions is that front line staff are seeing less and less family engagement during sessions and planning meetings. Other new challenges are the growing provider base and growing caseloads. Thus far, EI Director and EITA have determined that more training is needed for team building and communication within the professional IFSP team. Training will be provided on motivational and family based interviewing for better initial contact with families. We will explore more of the coaching model for sessions with families, cultural sensitivity training, promoting positive parent-child interaction, understanding families affected by addiction (including NAS), and Infant Toddler Mental Health.
- 2- Community Engagement: Step 2 following Family Engagement training for the staff, we will move forward with strategies to get our consumers out into the community, accessing the resources of our county. We have started by combining our activities with our LICC family training events. Our hope is to be more conscious of the needs and challenges of our families and not make them have to choose between “training and fun”. We are also aware of their resources and know that even free events can be costly, in terms of things like transportation and childcare. It is also our

hope to work with providers and SC staff to promote events and to provide billable assistance to families that have developmental hurdles in going into their community. We have also made this a focus on our Statewide Quality Enhancement Plan, so that we utilize training funds and service dollars to make it more feasible for our providers to be a part of this team.

- 3- Warm Hand Off: We are aware of the gap between families leaving the hospital and beginning EI services in the cases of diagnosis and/or NAS babies. It is our hope to build relationships with area birthing centers to establish that relationship with the parent(s) prior to discharge. We will begin with Washington Health System. We would like to provide more education than a simple brochure /mailing being sent periodically.

o Housing and Family Resources Program – Amy Switalski

2018 Accomplishments- SAFE

- 1- SAFE received expansion dollars through the PA Dept. of OCDEL (Office of Childhood and Early Learning) in the amount of \$140,000 to services SAFE families.
- 2- Through that funding opportunity, we are also part of a pilot program to unveil a new-evidenced based curriculum to families in a group session for those experiencing recovery. This Curriculum is called Families in Recovery and is seven weeks of group work before the SAFE home-visiting phase of the program will begin.
- 3- We have expanded staff by two additional employees to help with the high number of cases that have been referred.

2018 Accomplishments – Housing

- 1- Our Greene County Housing Program is considered the Coordinating location of the Coordinated Entry Process for Greene County Homeless individuals; The Coordinated Entry Process is an assessment process that has been governed by HUD, which includes coordination of a 20 county region.
- 2- Through HAP (Housing Assistance Program), we have served 927 individuals in the 2018 calendar. This includes 371 children, 84 seniors and 20 head of households who are between the ages of 18-20.
- 3- Through PATH we have assisted 51 homeless individuals, out of those homeless individuals, 42 of them had either a MH, Drug and Alcohol or dual diagnosis.

2019 Goals- SAFE

- 1- To train staff and to have individuals in the SAFE program maintain sobriety while also meeting person goals that will enable them to end the cycle of being involved with probation and or CYS.
- 2- To reach out to other programs that may have clients in need of this service, these programs could include Probation, and local treatment facilities.
- 3- To increase the amount of families we can serve through the SAFE program to total of 60 families in this program year.

2019 Goals- Housing

- 1- We are hoping to become fully staffed so we can better assist the large number of individuals coming through with a housing crisis.
- 2- Working on finding ways to help those that through the HUD definition, may not be homeless, because of the wordage of the definition, but we feel are in a housing crisis. This includes those who are coming out of incarceration and or long-term treatment facilities with nowhere to go upon released or discharge.

- 3- Working on solutions to finding in county shelter options for those who traveling out of county cannot be an option for.

An example of this, those with daily support here in the county, such as Mental Health or Drug and Alcohol appointments.

- o Family Center/ High Fidelity Wraparound – Lisa Milan

Family Center

2018 Successes:

- 1- PAT has updated and reorganized the Nurturing Parents curriculum for parenting classes.
- 2- Family Center has built their relationship with schools; they are collaborating and providing referrals to the FC.
- 3- Was able to build a PAT parent advisory committee to build community outreach and involvement.
- 4- Assisted with the development of the State PAT advisory board. Greene holds the chair positions.

2019 Goals:

- 1- Main goal for referrals is 80, would like to increase that goal to 90 families served in a year.
- 2- Build the playgroups in the county, currently have two set up and active. Would like to increase the attendance at Parkview Knoll Community Center and develop another playgroup in central Waynesburg.
- 3- Continue to build relationships with various community providers, churches and residence throughout the county.
- 4- Assist the new Parent Educators in being trained into their position.

High Fidelity Wraparound

2018 Successes:

- 1- High Fidelity Wraparound was able to gain sustainability of the program by having billable services through Beacon Health Options.
- 2- New database is set up and running, that helps with downloading the data into the database.
- 3- Helped support and work with a total of 40 families, with 17 successfully transitioning out of the program thus far.
- 4- Assisted and participated in the new training videos that will be used in 6 states.

2019 Goals:

- 1- This year we was able to include an additional Facilitator along with the support partners being full time. Goal for this year is to have all four team members fully credentialed.
- 2- With the increase in team members, we are able to increase the amount of families we service. Would like to increase that number to 55 families.
- 3- Work more closely with the school based therapy in all five school districts to assure that we are able to collaborate on current cases along with gain and provide referral between each other.

- o IDD Program – Deneen Shrader

2018 Accomplishments

- 1- We successfully separated our AE & SCO to adhere to ODP requirements to have separate entities. The SCO is now fully staffed to include an SC Supervisor, Crystal Barrett. Crystal oversees the SC's and SCO processes.

The separation will also allow each entity to focus more on ODP's Quality Assurance & Improvement Processes.

- 2- With all the new ODP changes beginning in July 2017 and rolling out in phases to include most recently as January 2019, the IDD program assisted providers, families, & individuals to transition through all the system and service changes in the overhaul of the waivers.
- 3- The AE qualified one new provider (Family Ties) in Greene County to provide much needed in-home & community support services, companion, & respite. These services prior to that had not existed for a couple of years.

2019 Goals

- 1- We want to increase provider capacity in Greene County to better serve the Autism Only population and increase autism resources. ODP added individuals with autism only as eligible for ID waivers, which in the past had only been for those with a diagnosed intellectual disability.
 - 2- We are streamlining our intake & enrollment processes to ensure a smooth transition from the education system to adulthood so there are no lapse in services. We are continuing to participate with school districts and working on building partnerships with the other Greene County School Districts that we did not have much participation from in the past so that all students are receiving the same opportunities post-graduation.
 - 3- We are looking to increase and host training opportunities for county staff and Greene County providers that align with the new system changes and focus areas so that providers are able to build their capacity as well to provide added services and supports in areas that are needed.
- o Mental Health Program – Brean Fuller

2018 Accomplishments

- 1- On June 23, 2018, the behavioral health unit at Washington Health System Greene closed. This was a huge loss for our community. We saw an immediate decrease of individuals who were presenting at the emergency department for mental health issues. Through close collaboration with staff from Washington Health System, we were able to come up with a transition plan for Greene County residents who were in need of inpatient psychiatric care. We had issues with WHS understanding how we take care of our residents in Greene. It continues to be a learning process for everyone but we have worked out issues regarding communication and referrals. This will be an ongoing process.
- 2- In September 2018, Melissa Klein, a therapist from the SPHS Care Center, completed her training to be a certified trauma therapist. Melissa is now credentialed with Beacon Health Options and can provide trauma therapy to qualifying Greene County residents. This service has never been available within Greene County.
- 3- In 2018, we added a Re-Entry silo to our comprehensive Human Services database. This silo will allow us to track Greene County residents who are being provided re-entry services by our Forensic Re-Entry Specialist. This will give us supporting data for the Stepping Up Initiative that we are currently participating in along with several other counties statewide.

2019 Goals

- 1- In 2019, the Mental Health Department would like to increase the amount of community education that is provided regarding mental illness. This education will at first focus on individuals in the criminal justice/court system and the school settings. We would like to have the professionals in these areas have a better understanding about mental illness and the treatment that can be provided to those who have a diagnosis.

- 2- Another goal for 2019 is to increase the awareness of the community based support services that are available for an individual who has a mental health diagnosis. Those services include Certified Peer Support, Blended Case Management, and High-Fidelity Wraparound. Another service that needs to be reintroduced to the community are our county mental health crisis services. We will be working with SPHS Care Center administration to create an advertising campaign so that the service availability becomes well known in the county.
 - 3- Tele-psychiatry services being offered in the Greene County Prison is another goal for 2019. I have been working closely with Warden John Kingston to decide what are the most appropriate services for the individuals who are incarcerated and have a diagnosis of a serious mental illness. Tele-psychiatry is the first step in the process, as those individuals who are incarcerated do not currently have access to mental health treatment on-site.
 - 4- In October of 2018, we received a \$15,000 grant from Pennsylvania Commission on Crime and Delinquency to hire a consultant to evaluate the current re-entry system that we have in place in Greene County. This grant is for one year. We are currently in the request for proposal stage. We have the expectation that the consultant will work with a strategic planning group to develop a re-entry program that will work well for individuals who have a mental illness and are involved in the criminal justice system.
- Drug and Alcohol – Melissa Kirk
 - Accomplishments 2018
 - 1- Completely transitioned into ASAM
 - 2- Completed and received approval on the prevention needs assessment, we can now move onto phase two.
 - 3- Have been selected to host the regional prevention meeting at Waynesburg University.
 - 4- Slowly using the WITS system for reporting purpose to DDAP
 - Projects 2019
 - 1- Looking to having more community prevention.
 - 2- Potentially receiving a grant to employ more caseworkers on the treatment side, which would change the face of the way case management is currently done.
 - 3- Continue to work on the prevention needs assessment
 - 4- Working with the oxford houses as they transition to certified recovery houses.
 - Transportation – Rick Blaker
 - 2018 Accomplishments
 - 1- Increased Ridership for a second straight year
 - 2- Only had one preventable accident all year
 - 3- Besides a retirement, 100% driver and staff retention
 - 2019 Goals
 - 1- Increase ridership for a third straight year
 - 2- Think outside the box for new revenue opportunities
 - 3- Continue to reduce and limit no shows

The drivers have done a wonderful job being safe this winter season and as an opportunity for outside revenue, we are working with the tourism dept. on an event they are planning.

- Karen mentioned that it is her roll to support all the directors in their goals for 2019.
- Issues that we are facing is that we are facing more complex cases that cross over multiple categories. We use Multiple Disciplinary Groups to come up with a mutual goal for these individuals.
- Also working on the Opioid Overdose Issue. Most of our money we received is to address this issue but we are finding that Greene County main drugs of choice are Alcohol, meth, suboxone and cocaine. Our system was set up address the opioid crisis, now we need to readjust there issues. There will be SUD (Substance Use Disorder) monies available from the State. This is help address these issues.
- The Governor's Budget has been announce. There seems to be a slight increase for MATP and additional money for Early Childhood.
- There appears to be a delay on the Broker process for MATP. Pam Snyder has sponsored a bill to delay this process.
- The Carve Out – This is the insurance Company Value Behavioral Health, Drug and Alcohol and Mental Health. In 2000, these services were carved out of the Physical Health Plan. Now there is a push to have these services carved back in. This could be devastating for individuals with behavioral health issues because decisions will be made by the Physical Health Company. There is Legislations being prepared to stop this.
- Cross Training and Events:
 - March is IDD Awareness Month – Deneen discussed her proclamation and her calendar of events.
 - April – Kidfest April 13th, Autism Awareness recognition, and CYS Child Abuse Awareness.
 - May is Mental Health Awareness Month – Brean discussed her proclamations and calendar of events.
 - June – Re-entry Conference - Terri gave some details on this. DDAP will have a Opioid Stigma Listening Session of June 4th
 - Working on more community events and programs at Parkview Knoll
 - September is National Suicide Month – working with providers to have a Suicide Summit.
 - OMHSAS has given Greene County an allocation for trainings. This must be used by June 30th. Amy is working on setting up a Mental Health/Housing Training and Brean and Lauren are working on a Children's Mental Health Presentation.
 - Donna mentioned the Governor's Safe to Say Program. This is an app available to download. If you become aware of an individual in your school/community that has a mental health emergency or is threatening to harm others or cyber bullying. You can report to this central location and then the local authorities/ Security at the school will be notified. West Greene and Jefferson have started utilizing the app.

Announcements – The Empty Bowls program is coming out in April. This program supports the Weekend Backpack Program. Melissa passed around cards developed by the Opioid Task Force with important phone numbers and information on them. Pat mentioned that Greene County would be hosting the Senior Games on June 19th at Carmichaels High School. Theme is Woodstock with the slogan of Love, Peace and Games.

Public Comment – none

A motion was made to adjourn the meeting by Janice Blair Martin and second Mark Carlson.

****The next Advisory Board meeting will be held on June 3, 2019 in the 3rd Floor Conference Room, Fort Jackson Building at 5:00 PM**