

**WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS**

112 Municipal Lane
Prosperity, PA 15329
June 14, 2022

MEETING MINUTES

Walter Stout, Chairman, called the meeting to order at 6:30 PM.

In attendance were Supervisors Walter Stout, Charles Hickman and Troy Smith, Secretary Diane Headlee, Solicitor Dennis Makel and township resident Jason Rosa.

I. Requests to Address the Board/Public Comment. There were no requests to address the Board.

II. Correspondence and Reports

1. Received Correspondence:

- We have been advised by Crystal Simmons of the Greene County Development Office of the approval of our recently submitted PIONEER Grant application and subsequent award for the Waterdam Road Waterline extension project in the amount of \$50,000.
- We recently received a request from the Board of Trustees of the Bowlby Library requesting a donation in the amount of \$4,660 from the township's American Recovery Act funding (ARPA). A response was sent stating that the township's ARPA money has already been pledged to upcoming waterline projects.
- Pursuant to discussions held with the Park Board regarding the need to update some of the playground equipment at the Township Park, letters requesting contributions were sent to EQT, Consol PA, and IronSenegy. To date, EQT has made a \$5,000 contribution toward the project.

2. The Planning Board did not meet on June 2nd, as there were no items for consideration.

3. Zoning Hearing Board: No meeting necessary.

4. Park Board: No meeting scheduled.

5. Roadmaster's Report

- The road crew completed the Hickory Lane re-elevation project. They also worked to remove trees and limbs from the township roads, mowed the road banks, performed lawn maintenance at the park and the office, and continue to work on the Porter Street and Greene Valley waterline reclamation in preparation for seeding.

6. Solicitor's Remarks

- Sam Dulaney has paid the fine as assessed by the District Magistrate. Mr. Makel stated that the Township now has the option to either file an injunction in the Court of Common Pleas, however that option will be somewhat costly to the township. He suggested that the Code Enforcement Officer (K-2 Engineering) continue visiting the property pursuant to the ordinance and issue a citation each and every day that Mr. Dulaney does not bring the property into compliance with the ordinance. After a brief discussion, it was decided to follow Mr. Makel's suggestion. Mr. Makel will send an email to K-2 Engineering informing them and Mr. Stout will follow up with K-2 as well.
- The Greene County Court Administrator has scheduled a status conference on July 27, 2022 regarding the Y & B Logging matter. Mr. Makel requested at least one supervisor attend.

III. Discussion & Action Items

A. Routine

1. The Chairman asked the Board for a motion to approve the agenda without an addendum. The motion was made by Charles Hickman and seconded by Troy Smith. Motion carried.
2. The Chairman asked the Board for a motion to approve the May 10, 2022 regular meeting minutes with no additions or corrections noted. The motion was made by Charles Hickman and seconded by Walter Stout. Motion carried

B. Specific

1. Personnel

a. Township Employees

1. Part-time Park Employee

The Chairman asked the Board to consider a motion to name Stephanie Stewart as the part-time summer employee to open, close, and clean/restock the restrooms and pavilions at the park, effective on or about May 21, 2022 and continuing throughout the summer pursuant to the park rental schedule provided by the township, at an hourly wage of \$13.50 for time worked. The motion was made by Charles Hickman and seconded by Troy Smith. Motion carried.

2. Business Operations

a. Approval of Treasurer's Report for period ending May 31, 2022

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	<u>General</u>	<u>Liquid Fuels</u>	<u>Machinery</u>	<u>ARPA</u>
Beginning Balance	\$ 260,221.26	\$ 159,548.34	\$ 7,805.75	\$ 52,389.30
Revenues	153,117.82	41.53	14,706.63	27.20
Expenditures	<u>-71,191.70</u>	<u>-0.00</u>	<u>-0.00</u>	<u>-0.00</u>
Ending Balance	\$342,147.38	\$ 159,589.87	\$ 22,512.38	\$ 52,416.50

	<u>Fire Fund</u>		<u>Impact Fee</u>
Beginning Balance	\$ 3,291.47	Beginning Balance	\$ 1,782,856.76
Revenues	7,594.87	Revenues - Interest	920.01
Expenditures	<u>-50.00</u>	Other	0.00
Ending Balance	\$10,836.34	Expenditures	<u>-21,414.72</u>
		Ending Balance	\$ 1,762,362.05

The Chairman asked the Board to consider a motion to approve the Treasurer's report for the period ending May 31, 2022 and direct that it be filed for audit. The motion was made by Troy Smith and seconded by Walter Stout. Motion carried.

b. Bills & Transfers for Approval for All Funds for May, 2022

The Chairman asked the Board to consider a motion to approve the payment of the May, 2022 bills, payroll and intra-fund transfers, as listed on the attached, from the following accounts:

General Fund	\$ 41,284.30
Machinery Fund	0.00
Fire Fund	50.00
Liquid Fuels Fund	0.00
Impact Fund	<u>14,605.25</u>
Total Bills, Payroll & Transfers	\$ 55,939.55

The motion was made by Charles Hickman and seconded by Troy Smith. Motion carried.

3. Operations, Buildings, Grounds & Highways

a. Opening of Bids – Craynes Run/East Dividing Ridge Road Flex-base Paving Project

The Chairman asked the Board to consider a motion to acknowledge receipt of the following bids for the Craynes Run/E. Dividing Ridge Road Flex-base Paving Project, pursuant to the prepared and advertised specifications. The bids were received and opened at 11:05 am, Monday, June 6, 2022 for the labor, material, and equipment necessary to complete the paving between the EQT Good Well access road to the intersection with East Dividing Ridge Road, and continuing with additional portions of East Dividing Ridge, for an approximate total distance of

12,150 feet. Two bids, each with the required Bid Bond, were received for the project. The motion was made by Charles Hickman and seconded by Walter Stout. Motion carried.

<u>Bidder</u>	<u>Unit Price/ton</u>	<u>Total Bid Amount</u>
Russell Standard Corp.	\$113.25	\$223,102.50
Youngblood Paving Inc.	\$127.10	\$250,387.00

b. Craynes Run/East Dividing Ridge Flex-Base Paving Project Bid Award

Having met the specifications and based on the past performance of the contractor, the Chairman asked the Board to consider a motion to award the contract for the labor, material, and equipment necessary to complete the placement of approximately 1,970 (+/-) tons of flex-base paving on Craynes Run Road from the EQT Good Well access road to the intersection with East Dividing Ridge Road, and additional portions of East Dividing Ridge, for an approximate total distance of 12,150 feet, to Russell Standard Corporation, at their low bid of \$113.25 per ton for a total cost of \$223,102.50. Cost of the project to be paid from both the Liquid Fuel Funds and the Impact Fee Fund. The motion was made by Charles Hickman and seconded by Troy Smith. Motion carried.

4. Township Supervisors

a. Addition to Township Agricultural Security Area

The Chairman asked the Board to consider a motion to approve a request received from the Greene County Conservation District to add the 50-acre farm owned by John and Linda Sproat (Tax ID# 24-02-120D) to the township's Ag Security Area, which was created by Township Resolution #3 of 2009, pursuant Agricultural Area Security Law (Act 43 of 1981). The motion was made by Charles Hickman and seconded by Troy Smith. Motion carried.

b. Joint Water Line Extension Project – Waterdam Road

The Chairman asked the Board to consider a motion, pursuant to the Comprehensive Plan Goals and Objectives to increase access to public water service within the township, to develop and proceed with a joint construction project with the Southwestern PA Water Authority, to continue an 8-inch water line on Waterdam Road, from the intersection of Garner Run Road to a point near the Washington/Franklin Township boundary, an approximate distance of 7,100 feet to serve approximately 20 households. The line installation would cross private property through a series of easements, and also be established in the PennDOT right-of-way along Waterdam Road. The estimated cost to the township for the project materials and engineering is \$247,606.48, with a portion being paid from the recently approved PIONEER Grant, the township's ARPA monies, and the remainder from Act 13 funding. As with our previous joint projects with SPWA, the township would also provide labor, materials and equipment for backfilling, stone and roadway restoration. The motion was made by Charles Hickman and seconded by Walter Stout. Motion

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carried, however, Troy Smith abstained from voting as he is a resident of Waterdam Road where the waterline will be installed.

IV. New Business There was no new business brought forward by the Board.

V. Information & Announcements

a. Project Updates

- The road elevation project on Hickory Lane has been completed. Nearly 2,300 tons of stone were used on the project which was funded by a \$58,344 Dirt, Gravel and Low Volume Road grant from the Greene County Conservation District. Walter Stout applauded the work crew for the excellent work performed on this project.
- The following roads or portions thereof are scheduled to be tar and chipped this year by the successful bidder, Youngblood Paving: Hemlock, Hickory, Pettit, West View, Shamrock, Constance, Arrowhead, Park East, and Green Valley. The work is tentatively scheduled to be done in late July, depending on the weather. Due to a major reduction in Liquid Fuels money from the state, Locust Drive and Purman Run Road have been removed from the list of roads being tar and chipped this year.

b. Upcoming Meetings

- Supervisor's Regular Meeting, Tuesday, July 12, at 6:30 p.m.
- Planning Board, Thursday, July 7, at 7:30 p.m.
- Zoning Hearing Board, as needed.
- Park Board, as needed.

VI. Public Comment/Questions

VII. Adjournment

There being no further business, the meeting adjourned at 7:08 p.m. on a motion by Charles Hickman, seconded by Troy Smith, with all voting 'aye'.

Walter S. Stout Chairman

P. Diane Headlee Secretary/Treasurer