

**GREENE COUNTY PRISON BOARD  
OCTOBER 24, 2019**

The Greene County Prison Board meeting was brought to order by Commissioner Archie Trader at 11:45 am in the first-floor meeting room of the County office building. Others in attendance were: Commissioner Zimmerman, Commissioner Coder, Chief Clerk Jeff Marshall, Warden Kingston, Carol Gooden, Marge Fox, Marcus Simms and Charlotte Popielarcheck

**MOTIONS**

1. Commissioner Zimmerman made the motion and Marge Fox the second to approve the minutes from September 19, 2019. Vote unanimous.

**SECURITY**

1. There was one (1) reportable extraordinary occurrence report (EOR) submitted to the Pennsylvania Department of Corrections for the month of September 2019.
2. The facility issued five (5) major misconducts and twenty-five (25) minor misconducts for the month of September 2019.

**TREATMENT**

1. All operational policies (ninety-two) have been reformatted and aligned under PA title 37-chapter 95 and are currently being reviewed prior to issuance.

**STAFFING AND TRAINING**

1. Annual re-certifications for firearms are almost completed and mandatory right to know training was conducted on 10-16-19. Officer Maria Barone will be attending assault management applications in corrections (AMAC) instructor course at the E-town Training Academy on 11-04-19 and upon completion will enable us to conduct this training at our facility. Officer Donald White has previously completed this instructor level course and as per DOC requirements it takes two (2) instructors to facilitate and certify this block of instruction.

**MAINTENANCE**

1. On 10-09-19 MTI was on site for an annual door inspection with a formal assessment report to follow with recommendations regarding software upgrades. Huckestein replaced the main boiler valve on 10-15-19 and returned to replace a unit thermostat on 10-24-19. On 10-16-19 PAC industries serviced the washing machine in the facility laundry which required a new power line.

**FINANCIAL REPORT**

1. Fayette County owes \$950.00 for the month of September and currently owes \$1,750.00 for the month of October.
2. Deposits totaling \$2,800.00 have been made with the Treasurer's office for September with \$1,520.00 for work release and \$1,280.00 for weekend fees.
3. The September assessed revenue report generated from the Greene County Central Booking Center was \$6,825.00 with a collected total of \$1,457.12 paid to the Clerk of Courts Office.

**POPULATION REPORT**

Full time males	55
Full time females	8

TOTAL: 63

This includes four (4) from Washington County, two (2) from Fayette County and one (1) Westmoreland County inmate.

Weekend males 8

Weekend females 0

TOTAL: 8

Work release males 8

Work release females 0

TOTAL: 8

**GENERAL DISCUSSION**

The commissioners thanked Warden Kingston for the jail nurse training the county employees in CPR.

**PUBLIC COMMENT**

The next prison board meeting will be held on 11-04-19 at 11:45 hours at the County office building in the Commissioners conference room

**ADJOURNMENT**

Commissioner Coder made the motion and Carol Gooden the second to adjourn the meeting. Vote unanimous.