

**WASHINGTON TOWNSHIP
BOARD OF SUPERVISORS**

112 Municipal Lane
Prosperity, PA 15329
September 13, 2022

MEETING AGENDA

Walter Stout, Chairman, called the meeting to order at 6:30 PM.

In attendance were Supervisors Walter Stout, Charles Hickman and Troy Smith, Secretary Diane Headlee and resident Tom Ayres.

Mr. Stout announced that the Board had met in Executive Session prior to the meeting to discuss several personnel matters.

I. Requests to Address the Board/Public Comment.

There were no requests to address the Board.

II. Correspondence and Reports

1. Received Correspondence:

- On September 6, we were advised by Department of Conservation and Natural Resources Secretary Candy Dunn that our application for a \$70,000 park improvement grant had been approved. The project will include the addition of several ADA walkways and parking spaces, the addition of a concrete driveway across the walking trail for emergency vehicle use, the removal of obstacles around the play area to create a barrier-free environment, and the widening of the heavily used walking trail from five-feet to eight-feet and finally, the repaving the entire trail. In conjunction with the grant project, we will be investigating the possibility of adding usable space to the park, purchasing new playground equipment and continuing to update the current equipment. The township will provide a \$40,000 match from the Act 13 Impact Fee monies.
- As required by Act 205 of 1984, we have been advised that the township's expected minimum financial obligation to the Washington Township Municipal Pension Plan in 2023 will be \$21,275.50.
- The second payment of ARPA funding in the amount of \$52,500.08 has been received.

2. The Planning Board did not meet on September 1st, as there were no items for consideration.

3. Zoning Hearing Board: No meeting necessary.

4. The Park Board has a meeting planned for September 19, 2022 to discuss this year's Trunk or Treat activity for township children.

5. Roadmaster's Report: The road crew replaced several culverts that cross Craynes Run Road and East Dividing Ridge Road in anticipation of the upcoming flex-base paving project. Due to the windy weather, they have removed many trees and limbs from various township roads all while cleaning ditches and mowing along road banks. They continue to perform lawn maintenance at the park and around the office.

Minutes

6. Solicitor's Remarks: The solicitor was not in attendance. The Y & B Logging matter is ongoing.
7. K-2 Engineering provided a monthly report for August, indicating issued building and zoning permits, inspections, and other code enforcement items (see minute book file).

III. Discussion & Action Items

A. Routine

1. The Chairman asked the Board for a motion to approve the agenda without an addendum. The motion was made by Charles Hickman and seconded by Troy Smith. Motion carried.
2. The Chairman asked the Board for a motion to approve the August 9, 2022 regular meeting minutes as presented, with no additions or corrections. The motion was made by Charles Hickman and seconded by Walter Stout. Motion carried

B. Specific

1. Business Operations

a. Approval of Treasurer's Report for period ending August 31, 2022

	<u>General</u>	<u>Liquid Fuels</u>	<u>Machinery</u>	<u>ARPA</u>
Beginning Balance	\$ 377,820.10	\$ 153,699.47	\$ 23,750.49	\$ 5,013.68
Revenues	37,688.95	82.40	701.57	17.83
Expenditures	<u>-89,336.03</u>	<u>-2,113.62</u>	<u>-1,145.61</u>	<u>-0.00</u>
Ending Balance	\$ 326,173.02	\$ 151,668.25	\$ 23,306.45	\$ 5,031.51

	<u>Fire Fund</u>		<u>Impact Fee</u>
Beginning Balance	\$ 11,587.53	Beginning Balance	\$ 2,499,589.62
Revenues	364.40	Revenues - Interest	3,618.90
Expenditures	<u>-50.00</u>	Other - (Hickory Lane. Grant Reimb)	22,906.49
Ending Balance	\$ 11,901.93	Expenditures	<u>-298,623.42</u>
		Ending Balance	\$ 2,227,491.59

The Chairman asked the Board to consider a motion to approve the Treasurer's report for the period ending August 31, 2022 and direct that it be filed for audit. The motion was made by Troy Smith and seconded by Walter Stout. Motion carried.

Minutes

b.

Bills & Transfers for Approval for All Funds for August, 2022

The Chairman asked the Board to consider a motion to approve the payment of the August, 2022 bills, payroll and intra-fund transfers, as listed on the attached, from the following accounts:

General Fund	\$ 40,822.15
Machinery Fund	1,145.61
Fire Fund	50.00
Liquid Fuels Fund	2,553.74
Impact Fund	<u>115,286.94</u>
Total Bills, Payroll & Transfers	\$ 159,858.44

The motion was made by Charles Hickman and seconded by Troy Smith. Motion carried.

IV. New Business

Troy Smith asked that the board consider placing “No Overnight Parking” signs at the Township Park. The board agreed to order the signs to be placed at the park.

Charles Hickman stated that some of the bases on the picnic tables in the large pavilion need to be replaced. Board agreed to look into what maintenance needed done to the tables and have it taken care of during the winter months.

V. Information & Announcements

- Fall Clean-up Day will be from 8:00 am until 4:00 pm, Saturday, October 22, 2022.
- Trunk or Treat for Township children will be from 2:00 until 4:00, Saturday, October 29 at the Park (maintenance garage in case of inclement weather).
- Upcoming Meetings
 - Supervisor’s Regular Meeting, Tuesday, October 11, at 6:30 p.m.
 - Planning Board, Thursday, October 6, at 7:30 p.m.
 - Zoning Hearing Board, meets as needed.
 - Park Board, meets as needed.

VI. Public Comment/Questions – none.

VII. Adjournment

There being no further business, the meeting adjourned at 6:58 p.m. on a motion by Charles Hickman, seconded by Walter Stout, with all voting ‘aye’.

s/Walter S. Stout Chairman

s/P. Diane Headlee Secretary/Treasurer